

Access
OPAC

Search
Materials

Find
Materials

How to Access OPAC



Click the banner link, “OPAC(蔵書検索)”, in the middle of the top page of The Toyo University Library website to open the top page of OPAC.

Search Materials

1 Click “Detailed Search”



Click the link, “Detailed Search”, in the top of [OPAC](#).

2 Search Materials

Click “Start Search” in the Detailed Search screen of OPAC after entering keywords, titles, authors and so on.

Tips for using search items

- ① Depending on the item you use, search results would be different even if you enter the same keyword.
- ② Searching efficiency will be greatly improved by mixing search items. (ex. Title + Author + Publisher)

【What's OPAC?】

OPAC (Online Public Access Catalog) is an online system that allows you to search through the Toyo University Library collection by keywords, book titles, etc. Furthermore, you can order books from other campuses for pick up, confirm lending status, and extend a due date. You can access OPAC from your PC at home as well. (Please note that you cannot order periodicals from other campuses for pick up through OPAC. You need to do procedures for borrowing periodicals at the service counter.) ⇒ Please refer to [Library User Guide No.3](#) for details about ordering materials for pickup.

【Search】

①Title, Author, Publisher, Number, etc. … Hit materials which have the word in titles, authors' names, publishers' names and so on.

②Title … Hit materials which have the word in titles.

③Full Title·ISBN/ISSN…The material which falls under the entered title, ISBN/ISSN will be hit.

④Type…The material of the selected type will be hit.

(Print product, CD, etc.)

Continues on the reverse side .

3 Click the title

No.	Media	Book/magazine	Title/author, etc
1	Book	Book	Catalog 井上内子: モノから見る思想・活動・人脈: 井上内子没後100周年記念図録 / 東洋大学井上内子研究センター, 2019.12. Hakusan:-:B2電動A図書1 092.8:T83 0112089776 Akabanedai:-:0類 092.8:T83 0211206982
2	Book	Book	In defense of Japanese Buddhism : essays from the Meiji period by Inoue Enryō and Murakami Senjū. -- University Microfilms International, 1987. Hakusan:-:B2電動A図書1 182.1:SK1 2103141285

• There was no relevant data.

* Please refer to [Library User Guide No.4](#) for details.

The list of search results will be displayed. Click the title which you want to use.

Find Materials

For Books

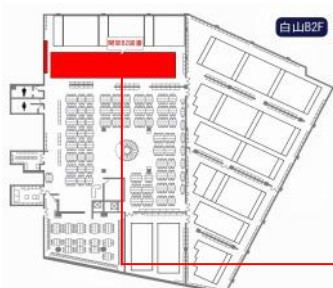
Media	Request number	Document ID	Volume	Location	Condition	Reservation	Due for return	Article
	▶ 092.8:T83	0211206982		▶ Akabanedai - 0類	BOOK STACK			
	▶ 092.8:T83	0112089776		▶ Hakusan - B2電動A図書1	BOOK STACK			

For Periodicals

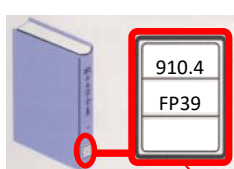
Library in possession	Request number	Possessed volume/Year of possession
Hakusan B2電動B和雑 新着: B1F雑誌C:2-11	▶ Z318:N-2	97-429<2008-2022>継続中
Kawagoe 2F集密和雑誌 新着: 雑誌01	▶ Z318:N	* <3年保存>継続中

- ① Request number "Address of books/periodicals." The number shows you where the book is.
- ② Document ID Barcode No. (Material ID)
- ③ Volume Volume e.g. 1, 2...
- ④ Location Library / Shelving location of materials. (Location Map will be displayed once you click it.)
- ⑤ Condition "BOOK STACK" ... The book is on the shelf. You can borrow it. "ON LOAN", "RESERVED", "DERIVERD" ... Currently checked out or, someone is in the process of borrowing.
- ⑥ Reservation/Request Reserve/Request for pick up.
- ⑦ Library in possession The library and location which has the periodical you want to use.
- ⑧ Possessed volume/Year of possession Volumes and numbers of the periodicals we hold in the library.
 - 97-429 ... The library holds whole issue from volume 97 to 429.
 - * <3年保存> ... The library holds whole issue in this year and past 3 years.
 - 継続中 ... The following issues of the periodical will be accepted.
- ⑨ Memo display Additional information.

④ Location Map

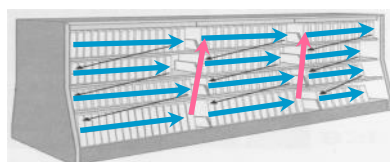


① Call No.



Organization of materials

Materials are organized according to "Call No." If you cannot find the book you want, please ask at the service counter. They will help you find it.



⑤ Shelf Arrangement ... When you would like to see the material soon, choose the library of your campus.

What's difference between Books and Periodicals?

Books

- Singly published
- Generally, each book has own title.
- Basically completed in one volume. Here the also series.
- Containing certain previous research results and knowledge of expertise

Periodicals

- Regularly published
- Basically, periodicals have the same title in their series ("Journal of OO", "Weekly OO", "Monthly OO" etc.)
- Containing the latest research results and current information