

TOYO UNIVERSITY GRADUATE SCHOOLS

ADMISSION IN APRIL 2027

APPLICATION GUIDELINES

**[Entrance Examination for 'The Top Leading Students Scholarship' of
Toyo Graduate Schools]**

This is an entrance examination for international students only.

- Graduate School of Letters
- Graduate School of Sociology
- Graduate School of Law
- Graduate School of Business Administration
- Graduate School of Economics
- Graduate School of Global and Regional Studies
- Graduate School of International Tourism Management
- Graduate School of Science and Engineering
- Graduate School of Information Sciences and Arts
- Graduate School of Environmental Innovation (Opening in April 2027)
- Graduate School of Life Sciences
- Graduate School of Food and Nutritional Sciences
- Graduate School of Information Networking for Innovation and Design
- Graduate School of Social Welfare
- Graduate School of Human Life Design
- Graduate School of Health and Sports Sciences

All dates and times in this application guidelines are based on Japan Standard Time (JST).

If there are any discrepancies between the Japanese version and the English version, the Japanese version shall take precedence.

This application guidelines contain all the information from application to admission procedures, so please read it carefully to ensure that all procedures are followed correctly.

In case of any changes or corrections to this application guidelines, or in the event that special measures are taken due to a major natural disaster, etc., details will be posted on the Entrance Examination Information for Graduate Schools Toyo University website as necessary.

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[Handling of personal information]

Address, name, and other personal information submitted at the time of application will be used for the purposes of (1) receiving applications, (2) conducting entrance examinations, (3) announcement of application results, (4) admission procedure, (5) pre-enrollment education, and other related matters. Some of these operations will be outsourced to subcontractors designated by Toyo University. We may provide personal information to subcontractors when outsourcing work.

Procedures from Application to Admission

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Purpose

The purpose of the Graduate School Scholarship for Top Leading Students is to promote the globalization of Toyo University Graduate Schools by accepting outstanding international students from Japan and abroad (including those from within the university) to conduct research at the university through support to reduce the cost burden of studying abroad. A few top-ranked students may be recommended as scholarship students supported by the Japanese Government (Ministry of Education, Culture, Sports, Science and Technology) (Research Students).

Obligations and Roles of Top Leading Scholarship Students

International students who have passed the Entrance Examination for 'The Top Leading Students Scholarship' of Toyo Graduate Schools and are admitted to the Graduate School or Course (hereinafter referred to as "Top Leading Scholarship Student") must fulfill all of the following obligations and roles:

- (1) Serve as a Teaching Assistant (TA)
- (2) Engage in international education, culture and other exchange activities with other fields of study
- (3) Periodically report his/her own research activities and the activities described in (1) and (2) above
 *The content of the activity report including his/her own research activities will be evaluated and a decision will be made on whether or not to renew the period of accreditation for Top Leading Students at the time of promotion to the next grade.
- (4) Receive support from Toyo University to strengthen Japanese language skills (for "English track curriculum students" who mainly take classes, etc. entirely in English)
- (5) Cooperate with requests from Toyo University after the completion of study

Graduate School, Course and Admission Capacity, etc.

Graduate School	Course		Admission capacity *1	Form of class *2	Campus	Language used in classes, etc. *3	
			Master's Program				
Letters	Philosophy		All campuses and all Graduate Schools 10 in total	Day	Hakusan	Japanese	
	Indian Philosophy and Buddhist Studies						
	Japanese Literature and Culture						
	Chinese Philosophy						
	English Language and Literature						
	History	Japanese History					
		Oriental History					
		Western History					
	Education			Day and evening			
International Culture and Communication Studies							
Sociology	Sociology	Contemporary Sociology		Day		Japanese and English	
		Socio-Cultural Symbiosis					
		Media and Communications					
	Social Psychology			Day and evening			
Law	Private Law			Day			Japanese
	Public Law and Political Science						
	Business Administration and Marketing			Day and evening			
Business Administration	Business, Accounting and Finance	Professional Accounting and Finance					

Graduate School	Course		Admission capacity *1	Form of class *2	Campus	Language used in classes, etc. *3		
			Master's Program					
Economics	Economics		All campuses and all Graduate Schools 10 in total	Day and evening	Hakusan	Japanese		
	Public-Private Partnership *4	Standard Program			On-demand, etc. Hakusan	Japanese and English		
		Professional Intensive Program			Hakusan	English		
Global and Regional Studies	Global Innovation Studies					Japanese and English		
	Regional Development Studies							
International Tourism Management	International Tourism Management			Day	Kawagoe	Japanese		
Science and Engineering	Mechanical Engineering *5						Asaka	Japanese and English
	Electricity, Electronics and Communications							
	Applied Chemistry							
	Civil and Environmental Engineering							
	Architecture							
Information Sciences and Arts	Information Sciences and Arts				Akabanedai	Japanese		
Environmental Innovation	Environmental Innovation *6							
Life Sciences	Life Sciences							
	Biomedical Engineering							
Food and Nutritional Sciences	Food and Nutritional Sciences							
Information Networking for Innovation and Design	Information Networking for Innovation and Design							
Social Welfare	Social Welfare							
Human Life Design	Human Care and Support	Care for People with Disabilities and Elderly People			Akabanedai	Japanese		
		Social Work and Child Care						
	Human Environment Design							
Health and Sports Sciences	Health and Sports Sciences							
	Nutritional Sciences							

*1 The admission capacity of the Entrance Examination for 'The Top Leading Students Scholarship' of Toyo Graduate Schools is separate from other entrance examination categories.

*2 The form of class shown is as on April 1, 2025. In case of any change, we will announce it on our university website.

*3 Course marked as “English” can be completed in English only, without using Japanese (English track curriculum).

*4 The Course of Public-Private Partnership introduces programs and domains to meet the various needs of students. Because the standard number of years required for completion of the course of study is different between the Standard Program (City Management Domain, PPP Business Domain and Global PPP Domain) and the Professional Intensive Program, applicants must select one at the time of application. Please check the website for more details on the appropriate program. (<https://www.pppschoo.jp/outline/learning/>)

*5 Name changed in April 2027.

*6 Opening in April 2027.

Entrance Examination Schedule *1

Graduate School	Course	Period of acceptance for pre-application matching *2	Period of application procedures *3	Date of entrance examination	Announcement date of application results	Period of admission procedures
All Graduate Schools	All Courses	Tuesday, September 1 Friday, September 18, 2026	Monday, September 28 Friday, October 2, 2026	Monday, October 5 Friday, October 23, 2026	Wednesday, December 2, 2026	Wednesday, December 2 Tuesday, December 8, 2026

*1 All entrance examination dates are in Japan Standard Time. The examination date and time may be moved forward due to time differences or other reasons.

*2 In order to prevent discrepancies in research themes after admission, all applicants who wish to take the Entrance Examination for 'The Top Leading Students Scholarship' of Toyo Graduate Schools are required to confirm their research theme with their desired academic supervisor in advance (hereinafter referred to as “pre-application matching”). Please refer to p. 9 for details on pre-application matching, fill out the prescribed form (Checklist of Documents for Pre-Application Matching), attach the prescribed set of documents, and submit the form by the deadline. Only those who have completed the above by the due date and passed the pre-application matching will be able to submit subsequent applications (those who have passed the pre-application matching will receive a passcode for the examination separately). The final decision of academic supervisor will be made after admission.

*3 Please refer to pp. 7-8 for confirmation of application eligibility.

Examination Contents

Graduate School	Course	Examination Contents	Notes
All Graduate Schools	All Courses	Document screening and oral examination (online)	The oral examination (online) will be implemented using the Web conference system designated by Toyo University. Details will be notified after the application is submitted.

Admissions Policy

Graduate School	Admissions Policy by Course
Letters	Course of International Culture and Communication Studies [Master's Program] The course administers various forms of entrance exams that match various types of applicants, and admits applicants who demonstrate the following qualities and abilities through a written exam, an interview, a document screening, etc. (1) A basic level of proficiency in English and other non-Japanese languages, and the motivation to further increase their language proficiency (2) Basic knowledge of linguistic and cultural diversity and the motivation to further explore that issue (3) Ability to adapt actively and flexibly to the international community to play an important role therein
Economics	Course of Public-Private Partnership [Master's Program] The Course of Public-Private Partnership will accept students with the following qualities and abilities by conducting a variety of examinations, including a pre-assignment, an interview and a screening of application materials, according to applicants' characteristics. (1) General Category: an individual, regardless of his/her field of specialization, who has his/her own view on local economies and communities (which is assessed by an oral exam regarding his/her pre-assignment) and who plans to make use of his/her specialized knowledge on public-private partnership (PPP) acquired in and of the network of personal connections built through this Course (which is assessed by an interview) (2) Mature Student Category : an individual who has experience in a PPP-related field or may have a chance to be involved in such a field in the future, and who plans to make use of his/her specialized knowledge on public-private partnership (PPP) acquired in and of the network of personal connections built through this Course (which is assessed by an interview) (3) For international students from overseas, those who have experience in a field related to public-private partnerships in their home country or may be in charge of such a field in the future and have certain views on public-private partnerships (to be evaluated by an oral examination for a preliminary assignment) or those who plan to apply the knowledge and personal connections in public-private partnerships gained through this course in their own career (to be determined based on an interview). (4) Those who have extensive experience and knowledge of public-private partnerships and who have a concrete research plan for working as a professional (to be determined based on the research plan prescribed by the department and an interview).
Global and Regional Studies	Course of Global Innovation Studies [Master's Program] The course administers various forms of entrance exams that match diverse applicants, and admits applicants who demonstrate the following qualities and abilities through an interview, a document screening, or similar such process. (1) A spirit of entrepreneurship characterized by the intention to contribute to the global society through innovation, and the motivation to, for that purpose, acquire practical knowledge, specialized ability based on mastery of English, and leadership (2) Motivation to become a researcher, educator, or highly specialized professional who will play a leading role in academia, companies, NGOs/NPOs or other organizations in the future (3) Basic ability to conduct surveys and research to understand global challenges in contemporary society and solve those challenges, and the motivation to devote positive efforts to improving themselves (4) Academic basis necessary for actively delivering messages to the international community, and the analytical and practical abilities necessary for putting the knowledge into practice (5) A tolerant attitude toward diversity and skills in harmonious communication, both of which are necessary for learning while sharing the same purposes with other students in a diverse environment consisting of Japanese and international students Course of Regional Development Studies [Master's Program] The Course of Regional Development Studies will accept students with the following qualities and abilities by conducting a variety of examinations, including a written exam, an interview and a screening of application materials, according to applicants' characteristics: (1) An individual who possesses knowledge of the current status and issues of regions in Japan and other countries (2) An individual equipped with the ability to understand and analyze the current status and issues of regions (3) An individual who is willing to proactively engage in research and study to understand and address regional issues in Japan and other countries
International Tourism Management	Course of International Tourism Management [Master's Program] The Course of International Tourism Management will accept students with the following qualities and abilities by conducting a variety of examinations, including a written exam, an interview and a screening of application materials, according to applicants' characteristics: (1) An individual who is willing to address domestic and global issues facing the tourism industry and has sufficient basic knowledge to propose improvement measures and solutions (2) An individual with the English or other linguistic skills necessary to meet tourism needs on the ground (3) An individual who seeks to become an executive manager who can play the role of an engine in the field of tourism, especially the hospitality industry (4) An individual who is willing to actively engage in research and studies to address issues related to regional development in Japan and abroad and the development of global tourism

Graduate School	Admissions Policy by Course
Information Sciences and Arts	Course of Information Sciences and Arts [Master's Program] Based on the applicant's fields of interest, we conduct various entrance examinations using appropriate methods for the three fields of Information Sciences and Arts (Systems Information, Media Information, Psychology and Sports Information) and accept students who demonstrate the following qualities and abilities through interviews, oral examinations, presentations, document screening, etc. (1) Students who are motivated to contribute to the establishment of Information Sciences and Arts while growing personally through the process of applying specialized knowledge to actual problems (2) Students who possess communication skills in Japanese or English to explain their research field and the ability to apply information processing technology (3) Students who have knowledge in specialized fields related to Information Sciences and Arts
Environmental Innovation	Course of Environmental Innovation [Master's Program] The Graduate School of Environmental Innovation conducts various entrance examinations that take into account the applicants' diverse profiles. We admit candidates who demonstrate the following qualities and abilities through written examinations, interviews, and a comprehensive review of application documents: (1) Candidates who are motivated to solve these challenges through the capacity for environmental innovation needed to realize a green and digital society and the science communication skills necessary for its social implementation. (2) Candidates who, with a view to solving diverse environmental issues from local to global scales, have an interest in a wide range of academic fields and are motivated to consider a vision for an ideal society. (3) Candidates who are motivated to consider challenges and solutions related to the established vision and to work toward their realization. (4) Candidates who are motivated to discuss and coordinate with researchers, businesses, government agencies, local residents, and others regarding the established vision and proposed solutions. (5) Candidates who have acquired the foundational academic competencies required for graduate-level study.
Life Sciences	[Master's Program] Admission selection tests will be conducted in an appropriate manner according to the characteristics of applicants, and will be conducted through written examinations, interviews, and document screening. 1. Applicants who demonstrate the following qualities and abilities will be accepted. Applicants with basic knowledge to acquire advanced knowledge in life science and biomedical engineering 2. Applicants who respect bioethics and are motivated to acquire advanced research skills in their major field 3. Applicants who have basic problem-setting and problem-solving skills to explore the fields of life science and biomedical engineering Course of Life Sciences [Master's Program] A variety of entrance examinations will be conducted in a manner appropriate to the characteristics of applicants, and applicants will be accepted through written examinations, interviews, and document screening. Students who demonstrate the following qualities and abilities will be accepted. 1. Students with basic knowledge to acquire advanced knowledge necessary to understand biological phenomena and their applications 2. Students with a sense of purpose to explore life science and the ability to identify and solve problems on their own. 3. Students who respect bioethics and have a strong desire to acquire advanced research abilities in their major field. Course of Biomedical Engineering [Master's Program] A variety of entrance examinations will be conducted in an appropriate manner suited to the characteristics of applicants, and applicants will be accepted through written examinations, interviews, and document screening. 1. Students who demonstrate the following qualities and abilities will be accepted. Students with basic academic skills in mathematics, biology, physics, or chemistry 2. Students with logical thinking skills required in the fields of biomedical science and medical engineering 3. Students with a strong desire to acquire problem-setting and problem-solving skills in the fields of biomedical science and medical engineering

Application Eligibility (1)

<Points of attention>

- ★ This system is an entrance examination for the Master's Program only.
- ★ If an applicant who has passed the examination with "expected completion" for application eligibility does not meet such qualification by the day before admission, the admission will be canceled. (You cannot enroll with "expected completion" status.)

Those who wish to enroll in Toyo University (preferred course/concentration) as their first choice and to whom all of the following (1) to (5) and any of (7) to (14) apply are eligible to apply for the Master's Program.

Note that applicants for the Course of Public-Private Partnership must meet (6).

- (1) A person with non-Japanese nationality
- (2) A person with a grade of 2.5 or higher on the academic performance coefficient set by Toyo University at the undergraduate level of the applicant's most recent university (including expected graduation)
(→For the criteria, please check "Application Eligibility (2)" on p. 8.)
- (3) A person who meets the language proficiency (Japanese or English) criteria set by Toyo University
(→For the criteria, please check "Application Eligibility (2)" on p. 8.)
- (4) A person who plans to obtain a "Student" status of residence in Japan by the time of admission
- (5) A person who has passed the pre-application matching by the prescribed date
- (6) For applicants for the Course of Public-Private Partnership, a person who has at least one year of experience working for a company or government agency at the time of admission
- (7) A person who has graduated from a university stipulated in Article 83 of the School Education Act or is expected to graduate by March 31, 2027
- (8) A person who has been conferred a bachelor's degree pursuant to Article 104, Paragraph 7 of the School Education Act, or is expected to receive a bachelor's degree by March 31, 2027
- (9) A person who has completed or is expected to complete 16 years of school education in a foreign country by March 31, 2027
- (10) A person who has completed or is expected to complete by March 31, 2027, 16 years of school education in a foreign country by taking correspondence courses offered by foreign schools in Japan
- (11) A person who has completed or is expected to complete by March 31, 2027 a course of study at an educational institution in Japan (limited to courses of study whose graduates are considered to have completed 16 years of school education in a foreign country) positioned in the school education system of a foreign country as having a foreign university curriculum and that has been separately designated by the Minister of Education, Culture, Sports, Science and Technology
- (12) A person who has received or will receive a degree equivalent to a bachelor's degree by March 31, 2027 after completing a course of study that requires at least three years for completion (including completion of a course by taking correspondence courses offered by a foreign school in Japan and completion of a course at an educational institution that is part of the school education system in a foreign country and has been designated under the preceding item) at a university or other foreign school in a foreign country (limited to those that have been evaluated by a person accredited by the government or relevant organization of the foreign country with regard to the overall status of its education and research activities, etc., or those that are designated separately by the Minister of Education, Culture, Sports, Science and Technology as equivalent thereto).
- (13) A person who has completed or is expected to complete by March 31, 2027 a specialized course (limited to courses that require four years for completion and meet other criteria specified by the Minister of Education, Culture, Sports, Science and Technology) of study from a specialized training college designated separately by the Minister of Education, Culture, Sports, Science and Technology on or after the date specified by the Minister of Education, Culture, Sports, Science and Technology
- (14) A person designated by the Minister of Education, Culture, Sports, Science and Technology

Application Eligibility (2)

The requirements (2) and (3) of “Applicant Eligibility (1)” on p. 7 are as follows. Applicants must meet all of the requirements listed on the “Applicant Eligibility (1)” on p. 7, including these requirements.

■ **A person with a grade of 2.5 or higher on the academic performance coefficient set by Toyo University at the undergraduate level of the applicant’s most recent university (including expected graduation)**

① Academic performance to be used for the calculation

Academic grades should be assessed based solely on grades earned in regular courses, and the academic performance coefficient at the undergraduate level of the applicant’s most recent university (including expected graduation) should be calculated, excluding grades earned as research students, etc. (non-regular courses, Japanese language institutes, etc.).

When calculating based on grades from multiple universities, etc., the calculation criteria should be aligned based on the ② Calculation procedure below.

② Calculation procedure

Calculate the “evaluation points” according to the table below and apply them to the calculation formula.

Category	Grade evaluation				
4-level evaluation		Excellent	Good	Satisfactory	Failure
4-level evaluation		A	B	C	F
4-level evaluation		100-80 points	79-70 points	69-60 points	59 points or lower
5-level evaluation	S	A	B	C	F
5-level evaluation	A	B	C	D	F
5-level evaluation	100-90 points	89-80 points	79-70 points	69-60 points	59 points or lower
Points of evaluation	3	3	2	1	0

(Formula)

$$\frac{(\text{Number of credits for evaluation point 3} \times 3) + (\text{Number of credits for evaluation point 2} \times 2) + (\text{Number of credits for evaluation point 1} \times 1) + (\text{Number of credits for evaluation point 0} \times 0)}{\text{Total credits registered}}$$

- *1 If the credit system is not used for classes taken, the number of credits should be replaced by the number of courses.
- *2 For transfer students, the number of credits after the transfer should be included. If the grade evaluation before the transfer (grades at the school attended immediately prior to the current university) included in the most recent four-year period is not reflected in the credits after transfer, the calculation should be made based on the grade evaluation before the transfer.
- *3 Evaluations that are not included in the grade evaluation table above (e.g., “approved,” “passed,” etc.) should not be included.
- *4 Fractional numbers in the academic achievement coefficient should be rounded down to two decimal places.
- *5 For evaluation levels not listed in the above table (e.g., 8-level, 10-level, etc.), if there is an official conversion table (e.g., 100-point conversion table) from the university that issued the student’s Grade Report or from a public institution such as a local government, the academic achievement coefficient should be calculated using the conversion table.

■ **A person who satisfies the standards of language proficiency (Japanese or English) set by Toyo University.**

① Japanese track curriculum students

A person who has passed the Japanese-Language Proficiency Test N1 or the former Level 1 (only tests administered by the Japan Educational Exchanges and Services or the Japan Foundation (co-sponsoring cooperative organizations) are accepted)

② English track curriculum students (targeting Graduate Schools and Courses that have an English track curriculum)

A person who meets one of the following criteria for English language proficiency

- TOEFL Internet-based Test (iBT, *including Home Edition) 95 or higher under the old scoring system (for test-takers who took the test on or before January 20, 2026), or a total band score of 5.0 or higher (for test-takers who took the test on or after January 21, 2026)
 - *Scores from TOEFL ITP (Institutional Test Program) cannot be used.
- IELTS Academic Module Overall 7.0 or higher
 - *Scores from the general training module cannot be used.
- TOEIC Listening & Reading Test 945 or higher and Speaking & Writing Test 360 or higher
 - *Scores for TOEIC L&R-IP (Institutional Test Program) cannot be used.
- *Scores from other tests cannot be used.
- *English proficiency test scores must be obtained on or after April 1, 2025.

*For details on the Japanese track curriculum and English track curriculum, please refer to the “Language used in classes, etc.” section of “Graduate School, Course and Admission Capacity, etc.” on pp. 2-3.

***Applicants must take one of the language proficiency tests listed above to prove that they meet the language proficiency standards even if their native language is Japanese or English. In all cases, applicants must submit a Certificate of Language Proficiency.**

Pre-application Matching

1. Purpose of pre-application matching

In order to avoid discrepancies in research themes after admission, Toyo University Graduate Schools require all applicants who wish to take the Entrance Examination for 'The Top Leading Students Scholarship' of Toyo Graduate Schools to confirm their research theme with their desired academic supervisor in advance. Fill out the prescribed form (Application for Confirmation of Desired Academic supervisor and Research Theme), attach the prescribed set of documents, and submit the form by the due date. Only those who have completed the above by the due date and passed the pre-application matching will be able to apply for the entrance examination (those who have passed the pre-application matching will receive a passcode for the examination separately). The final decision of academic supervisor will be made after admission.

2. Period of acceptance

From Tuesday, September 1, 2026 to Friday, September 18, 2026 (JST)

*No applications will be accepted outside of this period.

3. Documents to be submitted and how to submit

●Documents to be submitted

- See “Application Documents” pp. 10-12 for details on the documents to be submitted.
- The language used in the documents should be the same as that used in the classes (Japanese or English). The language used in the classes depends on the desired Graduate School and Course. For details, see pp. 2-3 “Graduate School, Course and Admission Capacity, etc.”
- If the language used in the classes of your desired Graduate School or Course is Japanese, prepare documents No. 1-5 in Japanese and submit the Certificate of Japanese Language Proficiency as the No. 6 Certificates of Language Proficiency.
- If the language used in the classes of your desired Graduate School or Course is English, prepare documents No.1-5 in English and submit the Certificate of English Language Proficiency as the No. 6 Certificates of Language Proficiency.
- Submission of No. 1-5 is mandatory, and submission of No. 6 Certificates of Language Proficiency is optional (only for those who have obtained the certificate at this time).
- When you attach documents to the Google Form of the “Application for Confirmation of Desired Academic Supervisor and Research Theme,” PDFs (documents issued in digital form or scanned copies of the original) are acceptable.

●How to submit

- Fill out the Google Form of the “Application for Confirmation of Desired Academic Supervisor and Research Theme” (<https://forms.gle/1dDF8noRvvgg2vvr78>) and submit the form with a set of submission documents.
- Prepare and submit the documents by downloading the forms designated by the university from Entrance Examination Information for Graduate Schools at (https://www.toyo.ac.jp/academics/gadmissions/other_admissions/). Confirm the procedure forthwith, as it takes time to prepare the application documents.

No.	Required /Optional	Documents for Confirmation of Desired Academic Supervisor and Research Theme		Format	Notes
1	Required	Curriculum Vitae		Form designated by Toyo University	—
2	Required	Personal Statement (Self-Assessment) and Reason for Your Application		Form designated by Toyo University	—
3	Required	Undergraduate thesis (full text) and summary (Japanese or English)		• A4 size • The volume of the summary is as follows. [English] about 1,500 words [Japanese] about 4,000 characters	—
4	Required	Research Plan		Form designated by Toyo University	—
5	Required	Undergraduate Academic Transcript issued by the faculty of your most recent university (Academic Transcript including the latest information)		PDFs (documents issued in digital form or scanned copies of the original)	The original must be submitted to the university after acceptance.
6	Optional	Certificates of Language Proficiency (either of ① or ②)	①Certificate of Japanese Language Proficiency (Passing N1 or former Level 1 of the Japanese-Language Proficiency Test) ②Certificate of English Language Proficiency (TOEFL iBT 95 or higher under the old scoring system, or a total band score of 5.0 or higher; IELTS Academic Module Overall 7.0 or higher; or TOEIC L&R 945 or higher and S&W 360 or higher)	PDFs (documents issued in digital form or scanned copies of the original)	*The submission of a Certificate of Language Proficiency is mandatory at the time of application, though this is optional when applying for pre-application matching.

Note that documents and certificates submitted for pre-application matching will not be returned.

Application Documents

As for the application procedure, applicants are required to enter their information on the online application website, upload application documents on “My Page”, and transfer the application fee.

*To prepare the documents, download the forms designated by Toyo University from [Entrance Examination Information for Graduate Schools of Toyo University](https://www.toyo.ac.jp/academics/gadmissions/other_admissions/) at: (https://www.toyo.ac.jp/academics/gadmissions/other_admissions/).

*The language used in the documents and the Certificates of Language Proficiency should be the same as that used in the classes (Japanese or English). The language used in the classes depends on the desired Graduate School and Course. For details, see pp. 2-3 “Graduate School, Course and Admission Capacity, etc.”

- (1) If the language used in the classes of your desired Graduate School or Course is Japanese, prepare documents No. 1-5 in Japanese and submit the Certificate of Japanese Language Proficiency as the No. 8 Certificates of Language Proficiency.
- (2) If the language used in the classes of your desired Graduate School or Course is English, prepare documents No. 1-5 in English and submit the Certificate of English Language Proficiency as the No. 8 Certificates of Language Proficiency.
- (3) Documents other than (1) and (2) must be written in Japanese or English. If the document is written in a language other than Japanese or English, be sure to attach a translation in Japanese or English certified by an official institution, language school, or the school from which the applicant graduated.

□ Documents to be submitted

*Documents marked with ● in the table below must be uploaded, emailed by the recommender or submitted at the time of admission.

No.	Upload	Email sent by the recommender	Submission at the time of admission	Application documents	Format
1	●	—	—	Application Form	Form designated by Toyo University
2	●	—	—	Curriculum Vitae	Form designated by Toyo University
3	●	—	—	Personal Statement (Self-Assessment) and Reason for Your Application	Form designated by Toyo University
4	●	—	—	Undergraduate thesis (full text) and summary (Japanese or English)	• A4 size • The volume of the summary is as follows. [Japanese] about 4,000 characters [English] about 1,500 words
5	●	—	—	Research Plan	Form designated by Toyo University
6	●	—	● (Original)	Certificate of (expected) graduation issued by the faculty of your most recent university and, if you have completed a graduate school (or are expected to complete), a certificate of (expected) completion issued by the most recent graduate school (certificate clearly stating the degree obtained)	[Upload] PDFs (documents issued in digital form or scanned copies of the original) [Submission at the time of admission] Original (certified copy of the original)
7	●	—	● (Original)	Undergraduate Academic Transcript issued by the faculty of your most recent university (Academic Transcript including the latest information)	[Upload] PDFs (documents issued in digital form or scanned copies of the original) [Submission at the time of admission] Original (certified copy of the original)
8	●	—	—	Certificates of Language Proficiency (either of ① or ②) ① Certificate of Japanese Language Proficiency (Passing N1 or former Level 1 of the Japanese-Language Proficiency Test) ② Certificate of English Language Proficiency (TOEFL iBT 95 or higher under the old scoring system, or a total band score of 5.0 or higher; IELTS Academic Module Overall 7.0 or higher; or TOEIC L&R 945 or higher and S&W 360 or higher)	PDFs (documents issued in digital form or scanned copies of the original)
9	—	●	—	Two Letters of Recommendation	Form designated by Toyo University or any format [Documents sent by the recommender via email] PDFs (documents with a digital signature or scanned copies of the original with a handwritten signature)
10	●	—	—	Photocopy of passport (Page with your name and portrait photo)	—
11	●	—	—	Portrait photo (30mm (W) x 40mm (H))	—
12	●	—	—	Other (Certificate of receipt of scholarship payment, etc.)	—

- Application documents (excluding letters of recommendation) must be uploaded from “My Page”.
- Upload PDF files on “My Page”. Keep the application documents in a safe place as some documents (documents No. 6, 7) must be submitted to the university after acceptance.
- The letters of recommendation must be submitted directly to the university via email by the recommenders. Please refer to p. 12 for the details of the contact email addresses, etc.
- It may take some time to receive various certificates after you apply for them. Allow sufficient time for preparation.
- If any false information is found in the application, the applicant will not be allowed to take the examination. If any falsehoods are found after the announcement of application results, the announcement will be cancelled.
- Applicants are allowed to apply for only a graduate school, course or concentration accepted in the pre-application matching.
- **Please note that if your application documents are incomplete, your application will not be accepted.**

1. Application Form

Form designated by Toyo University

2. Curriculum Vitae

Form designated by Toyo University

3. Personal Statement (Self-Assessment) and Reason for Your Application

Form designated by Toyo University (Prepare the documents within two pages.)

4. Undergraduate thesis (full text) and summary (Japanese or English)

- The full text of the undergraduate thesis can be in the language used when writing the thesis.
- For the summary of the undergraduate thesis, use Microsoft WORD and submit one copy written in Japanese or English. Use A4 size paper (about 4,000 characters in Japanese or about 1,500 words in English).
- Applicants who do not have an undergraduate thesis must submit one copy of an “essay on past research” written in Japanese or English as an alternative to the thesis. Use A4 size paper (about 8,000 characters in Japanese or about 3,000 words in English).
- When writing the “essay on past research”, include the following information: problem-setting, past research, analytical framework, hypothesis, verification, consideration and conclusion.

5. Research Plan

Form designated by Toyo University (Prepare the documents within two pages.)

6. Certificate of (expected) graduation issued by the faculty of your most recent university and, if you have completed a graduate school (or are expected to complete), a certificate of (expected) completion issued by the most recent graduate school (certificate clearly stating the degree obtained)

- If the degree you obtained is not specified on the certificate, submit a certificate clearly stating the degree you obtained.
- Certificates must be written in Japanese or English. If the certificate is written in a language other than Japanese or English, be sure to attach a translation in Japanese or English certified by an official institution, language school, or the school from which the applicant graduated.
- We may make inquiries about the contents of the certificate to the university or graduate school that issued the certificate.

7. Academic Transcript issued by the faculty of your most recent university (Academic Transcript including the latest information)

- Even if you have completed graduate school, submit the Academic Transcript of the faculty (bachelor's degree program) for application.
- Certificates must be written in Japanese or English. If the certificate is written in a language other than Japanese or English, be sure to attach a translation in Japanese or English certified by an official institution, language school, or the school from which the applicant graduated.
- We may make inquiries about the contents of the certificate to the university that issued the certificate.

8. Certificates of Language Proficiency (Certificate of Japanese Language Proficiency or English Language Proficiency)

- ① Certificate of Japanese Language Proficiency (Passing N1 or former Level 1 of the Japanese-Language Proficiency Test)
The test administered by the Japan Educational Exchanges and Services or the Japan Foundation (co-sponsoring cooperative organizations outside Japan).
- ② Certificate of English Language Proficiency (TOEFL, IELTS or TOEIC)
Submit a document proving the official score of one of the following tests:
 - 1) TOEFL Internet-based Test (iBT, *including Home Edition) 95 or higher under the old scoring system (for test-takers who took the test on or before January 20, 2026), or a total band score of 5.0 or higher (for test-takers who took the test on or after January 21, 2026)
*Scores from TOEFL ITP (Institutional Test Program) cannot be used
 - 2) IELTS academic module Overall 7.0 or higher
*Scores from the general training module cannot be used
 - 3) TOEIC Listening & Reading Test 945 or higher and Speaking & Writing Test 360 or higher
*Scores for TOEIC L&R-IP (Institutional Test Program) cannot be used.

*Scores from other tests cannot be used.

*English proficiency test scores must be obtained on or after April 1, 2025.

***Applicants must take one of the language proficiency tests listed above to prove that they meet the language proficiency standards even if their native language is Japanese or English. In all cases, applicants must submit a Certificate of Language Proficiency.**

9. Two Letters of Recommendation

Submit using a form designated by the university or in any format that covers the contents of the form designated by the university.

As described below, submit two letters of recommendation written in Japanese or English. If the letter of recommendation is written in a language other than Japanese or English, be sure to attach a translation in Japanese or English certified by an official institution, language school, or the school from which the applicant graduated.

- Submit two letters of recommendation, one from each of your separate recommenders.
- The recommender must be the applicant's academic supervisor, homeroom teacher or professor teaching a class of the applicant's most recent university or graduate school (including expected graduation or completion).
- The letter of recommendation must be filled out by the recommender, and must include how the applicant has engaged in the research during his/her time in the university or graduate school, any notable strengths or weaknesses, and research achievements.
- The letter of recommendation must be submitted directly to the university by the recommenders at the email address specified by the university by the deadline. The subject of the email should be "Letter of Recommendation for Top Leading Student Scholarship," and the applicant's name should be written in the body of the email. The address for submitting the letter of recommendation differs for each campus of the desired graduate school and course. Please refer to pp. 2-3 for campus.

[Contact email address]

Hakusan: mltop-ss@toyo.jp

Kawagoe: mlkdaigakuin@toyo.jp

Akabanedai (Graduate School of Information Networking for Innovation and Design): ml-iniad-em@toyo.jp

Akabanedai (Graduate School of Social Welfare, Human Life Design, Health and Sports Sciences): mlags@toyo.jp

Asaka: mllfinkyomu@toyo.jp

10. Photocopy of passport (page with name and portrait photo) (If you have a passport)

Photocopy of pages with your name, portrait photo, date of birth, passport number, expiration date, etc.

11. Portrait photo

Taken within 3 months before the application, 3 cm x 4 cm (width x height) in size, upper body (from the shoulders up), no hat, facing forward without a background, glossy color photo (any clothing acceptable). Silk finish (matte) photos, black and white photos and snapshots are not acceptable. Photo taken with glasses on if you will be wearing glasses during the interview.

The photo will be used for the Student ID Card until completing Graduate School.

12. Other

Submit certificates of receipt of scholarship payment, etc., if any.

■ Health condition

If you need support in your graduate studies or student life due to illness, disability, etc., please contact us via the inquiry form for the Entrance Examination for 'The Top Leading Students Scholarship' of Toyo Graduate Schools (<https://forms.gle/M6kWMaigHKzwmSCw8>) prior to the application procedures.

Note that documents and certificates submitted with the application will not be returned.

Application Procedures

An Internet environment is required to submit an application.

Access the online application website from the university's entrance examination information website and create "My Page" and register your application.

*An application passcode for examination is required to access the online application website. This passcode will be notified by email only to those who have conducted pre-application matching by the designated date and passed.

Be sure to read the "Toyo University Graduate Schools Application Guidelines for Admission in April 2027 [Entrance Examination for 'The Top Leading Students Scholarship' of Toyo Graduate Schools] (these guidelines)" carefully before submitting your application.

Some application documents (see pp. 10-12 "Application Documents") may take time to be issued, so prepare them well in advance.

Step 1: Receive an application passcode from Toyo University by email

The university will notify the application passcode necessary for the application registration by email only to those who have conducted pre-application matching by the designated date and passed.

Step 2: Prepare an email address for the application, application documents and a credit card for payment of the application fee

An email address is required to register an application. In addition, prepare a credit card that can be used to pay the application fee described on p. 14.

Step 3: Access the online application website, create "My Page" and register your application

Select the desired Graduate School or Course and register your personal information for application.

If you apply to a graduate school, course or concentration other than the one accepted in the pre-application matching, your application will be invalid.

Step 4: After application registration, pay the application fee

Payment must be made with a credit card. Remittance from a bank or other financial institution (overseas remittance) will not be accepted. After registering the application, register your payment information and pay the application fee.

Step 5: Upload the application documents from "My Page"

Upload the application documents by referring to "Application Documents" on pp.10-12.

Step 6: Check the examination information such as the examinee number, on "My Page"

The university will check the application documents after Step 5. If there are no deficiencies, you will be notified of your examinee number.

Step 7: Check the details of the examination on "My Page"

After being notified of the examinee number in Step 6, you will be notified of the details of the examination. Check these on "My Page".

A connection test will be conducted before the examination. The connection test method (date, time, etc.) will be notified along with the details of the test. Be sure to check it.

Application completed

Application Fee

Application fee: 35,000 yen

- (1) Check the application period in the “Entrance Examination Schedule” on p. 4, register your application online and pay the application fee within that period. Application fees are not included in the scope of support under this program. Applicants who have not registered their application online or paid the application fee by the end of the application period will not be allowed to take the entrance examination.
- (2) **The application fee can only be paid by credit card** (use of a credit card from a person other than the applicant is acceptable)
Upon completing the online application procedure, follow the instructions on the website and complete the payment procedure. Credit cards accepted include
VISA, MasterCard, American Express, Diners Club, and JCB.
***Remittance from a bank or other financial institution will not be accepted.**
*Applications can be accepted until 23:00 (JST) on the last day of the application period.
*Once paid, the application fee will not be refunded regardless of the circumstances.

Notes on Application

- (1) Applicants who do not upload all of the application documents will not be allowed to take the examination.
- (2) The application period is based on Japan Standard Time (JST).
- (3) Upload certificates and other documents on “My Page”.
- (4) Certificates must be written in Japanese or English. If the certificate is written in a language other than Japanese or English, applicants must attach a translation in Japanese or English certified by an official institution, language school, or the school from which they graduated.
- (5) Download the forms designated by Toyo University from the online application website.
- (6) Incomplete applications will not be accepted.
- (7) Submitted application documents and the application fee will not be returned.

Notification of Examination Information

- (1) The university will confirm the application documents after registering the online application website and uploading the application documents on “My Page”.
If there are no deficiencies, you will be notified of your examinee number on “My Page”.
- (2) After notifying the examinee number, the time and other details of the examination will be notified separately.

*If an applicant is found to be ineligible to apply as a result of the document screening, the applicant will not be allowed to take the examination.

In such cases, we will notify you by email to the email address you registered at the time of application.

Examination Method

- (1) Online interview will be conducted using the Web conference system designated by Toyo University.
- (2) A connection test will be conducted before the examination after notifying the examinee number.
- (3) The following acts may be considered cheating. If judged as cheating, the applicant may not be allowed to take further examinations. In such cases, we will not honor requests for a refund of the entrance examination fee.
In addition, the results of all entrance examinations for the relevant year will be invalidated.
① A person other than the applicant pretending to be the applicant and taking the examination.
② Any other conduct that undermines the fairness of the examination.
※ If an improper behavior is confirmed, we may take measures such as filing a police report.

Announcement of Application Results

- (1) Announcement of application result will be notified to all applicants via “My Page” regardless of whether they pass or fail.
- (2) We will not respond to any inquiries by phone or email.
- (3) Notification of pass/fail will not be sent by postal mail.
- (4) The opening time of the announcement of application results is scheduled at 11:00 (JST) on the announcement date of application results.

Admission Procedure

Announcement of application results and the admission procedure for successful applicants are explained on “My Page”. Following the explanation, successful applicants are required to complete the admission procedure (online registration) by the designated deadline by accessing the online admission procedure website from the university's entrance examination information website.

*If the admission procedure is not completed by the deadline, the successful applicant will be deemed to have no intention of entering the university, and the admission will not be accepted. Admission procedures after the deadline will not be accepted.

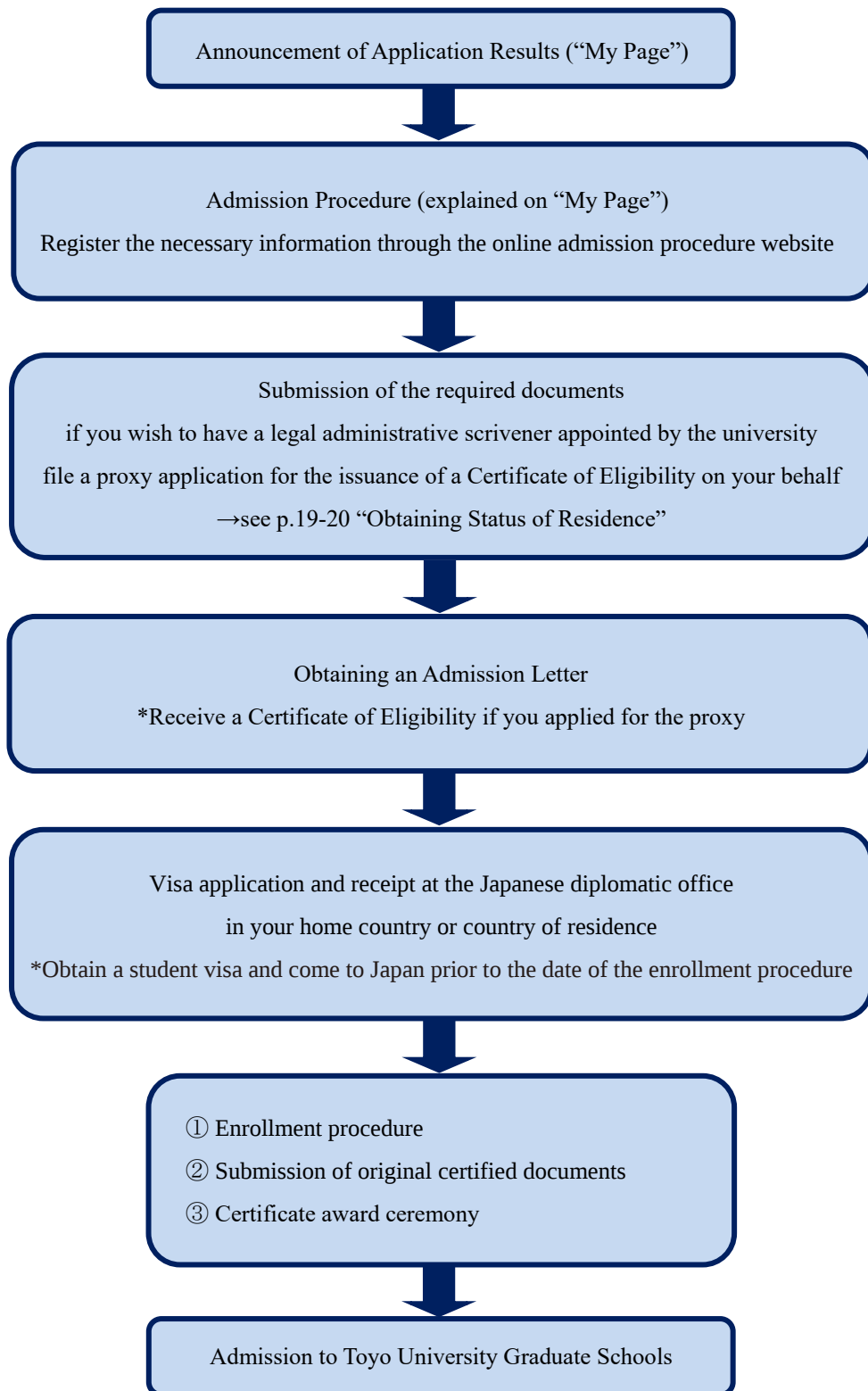
*After the announcement of application result, if successful applicants wish, a legal administrative scrivener appointed by the university can file a proxy application for the issuance of a Certificate of Eligibility (see pp. 19-20 “Obtaining Status of Residence”).

For a proxy application, a “Financial Supporting Document” is required. Please prepare in advance, as it takes time to prepare.

*For details, refer to the “Admission Procedure Guide” provided after the announcement of application result.

Procedures from Acceptance to Admission

Successful applicants are required to submit the admission documents within the designated period. For details, refer to the “Admission Procedure Guide” provided after the announcement of application result. Note that no procedures will be accepted after the deadline.



Tuition and Fees (Reference)

Those who pass this entrance examination will be exempted from paying the full amount of tuition and fees with the support of the university, so payment of tuition and fees during the admission procedure or after admission is not necessary. However, if a student loses his/her scholarship eligibility, he/she will be obliged to pay tuition and fees.

(Planned for the 2027 academic year)

(unit: yen)

Graduate School and Course		Program	Academic fees				Total
			Admission fee (Application confirmation fee) *1	Tuition	Facility fee	Lab fee	
Graduate School of Letters Graduate School of Sociology Graduate School of Law Graduate School of Business Administration (excluding Concentration in SME Consultant Certification, Course of Business, Accounting and Finance) Graduate School of Economics (Course of Economics) Graduate School of Global and Regional Studies Graduate School of International Tourism Management Graduate School of Social Welfare Graduate School of Human Life Design (excluding the Course of Human Environment Design)		Master's Program	270,000	450,000	90,000	—	810,000
Graduate School of Economics Course of Public-Private Partnership	Standard Program	Master's Program	270,000	600,000	90,000	—	960,000
	Professional Intensive Program		270,000	990,000	90,000	—	1,350,000
Graduate School of Science and Engineering Graduate School of Information Sciences and Arts (General Course, Certified Public Psychologist Course) Graduate School of Environmental Innovation Graduate School of Life Sciences Graduate School of Food and Nutritional Sciences Graduate School of Health and Sports Sciences (Course of Nutritional Sciences)		Master's Program	270,000	550,000	130,000	120,000	1,070,000
Graduate School of Information Networking for Innovation and Design		Master's Program	270,000	550,000	250,000	—	1,070,000
Graduate School of Human Life Design (Course of Human Environment Design) Graduate School of Health and Sports Sciences (Course of Health and Sports Sciences)		Master's Program	270,000	450,000	90,000	70,000	880,000

*1 If advancing to a graduate school from an undergraduate faculty of Toyo University (excluding correspondence courses and Toyo University Junior College), the admission fee (application confirmation fee) will be exempt.

Withdrawal from Admission after the Admission Procedure

Students who wish to withdraw from university admission for unavoidable circumstances after completing the admission procedure are not eligible for the Top Leading Students Scholarship Program. Therefore, such students will be obliged to pay the admission fee, which is required for the admission procedure. Details will be notified in the “Admission Procedure Guide”.

Support for Successful Applicants

- (1) Full exemption from payment of tuition and fees (paid by Toyo University)

However, after the standard period of enrollment, students are responsible for all tuition and fees.

- (2) Income from serving as a Teaching Assistant (TA) (Working is obligatory.)

- (3) Scholarship and housing support

Scholarship: 120,000 yen per month (paid by Toyo University/including housing expenses)

Housing: You may be given priority for housing in the International Residence

When using the International Residence, students pay the dormitory fee from their monthly scholarship.

Others: Applicants are allowed to apply for and receive only the Toyo University Grants for Graduate Research Presentations and external scholarships simultaneously.

Applicants are not allowed to apply for other scholarships offered by the university.

The university will not cover travel expenses for students who travel to Japan at the time of admission and leave the country after the completion of study, or for temporary return to their home country.

Students should prepare at least US\$2,000 for living expenses, as it takes one to one-and-a-half months to receive a scholarship from the university after admission.

- (4) Recommendation for Japanese Government (MEXT) Scholarships (eligible students only)

Students accepted through this entrance examination who are particularly outstanding may be recommended for Japanese Government (MEXT) Scholarships.

Cancellation of Accreditation, Suspension of Support, and Disqualification as Top Leading Scholarship Students

1. Cancellation of accreditation

If a Top Leading Scholarship Student falls under any of the following, his or her certification may be revoked.

- (1) The Scholarship Student fails to complete the admission procedure of Toyo University by the specified date without a valid reason.
- (2) The Scholarship Student loses matriculation eligibility.
- (3) Notification of declining the status of the Top Leading Scholarship Student is accepted.
- (4) It is determined that false information or other irregularities exist in the application documents.
- (5) The Scholarship Student significantly defames the reputation of Toyo University.
- (6) Other cases in which the Dean's Council deems the student inappropriate as a Top Leading Scholarship Student.

2. Suspension of support

If any of the following apply after enrollment as a Top Leading Scholarship Student, support will be suspended.

- (1) The Scholarship Student takes a leave of absence.
- (2) The Scholarship Student studies or lives overseas for 1 semester or longer.
- (3) The Top Leading Scholarship Student fails to renew their accreditation.

3. Disqualification

If any of the following apply after enrollment as a Top Leading Scholarship Student, the status of the Top Leading Scholarship Student will be lost.

- (1) The Scholarship Student withdraws from the university.
- (2) The Scholarship Student is dismissed.
- (3) The Scholarship Student receives disciplinary action under the Academic Rules and Regulations.
- (4) It is recognized that false information exists in the application or other documents.
- (5) Other cases in which Dean's Council deems the student inappropriate as a Top Leading Scholarship Student.

If a Top Leading Scholarship Student has his/her support suspended or loses the indicated status due to the above, the Scholarship Student may be required to return an amount equivalent to the scholarship (excluding the admission fee) for the semester in question. In addition, if the Scholarship Student continues to enroll in the Toyo University Graduate School after losing the status of Scholarship Student, he/she will be required to pay the prescribed amount of fees.

Obtaining Status of Residence

I. General matters

- (1) Students admitted to the university as Top Leading Scholarship Students must have “student” status of residence as of April 1, 2027. Any other short-, medium-, or long-term status of residence does not allow you to enroll in the university. Please be sure to check the information in II (1) or III (2) below for cancellation of enrollment.
- (2) Top Leading Scholarship Students who have been accepted to the university can apply for the student status of residence.
- (3) Students are required to follow the procedures for admission to the university, including advance procedures, various orientations, and the enrollment procedure held on each campus.
Please note that some faculties, graduate schools, and majors may require separate preliminary procedures. In that case, they must also be completed.
- (4) Please note that the university will not be held responsible for any disadvantages associated with missing classes, etc. due to the prescribed procedures for residence status applications, reapplications, cancellation lawsuits, etc.

II. For those who have a valid status of residence in Japan (those who currently reside in Japan)

*Those with status of residence other than student are not eligible to enroll in the university. Applicants are required to obtain student status of residence in Japan before entering the university. Applicants who do not have student status of residence should refer to “III. For applicants without a valid status of residence in Japan (those who do not reside in Japan)” and follow the instructed procedure. Even if the applicant has a student status residence, he/she should apply for an extension of stay according to the current expiration date of his/her status of residence.

However, if any of the following applies to the applicant, he/she may be required to leave Japan once and follow the same procedures outlined in “III. For applicants without a valid status of residence in Japan (those who do not reside in Japan). In such cases, the university will not apply for renewal of his/her student status of residence.

- 1) The applicant obtained student status of residence at the educational institution he/she attended prior to enrolling at the university, and there is a gap of more than 3 months between the completion (graduation) of the course of study at the previous educational institution and his/her enrollment at the university.
- 2) The applicant obtained student status of residence at the educational institution that he/she attended prior to enrolling at the university, and the university has deemed it inappropriate to apply for permission to extend his/her period of stay because he/she left (or plans to leave) the previous (or currently enrolled) educational institution without completing (graduating from) the course of study there, regardless of the timing.

*It should be noted that, depending on the circumstances, their Certificate of Eligibility for Resident Status may not be issued in time for enrollment on April 1, 2027. However, the university will not be held responsible for any disadvantages resulting from missed classes, etc., that result in such cases.

- (1) If you have not obtained student status of residence as of April 1, 2027 (except when your application for extension of period of stay or change your status of residence is being processed), your admission to the university will be canceled as of March 31, 2027.
*The period when your application for extension of period of stay or change your status of residence is being processed includes the period required for resident status reapplication or actions for cancellation.
- (2) If you apply to extend your period of stay or change your status of residence as of April 1, 2027, and if it is not confirmed by May 31, 2027 that you are allowed to extend your period of stay or change your status of residence, you will be dismissed from the university as of the date designated by the university.
*The period when your application for extension of period of stay or change your status of residence is being processed includes the period required for resident status reapplication or actions for cancellation.
- (3) If you need to apply for an extension of period of your stay or change your status of residence to “student”, the university will issue an application form designated by the Immigration Services Agency of Japan.

III. For applicants without a valid status of residence in Japan (those who do not reside in Japan)

Admission to the university requires that the applicant possesses student status of residence as of April 1, 2027. Even if the procedure takes a long time, the applicant is required to come to Japan after obtaining a Certificate of Eligibility for Status of Residence (COE) and a visa, submit your Residence Card to the university, and complete the prescribed procedures by April 30, 2027.

(1) Proxy application for a Certificate of Eligibility for Status of Residence (COE)

- 1) When the applicant completes the prescribed admission procedures, a legal administrative scrivener appointed by the university may file a proxy application for a COE on his/her behalf to the Immigration Services Agency of Japan. After the screening process, the Immigration Service Agency of Japan will issue the COE. After receiving the COE, a legal administrative scrivener appointed by the university will send it to the applicant. Upon receiving the COE, the applicant should immediately visit a Japanese diplomatic office in his/her country or a country of residence, carrying the COE to go through the visa application process.
- 2) The status of residence that can be obtained by proxy application is student.
- 3) A Financial Supporting Document is necessary for a proxy application. Since the issuance of a Certificate of Academic Fee Payment Ability may take a long time, it is advised to allow for an adequate amount of time to prepare for the certificate.
- 4) When requesting the university to apply for COE on behalf, the applicant should correctly indicate the number of past applications and the number of issuances. In addition, if the COE is not issued due to a false report made in the submitted documents and input contents, the university will not accept requests for proxy application for reapplication.

- 5) The screening procedure for a COE is conducted by the Immigration Services Agency of Japan, while the screening procedure for a visa is conducted by a Japanese diplomatic office in a country of your residence respectively. The university takes no responsibility even if a COE or a visa is not issued. In the case where a COE is not issued, the university will not apply for reapplication of a COE as a proxy.
- 6) In principle, the applicant cannot change his/her status of residence from temporary visitor to student in Japan. It is required for the applicant to come to Japan after receiving a visa from a Japanese diplomatic office in his/her country or a country of residence.
- (2) If it cannot be confirmed by April 30, 2027 that you have obtained a Residence Card, admission to the university will be canceled as of March 31, 2027, regardless of the reason, even if you are reapplying for a status of residence and have taken an action for cancellation.
- (3) If the applicant does not follow the prescribed procedures by April 30, 2027, despite having obtained a Residence Card, he/she will be dismissed from the university as of April 30, 2027.

IV. Important Notes Regarding Residence Status

- (1) Successful applicants must submit a bank balance certificate in the name of their financial sponsor (guarantor) or themselves during the enrollment procedure to demonstrate that they have sufficient funds to cover tuition fees and living expenses in Japan.
(The balance must be equal to or greater than the total of living expenses (JPY 120,000 x 12 months) plus the university's tuition fees.)
- (2) An applicant's academic record and attendance status at educational institutions that he/she previously attended (including attendance rates at Japanese language schools, academic performance at universities or vocational schools, etc.) may affect their application for an extension of period of stay. In particular, if the attendance rate at a Japanese language school or similar institution is below 80%, the application is highly likely to be denied by the Immigration Services Agency of Japan. In such cases, Toyo University may decline to support the application for the extension.

Details will be announced in the Admission Procedure Guide distributed after the announcement of application results.

- Inquiries about Status of Residence and Visa.

Accepted Graduate School	Contact	
All Graduate Schools	Toyo University Support Office for COE and Status of Residence	toyo-pugs@tugs.co.jp

- Details regarding status of residence are also available on the website.

Website: <https://www.toyo.ac.jp/academics/international-exchange/enroll/prearrival/>

Support Schemes for International Students

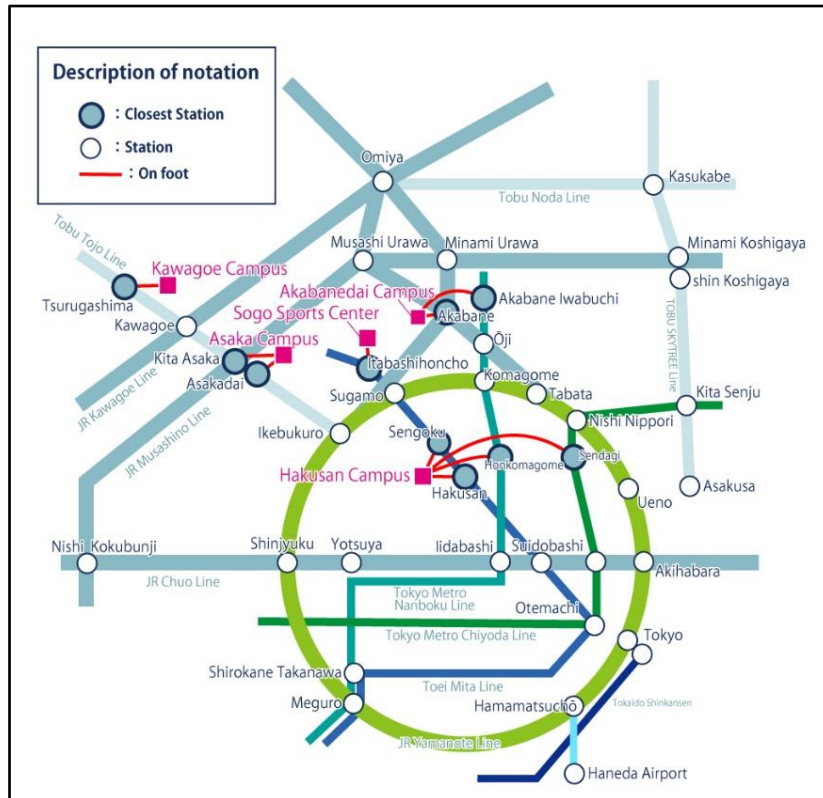
Guarantor support (for international students) in looking for an apartment

In Japan, when you rent an apartment, you need a “guarantor.” The guarantor is responsible for paying the rent for the renter if the renter does not pay it. Japanese students usually ask someone closely related to them, for example, their parents, to become their guarantors, which may be difficult for international students. If this case applies to you, you may need to use a guarantor company.

Toyo University has had an agreement with Global Trust Networks Co., Ltd. International students of Toyo University who use this company's guarantor service are entitled to a 20% discount on the guarantor service fee. Global Trust Networks also supports apartment searches in many languages, including Japanese, English, Chinese, Korean, Vietnamese, and Nepalese, and it deals in many apartments for international students.

- For inquiries, contact Global Trust Networks Co., Ltd.
- Website: <https://www.gtn.co.jp/en/business/rent-warranty/>

Access Map



◆Hakusan Campus

- Graduate School of Letters
- Graduate School of Sociology
- Graduate School of Law
- Graduate School of Business Administration
- Graduate School of Economics
- Graduate School of Global and Regional Studies
- Graduate School of International Tourism Management

5-28-20 Hakusan, Bunkyo-ku, Tokyo 112-8606

From JR Sugamo Station: 10-minutes via Toei bus (Stop at “Toyo Daigaku Mae” bound for “Asakusa Kotobukicho”)

5-minute walk from Hakusan Station on the Toei Mita Line

7-minute walk from Sengoku Station on the Toei Mita Line

5-minute walk from Hon-Komagome Station on the Tokyo Metro Nanboku Line.

15-minute walk from Sendagi Station on the Tokyo Metro Chiyoda Line.

◆Kawagoe Campus

- Graduate School of Science and Engineering
- Graduate School of Information Sciences and Arts
- Graduate School of Environmental Innovation

2100 Kujirai, Kawagoe-shi, Saitama 350-8585

10-minute walk from Tsurugashima Station on the Toho Tojo Line

◆Asaka Campus

- Graduate School of Life Sciences
- Graduate School of Food and Nutritional Sciences

48-1 Oka, Asaka-shi, Saitama 351-8510

10-minute walk from Asakadai Station on the Toho Tojo Line

10-minute walk from Kitaasaka Station on the JR Musashino Line

◆Akabanedai Campus

- Graduate School of Information Networking for Innovation and Design (INIAD HUB-1)
- Graduate School of Social Welfare (WELLB HUB-2)
- Graduate School of Human Life Design (WELLB HUB-2)
- Graduate School of Health and Sports Sciences (HELSPH HUB-3)

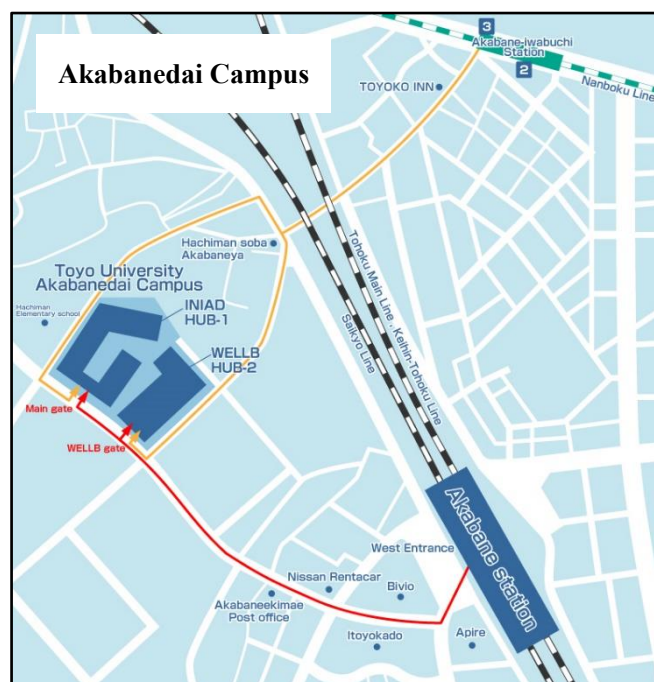
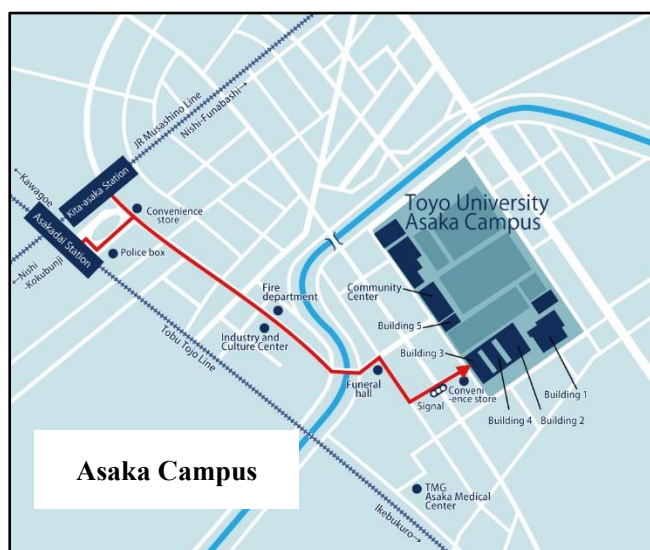
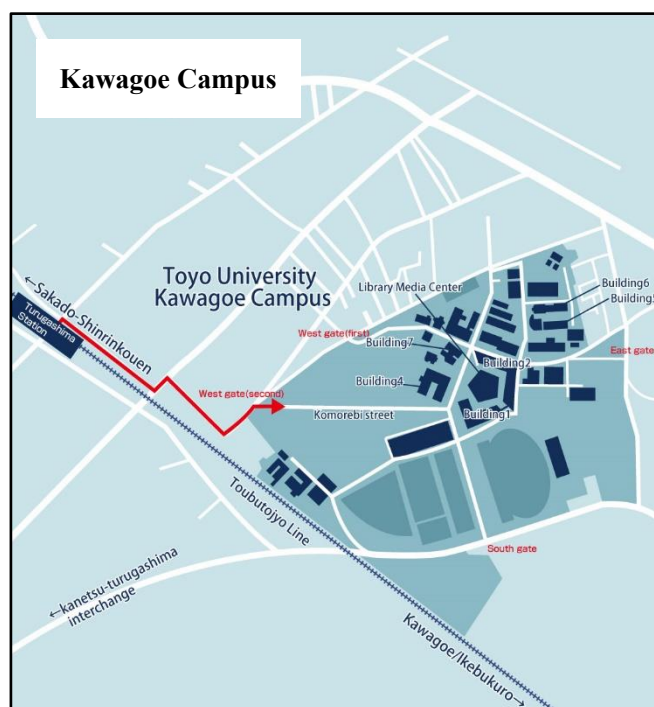
1-7-11 akabanedai, Kita-ku, Tokyo 115-8650

8-minute walk from JR Akabane Station

12-minute walk from Akabane-iwabuchi Station on the Tokyo Metro Nanboku Line and Saitama Railway

2-minute walk from “Akabanedai Sanhome” bus stop via the Kokusai Kogyo bus

Campus Map



Inquiries regarding Entrance Examinations

Inquiry form for the Entrance Examination for 'The Top Leading Students Scholarship' of Toyo Graduate Schools
<https://forms.gle/M6kWMaigHKzwmSCw8>

