

# Toyo University Graduate Schools

## < Master's Program >

Course of International Culture and Communication Studies,  
Graduate School of Letters

Course of Public-Private Partnership,  
Graduate School of Economics

Course of Global Innovation Studies, Course of Regional Development Studies,  
Graduate School of Global and Regional Studies

Course of International Tourism Management,  
Graduate School of International Tourism Management

## < Doctoral Program >

Course of Regional Development Studies,  
Graduate School of Global and Regional Studies

Course of International Tourism Management,  
Graduate School of International Tourism Management

# Application Guidelines for Entrance Examinations (English Track Curriculum)

Admission in Fall 2025 / Admission in April 2026

- These guidelines consist of contents related to the sitting for entrance examinations, other than Entrance Examinations for the Internal Recommendation Category, Entrance Examinations Offered to International Applicants Overseas and Entrance Examination for 'The Top Leading Scholarship' of Toyo University Graduate Schools. Persons wishing to sit for the entrance examinations mentioned above are asked to see our university website.
- These guidelines include all relevant matters, from application to admission procedures. Please read these guidelines carefully before applying and avoid making mistakes/omissions.
- Any changes, corrections, etc. to the content, etc. of these guidelines and any special measures taken due to natural disasters, etc. will be noted on our university website.
- Application procedures of Graduate Schools Entrance Examination are conducted online. Please follow the instructions on our university website to apply. Application procedures can be started three days prior to the first day of the application periods. Please note that an Internet available environment is needed for various registration procedures and applications after passing the entrance examination. Please make appropriate preparations.
- If there are any discrepancies between the Japanese version and the English version, the Japanese version shall take precedence.

URL for online application ⇒ <https://www.toyo.ac.jp/academics/gadmissions/>

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### [Handling of personal information]

Address, name, and other personal information submitted at the time of application will be used for the purposes of (1) receiving applications, (2) conducting entrance examinations, (3) announcement of application results, (4) admission procedure, (5) pre-enrollment education, and other related matters. Some of these operations will be outsourced to subcontractors designated by Toyo University. We may provide personal information to subcontractors when outsourcing work.

### [Contact information]

Application guidelines for Entrance Examinations for the Internal Recommendation Category, Entrance Examinations Offered to International Applicants Overseas, Entrance Examination for 'The Top Leading Scholarship' of Toyo University Graduate School, entrance examinations performed on other campuses, and entrance examinations for non-matriculated students, graduate school research students, and international trainees are available separately on our university website. The contact information for each graduate school is as follow.

Name of Graduate Schools	Office in charge	TEL/Email
Letters, Sociology, Law, Business Administration, Economics, Global and Regional Studies, International Tourism Management	Education Affairs Section for Graduate Schools	03-3945-7251 mldaig-ad@toyo.jp
Science and Engineering, Information Sciences and Arts	Kawagoe Administration Section	049-239-1313 mlkdaigakuin@toyo.jp
Life Sciences, Food and Nutritional Sciences	Asaka Administration Section	048-468-6311 mlfinkyomu@toyo.jp
Information Networking for Innovation and Design	Akabanedai Administration Section (INIAD HUB-1)	03-5924-2612 ml-iniad-em@toyo.jp
Social Welfare, Human Life Design, Health and Sports Sciences	Akabanedai Administration Section (WELLB HUB-2)	03-5924-2164 mlags@toyo.jp

## Admission Capacity, etc.

### Admission in Fall 2025

Graduate School	Course	Admission capacity			Form of class *1	Long-term study plan *2	Campus
		Doctoral Program		Master's Program			
		Master's Program	Doctoral Program				
Economics	Public-Private Partnership	—	—	30	Day and Evening	Yes	On-demand, etc./Hakusan
Global and Regional Studies	Global Innovation Studies	—	—	10			Hakusan
	Regional Development Studies	15	5	—			
International Tourism Management	International Tourism Management	15	3	—			

### Admission in April 2026

Graduate School	Course	Admission capacity			Form of class *1	Long-term study plan *2	Campus
		Doctoral Program		Master's Program			
		Master's Program	Doctoral Program				
Letters	International Culture and Communication Studies	10	—	—	Day	Yes	Hakusan
Economics	Public-Private Partnership	—	—	30	Day and Evening		On-demand, etc./Hakusan
Global and Regional Studies	Global Innovation Studies	—	—	10			Hakusan
	Regional Development Studies	15	5	—			
International Tourism Management	International Tourism Management	15	3	—			

\*1. Toyo University uses a semester system. Forms of class are current as of April 1, 2025. Any changes will be noted on our university website.

\*2. The long-term study plan system is only for the Master's Program (excluding the professional intensive program, Course of Public-Private Partnership, Graduate School of Economics).

See details of the application method, etc. on our university website. (<https://www.toyo.ac.jp/academics/gadmissions/long/>)

\*The admission capacity above includes enrolled students from other categories of entrance examinations, other than students from the “English Track Curriculum.”

\*There is no recruitment of new students for English Track Curriculum for the Doctoral Program of the following course: the Course of International Culture and Communication Studies.

## Entrance Examination Schedule

For details, please refer to the examination content of each graduate school.

### Entrance Examinations for Fall Admission 2025

#### ◆ Examination in August 2025 ◆

Graduate School	Course	Program	Application period	Examination date	Announcement date of application results	Admission procedures period
Economics	Public-Private Partnership	Master's	Friday, July 4   Thursday, July 10 2025	Saturday, August 30, 2025	Wednesday, September 3, 2025	[One time admission procedure]  Wednesday, September 3   Monday, September 8, 2025
Global and Regional Studies	Global Innovation Studies					
	Regional Development Studies					
International Tourism Management	International Tourism Management					

### Entrance Examinations for April Admission 2026

#### ◆ Examination in August 2025 ◆

Graduate School	Course	Program	Application period	Examination date	Announcement date of application results	Admission procedures period
Letters	International Culture and Communication Studies	Master's	Friday, July 4   Thursday, July 10, 2025	Saturday, August 30, 2025	Wednesday, September 10, 2025	[Two-time admission procedure]
Economics	Public-Private Partnership					■[First-phase of the procedure] Wednesday, September 10   Tuesday, September 16, 2025
Global and Regional Studies	Global Innovation Studies					Master's/ Doctoral
	Regional Development Studies					
International Tourism Management	International Tourism Management					

◆ Examination in November 2025 ◆

Graduate School	Course	Program	Application period	Examination date	Announcement date of application results	Admission procedures period
Economics	Public-Private Partnership	Master's	Tuesday, October 21   Monday, October 27, 2025	Sunday, November 23, 2025	Wednesday, December 3, 2025	[Two-time admission procedure]  ■[First-phase of the procedure] Wednesday, December 3   Tuesday, December 9, 2025  ■[Second-phase of the procedure] Thursday, February 26   Wednesday, March 4, 2026

◆ Examination in February 2026 ◆

Graduate School	Course	Program	Application period	Examination date	Announcement date of application results	Admission procedures period
Letters	International Culture and Communication Studies	Master's	Monday, January 5   Tuesday, January 13, 2026	Saturday, February 14, 2026	Thursday, February 26, 2026	[One-time admission procedure]  Thursday, February 26   Wednesday, March 4, 2026
International Tourism Management	International Tourism Management	Master's/ Doctoral				
Global and Regional Studies	Global Innovation Studies   Regional Development Studies	Master's   Master's/ Doctoral		Sunday, February 15, 2026		

◆ Examination in March 2026 ◆

Graduate School	Course	Program	Application period	Examination date	Announcement date of application results	Admission procedures period
Economics	Public-Private Partnership	Master's	Friday, February 6   Thursday, February 12, 2026	Saturday, March 7, 2026	Wednesday, March 11, 2026	[One-time admission procedure]  Wednesday, March 11   Tuesday, March 17, 2026

## Entrance Examination Implementation Month Table

**Examination categories and implementation months depend on your course. Please check them on the table below.**

Entrance examinations may be taken during the months noted in the cells.

Mature students and international students can also take the entrance examination under the General Category if they meet the application eligibility requirements.

### [Admission in Fall 2025]

Graduate School	Course	Program	Master's Program					Doctoral Program				
			General	Mature Student	Int'l Student	JICA/ Regional Revitaliza- tion *1	Internal Recommen- -dation *2	General	Mature Student	Int'l Student	JICA *1	Internal Recommen- -dation *2
Economics	Public-Private Partnership	Standard	August				—	—				
		Professional Intensive	—	August	—	August	—	—				
Global and Regional Studies	Global Innovation Studies		August			—	August	—				
	Regional Development Studies		August					August				
International Tourism Management	International Tourism Management	August					August			—	August	

### [Admission in April 2026]

Graduate School	Course	Program	Master's Program					Doctoral Program				
			General	Mature Student	Int'l Student	JICA/ Regional Revitaliza- tion *1	Internal Recommen- dation *2	General	Mature Student	Int'l Student	JICA *1	Internal Recommen- dation *2
Letters	International Culture and Communication Studies		August, February			—	August, February	—				
Economics	Public-Private Partnership	Standard	August, November, March				August, February	—				
		Professional Intensive	—	August, November, March	—	August, November, March	—	—				
Global and Regional Studies	Global Innovation Studies		August, February			—	August, February	—				
	Regional Development Studies		August, February				August, February			February		
International Tourism Management	International Tourism Management		August, February					August, February			—	February

\*1. Entrance Examinations under the JICA Volunteer Category will be given for the Master's Program and the Doctoral Program of the Course of Regional Development Studies in the Graduate School of Global and Regional Studies, and the Master's Program of the Course of International Tourism Management in the Graduate School of International Tourism Management only.

Entrance Examinations under the Regional Revitalization Category will be given only for the Course of Public-Private Partnership in the Graduate School of Economics.

\*2. Application guidelines for Entrance Examinations for the Internal Recommendation Category are based on other application guidelines. For details, see our university website below.

[https://www.toyo.ac.jp/academics/gadmissions/english\\_track\\_curriculum/recommend-hakusan/](https://www.toyo.ac.jp/academics/gadmissions/english_track_curriculum/recommend-hakusan/)

## Admission Policy

Graduate School	Course/Admission Policy
Letters	<p><b>Course of International Culture and Communication Studies [Master's Program]</b>  The course administers various forms of entrance exams that match various types of applicants, and admits applicants who demonstrate the following qualities and abilities through a written exam, an interview, a document screening, etc.  (1) A basic level of proficiency in English and other non-Japanese languages, and the motivation to further increase their language proficiency  (2) Basic knowledge of linguistic and cultural diversity and the motivation to further explore that issue  (3) Ability to adapt actively and flexibly to the international community to play an important role therein</p>
Economics	<p><b>Course of Public-Private Partnership [Master's Program]</b>  The Course of Public-Private Partnership will accept students with the following qualities and abilities by conducting a variety of examinations, including a pre-assignment, an interview and a screening of application materials, according to applicants' characteristics.  (1) General Category: an individual, regardless of his/her field of specialization, who has his/her own view on local economies and communities (which is assessed by an oral exam regarding his/her pre-assignment) and who plans to make use of his/her specialized knowledge on public-private partnership (PPP) acquired in and of the network of personal connections built through this Course (which is assessed by an interview)  (2) Mature Student Category and Regional Revitalization Category: an individual who has experience in a PPP-related field or may have a chance to be involved in such a field in the future, and who plans to make use of his/her specialized knowledge on public-private partnership (PPP) acquired in and of the network of personal connections built through this Course (which is assessed by an interview)  (3) For international students from overseas, those who have experience in a field related to public-private partnerships in their home country or may be in charge of such a field in the future and have certain views on public-private partnerships (to be evaluated by an oral examination for a preliminary assignment) or those who plan to apply the knowledge and personal connections in public-private partnerships gained through this course in their own career (to be determined based on an interview).  (4) Those who have extensive experience and knowledge of public-private partnerships and who have a concrete research plan for working as a professional (to be determined based on the research plan prescribed by the department and an interview).</p>
Global and Regional Studies	<p><b>Course of Global Innovation Studies [Master's Program]</b>  The course administers various forms of entrance exams that match diverse applicants, and admits applicants who demonstrate the following qualities and abilities through an interview, a document screening, or similar such process.  (1) A spirit of entrepreneurship characterized by the intention to contribute to the global society through innovation, and the motivation to, for that purpose, acquire practical knowledge, specialized ability based on mastery of English, and leadership  (2) Motivation to become a researcher, educator, or highly specialized professional who will play a leading role in academia, companies, NGOs/NPOs or other organizations in the future  (3) Basic ability to conduct surveys and research to understand global challenges in contemporary society and solve those challenges, and the motivation to devote positive efforts to improving themselves  (4) Academic basis necessary for actively delivering messages to the international community, and the analytical and practical abilities necessary for putting the knowledge into practice  (5) A tolerant attitude toward diversity and skills in harmonious communication, both of which are necessary for learning while sharing the same purposes with other students in a diverse environment consisting of Japanese and international students</p> <p><b>Course of Regional Development Studies [Master's Program]</b>  The Course of Regional Development Studies will accept students with the following qualities and abilities by conducting a variety of examinations, including a written exam, an interview and a screening of application materials, according to applicants' characteristics:  (1) An individual who possesses knowledge of the current status and issues of regions in Japan and other countries  (2) An individual equipped with the ability to understand and analyze the current status and issues of regions  (3) An individual who is willing to proactively engage in research and study to understand and address regional issues in Japan and other countries</p> <p><b>[Doctoral Program]</b>  The Course of Regional Development Studies will accept students with the following qualities and abilities by conducting a variety of examinations, including a written exam, an interview and a screening of application materials, according to applicants' characteristics:  (1) An individual who has a broad knowledge of the current status and issues of regions in Japan and other countries, and has specialized knowledge and analytical skills  (2) An individual who has the ability to understand and analyze the current status and issues of regions and to present his/her findings as research results  (3) An individual who has the ability to address the current status and issues of regions in Japan and abroad from a bird's-eye view and who is willing to pursue a career as a researcher to tackle such issues</p>
International Tourism Management	<p><b>Course of International Tourism Management [Master's Program]</b>  The Course of International Tourism Management will accept students with the following qualities and abilities by conducting a variety of examinations, including a written exam, an interview and a screening of application materials, according to applicants' characteristics:  (1) An individual who is willing to address domestic and global issues facing the tourism industry and has sufficient basic knowledge to propose improvement measures and solutions  (2) An individual with the English or other linguistic skills necessary to meet tourism needs on the ground  (3) An individual who seeks to become an executive manager who can play the role of an engine in the field of tourism, especially the hospitality industry  (4) An individual who is willing to actively engage in research and studies to address issues related to regional development in Japan and abroad and the development of global tourism</p> <p><b>[Doctoral Program]</b>  The Course of International Tourism Management will accept students with the following qualities and abilities by conducting a variety of examinations, including a written exam, an interview and a screening of application materials, according to applicants' characteristics:  (1) An individual with knowledge of or with experience in research or work in the tourism industry or in the field of tourism policy or tourism development  (2) An individual who is willing to engage in research in the field of global tourism in English or any other global language and who has the ability to contribute to tourism studies using his/her research achievements  (3) An individual who is positive about increasingly complex social trends and who has the ability to conduct research by taking full advantage of ICT (Information and Communication Technology);  (4) An individual who is willing to actively engage in research and studies with high ambitions to address issues related to regional development in Japan and abroad and the development of global tourism  (5) An individual who is eager to pursue the empirical discipline of international tourism studies to contribute to the development of a sustainable society, and continue to pursue research after completion of this program</p>

## Application Eligibility

**Note** Dual enrollment is prohibited at Toyo University Graduate Schools by the Toyo University Graduate School Academic Rules and Regulations. If you are enrolled as a full-time student at another university or graduate school (including undergraduate faculty or graduate school of Toyo University, or Japanese language school), you are required to graduate, complete, or withdraw by the time of admission to Toyo University Graduate Schools (provided that you have acquired the required degree for enrollment.)

### 1. Master's Program

Persons who fall under any of the following are eligible to apply for the Master's Program.

- (1) Persons who graduated from a university, or who are expected to graduate
- (2) Persons who have completed a 16-year program of school education in a foreign country, or who are expected to do so
- (3) Persons who have earned a degree equivalent to a bachelor's degree by having completed a program of at least three years at a foreign university, or who are expected to do so
- (4) Persons who have completed a specialized program (limited to programs of at least four years or that otherwise fulfill criteria prescribed by the Minister of Education, Culture, Sports, Science and Technology) in an advanced vocational school designated separately by, and on or after a date stipulated by, the Minister of Education, Culture, Sports, Science and Technology, or who are expected to do so
- (5) Persons designated by the Minister of Education, Culture, Sports, Science and Technology (The Ministry of Education, Public Notice No.5 of 1953)
- (6) Persons who were enrolled at a university for three years or more and who have been recognized by Toyo University Graduate Schools as having earned the prescribed credits with excellent grades
- (7) Persons of age 22 or older by the time of admission who have been recognized by Toyo University Graduate Schools through individual admission qualification screening as having academic ability equal to or higher than that of university graduates\*

\*Since three-year universities (vocational colleges) do not confer a degree equivalent to a bachelor's degree, persons who do not have a background related to the research field (work experience, research history or academic background) are not able to apply for the preliminary screening of application eligibility.

### 2. Doctoral Program

Persons who fall under any of the following are eligible to apply for the Doctoral Program.

- (1) Persons who have a master's degree or a professional degree, or who are expected to earn one
- (2) Persons who have earned a degree equivalent to a master's degree or a professional degree in a foreign country, or who are expected to do so by the time of admission
- (3) Persons who have, in Japan, completed a program in an educational facility that is positioned in the school education system of a foreign country as having the program in a graduate school in that foreign country and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, and who have earned a degree equivalent to a master's degree or a professional degree, or who are expected to do so by the time of admission
- (4) Persons designated by the Minister of Education, Culture, Sports, Science and Technology (The Ministry of Education, Public Notice No.118 of 1989)
- (5) Persons of age 24 or older by the time of admission who have been recognized by Toyo University Graduate Schools through individual admission qualification screening as having academic ability equal to or higher than that of persons who have a master's degree or a professional degree

### 3. Application eligibility for persons with foreign nationality

- Persons with a status of residence of “Temporary Visitor” under the Immigration Control and Refugee Recognition Act may not take the February and March entrance examinations in the case of April admission, and the August entrance examination in the case of Fall admission.

### 4. Preliminary Screening

For persons who are willing to apply for the Master's Program or Doctoral Program and who do not fall under any of the application eligibility requirements below, but who have a background related to the research field (work experience, research history or academic background), please read “Preliminary Screening of Application Eligibility” on p. 7 carefully and complete the procedure by the due date.

[Application Eligibility]

Master's Program • • • Application eligibility (1) – (6)

Doctoral Program • • • Application eligibility (1) – (4)

\*Persons who meet the application eligibility requirements above are not required to undergo the preliminary screening of application eligibility. Please refer to “Application Procedures” on p. 8 and file the application.

\*Since three-year universities (vocational colleges) do not confer a degree equivalent to a bachelor's degree, persons who do not have a background related to the research field (work experience, research history or academic background) are not able to apply for the preliminary screening of application eligibility.



## Preliminary Screening of Application Eligibility

**[Note]** Applicants for the Master's Program who have a bachelor's degree and applicants for the Doctoral Program who have a master's degree are not required to undergo the preliminary screening of application eligibility. Applicants who do not have a bachelor's degree and do not have a background related to the research field for at least one year at the time of admission to this university after graduating from a three-year university are not able to apply for the preliminary screening of application eligibility.

### 1. What is preliminary screening?

This is a system, of the “Application Eligibility” on the previous page, through which persons who meet the application eligibility requirements listed below are required to undergo the preliminary screening of application eligibility in advance when filing an application for the Toyo University Graduate Schools Entrance Examination. Only those who have passed the preliminary screening of application eligibility may apply for the Graduate Schools Entrance Examination.

Master's Program . . . Application eligibility (1) – (6)  
 Doctoral Program . . . Application eligibility (1) – (4)

Persons who **do not fall under any of the application eligibility requirements on the left**, but who have a background related to the research field (work experience, research history or academic background)

### 2. Submission due date and submission method for the preliminary screening documents

[Submission due date]

Month in which you wish to take the examination	Submission due date	Results to be sent
August 2025	Friday, May 23, 2025	Late June, 2025
November 2025	Friday, September 12, 2025	Late October, 2025
February 2026	Friday, November 7, 2025	Late December, 2025
March 2026	Friday, January 23, 2026	Early February, 2026

[Submission method]

- Send a set of the following preliminary screening documents to Toyo University by “registered express postal mail/書留・速達” (These documents must be sent postmarked on or before the due date.)
- Please write “Preliminary Screening Documents Enclosed” in red on the front of the envelope.
- Applications will not be accepted by any means other than by postal mail. Please note that only postal mail from Japan will be accepted.
- All the preliminary screening documents listed below must be submitted by postal mail. If you fail to submit all necessary documents, your application will not be reviewed.

### 3. Preliminary screening documents to be submitted

- (1) **Application Form for Preliminary Screening of Application Eligibility** (Form designated by the university)
- (2) **Personal History Form** (Form designated by the university)
- (3) **Certificate of Graduation issued by the last university you attended** (a photocopy acceptable)
- (4) **Academic Transcript issued by the last university you attended** (a photocopy acceptable)  
 (If you transferred from another university, please submit the transcript issued by that former university in addition to the transcript by the last university you attended.)
- (5) **Certificate clearly stating the degree obtained** (a photocopy acceptable) (only if you have a degree)

\* (1) and (2) are forms designated by the university.

- Please download the forms from our university website ([https://www.toyo.ac.jp/academics/gadmissions/english\\_track\\_curriculum/](https://www.toyo.ac.jp/academics/gadmissions/english_track_curriculum/)), print, fill out, and submit the documents. As preparing the documents for submission requires time, please complete the forms and gather certificates within an appropriate time.

\* Please submit the certificates (3) – (5) in either Japanese or English.

- If the certificate is written in a language other than Japanese or English, please attach the following 1) and 2) to the certificate.
  - 1) A translation in English or Japanese
  - 2) Verification of 1) (It must be issued by an official institution such as an embassy of the applicant's home country/ graduation country or by a Japanese language school/translation agency with its official seal.)

**\*Documents and certificates submitted for the preliminary screening will not be returned.**

### 4. Where to make inquiries and send the preliminary screening documents

Graduate Schools: Letters, Economics, Global and Regional Studies, International Tourism Management

→ Toyo University Education Affairs Section for Graduate Schools

Address: 5-28-20 Hakusan, Bunkyo-ku, Tokyo, 112-8606 / Email: [mldaig-ad@toyo.jp](mailto:mldaig-ad@toyo.jp) / TEL: 03-3945-7251

(Office hours: Mon – Fri: 10:00 – 13:00, 14:00 – 16:00, Sat: 10:00 – 12:30)

**[Reference] Information data of preliminary screening of application eligibility (AY 2024)**

Number of applicants	Number of eligible applicants	Number of successful applicants
25	14	6

## Application Procedures

When filing the application, all procedures of “**online (web) entry**,” “**mailing of application documents**,” and “**transfer of application fee**” are required. To perform “online (web) entry,” you need to register as a user of “My Page/マイ ページ” on our university website. In addition, online (web) entry assumes the use of an Internet environment.

In principle, the “mailing of application documents” and “transfer of the application fee (a convenience store, Pay-easy, Internet banking or credit card)” are procedures possible only from within Japan. Applicants living overseas are requested to perform the procedures through a representative in Japan.

### [Considerations in Sitting for the Examination]

Persons who wish for special considerations in sitting for the entrance examination for reasons of sickness, injury, disability, etc. (including sitting for the examination using hearing aids, crutches, wheelchairs, etc. that are routinely used) are asked to consult the Education Affairs Section for Graduate Schools prior to the application procedures, for reasons of preparation of the examination sites and other considerations of the content of requests.

## 1. Application Documents

As application documents depend on your desired course and examination category, please check them on the “List of Application Documents” on pp. 28-30.

For the forms designated by the university, please use the forms posted on “English Track Curriculum (For those who wish to complete their course entirely in English)” on our university website.

([https://www.toyo.ac.jp/academics/gadmissions/english\\_track\\_curriculum/](https://www.toyo.ac.jp/academics/gadmissions/english_track_curriculum/))

**Please note that your application will not be accepted if there are any deficiencies in your documents. If we need to confirm anything in your application documents, we will contact you via the email address you registered at the time of application.**

### (1) Application Form ①, ② and ③ \*Application form ③ is for persons with foreign nationality only.

- Log in to “My Page,” register the required information, and print out the application forms ①, ② and ③. Please pay the application fee after carefully reading the “Application Fee” item on p. 10.
- If applicable, for names, etc., use Kanji characters with the range of the JIS level-1 and 2 set. (Example: 高→高, 崎→崎, etc.)

#### [Portrait Photo]

- Affix two same ID photos in the prescribed places on application forms ① and ②.
- Use glossy color photos of the upper body (from shoulders up) taken from the front without a hat or background (any clothing acceptable) and taken within three months from the date of submission, with a size of 4cm high by 3cm wide. (Edited photo, non-glossy [matte] finishes, black and white photos, and snapshots are NOT accepted.)
- Persons who will wear eyeglasses, etc. when sitting for the examination are requested to provide photos wearing the glasses, etc.
- On the reverse side, please write the reference number printed on the application forms and your name (not necessary if the reverse side is adhesive)
- After admission, the photo will be used until completion of the graduate school as a student ID photo.

### (2) Personal History Form (Form designated by the university)

### (3) Questionnaire Form (Form designated by the university)

### (4) Research Plan (Form designated by the university)

Please prepare a research plan within two pages, unless otherwise specified.

Depending on the course, the form may be set separately. Please check them on the “List of Application Documents” on pp. 28-30.

### (5) Pre-Essay (Pre-assignment) (Form designated by the university)

Only the applicants for the Course of International Culture and Communication Studies (all categories) and the applicants for the Course of Public-Private Partnership (General Category and International Student Category) are required to submit this form.

### (6) Letter of Recommendation (Form designated by the university)

Only the applicants for the Course of Global Innovation Studies (General Category and International Student Category) are required to submit this form.

(7) **Various Certificates** (Original, certified copy of the original, with up-to-date information)

< **For applicants who have graduated (or expected to graduate) from university or completed (or expected to complete) graduate school in Japan** >

**[For applicants of Master's Program]**

- Academic transcript and certificate of (expected) graduation from the last university undergraduate faculty you attended
- If you have completed (or expected to complete) graduate school, please submit an academic transcript and a certificate of (expected) completion from the graduate school you attended.

**[For applicants of Doctoral Program]**

- Academic transcript and certificate of (expected) completion from the last graduate school you attended

< **For applicants who have graduated (or expected to graduate) from university or completed (or expected to complete) graduate school in countries other than Japan** >

**[For applicants of Master's Program]**

- Academic transcript stating all grades for courses taken, certificate of (expected) graduation and certificate of bachelor's degree from the last university undergraduate faculty you attended
- If you have completed (or expected to complete) graduate school, please submit an academic transcript, certificate of (expected) completion and certificate of master's degree from the graduate school you attended.

**[For applicants of Doctoral Program]**

- Academic transcript stating all grades for courses taken, certificate of (expected) completion and certificate of master's degree from the last graduate school you attended

**\*You do not need to submit a certificate of academic degree if you expect to graduate from university or complete graduate school.**

**▶ Please submit the original (certified copy of the original) of each certificate in either Japanese or English.**

If the certificate is written in a language other than Japanese or English, please attach the following 1) and 2) (original certificates) to the certificate (original, certified copy of the original).

- 1) A translation in English or Japanese
- 2) Verification of 1) (It must be issued by an official institution such as an embassy of the applicant's home country/ graduation country or by a Japanese language school/translation agency with its official seal.)

**▶ If you have graduated (or expected to graduate) from university or completed (or expected to complete) graduate school in China, you may submit the certificates listed below.**

Please apply through CHSI (China Higher-education Information and Student Information) and arrange for the certificates to be sent directly by email from CSSD (Center for Student Services and Development, Ministry of Education, P.R. China) to Toyo University Education Affairs Section for Graduate Schools (mlaig-ad@toyo.jp) during the application period.

**[Academic Transcript]**

“Verification Report of China Higher Education Student's Academic Transcript” in English

**[Certificate of Graduation/Certificate of Completion]**

Graduates: “Online Verification Report of Higher Education Qualification Certificate” in English

Prospective graduates: “Online Verification Report of Student Record” in English

**[Certificate of Academic Degree]**

“Online Verification Report of Higher Education Degree Certificate” in English

- ▶ If you cannot submit original certificate(s), please receive a statement from the institution of the country such as embassy etc., or notary office within China in the case of a Chinese university, stating that the copies of each certificate and translation do not differ from the original certificate(s), and submit the statement.

- ▶ If advancing to a graduate school from an undergraduate faculty of Toyo University (excluding correspondence courses and Toyo University Junior College) or if advancing to a Doctoral Program from a Master's Program of Toyo University, the admission fee (admission confirmation fee) will be exempt. As documentation certifying that fact, please submit a certificate of (expected) graduation or a certificate of (expected) completion from Toyo University, even if this is not the last academic institution.
- ▶ If you transferred from another university, please submit not only an academic transcript and a certificate of (expected) graduation from the last university you attended, but also an academic transcript and a document attesting to the period of enrollment at that university before transfer (not required if the academic transcript indicates the period of enrollment).
- ▶ Persons whose family name has changed are asked to submit an Extract of Family Register or other certificate showing the confirmation of the family name change.
- ▶ Toyo University may inquire about the contents of any certificate submitted to the university or graduate school that issued the certificate.

**(8) [For persons with foreign nationality only] A photocopy of both sides of the Residence Card or a copy of the Certificate of Residence**

•It must indicate the status of residence and the period of stay valid until the date of examination.

• The photocopy of both sides of your Residence Card must ensure that all the information on both sides is properly copied without being cut off.

• The copy of the Certificate of Residence must be issued by the government office of your residence within three months from the date of examination (original copy issued by the government office as is) and must not omit the “Status of Residence” column. My Number (personal number) is not required.

\*Please note that if you are currently renewing your Residence Card, you need to submit documents to verify your application number, date of receipt, and applicant's name at the Immigration Services Bureau Agency to prove that you are renewing. Please submit one of the following: the “application receipt form/申請受付票 issued by the Immigration Services Bureau Agency (a photocopy)”, the “application receipt email from the online residence application system” or the “document showing that the Japanese language school applied for proxy (a photocopy acceptable).”

**(9) Master's Thesis, Graduation Thesis, Thesis Abstract, etc.**

As the items to be submitted depend on your desired course and program, please check them on the “List of Application Documents” on pp. 28-30. Please submit your thesis written in Japanese or English. If the thesis is written in a language other than Japanese or English, please attach an abstract in Japanese (A4 size, 2 pages). These items will not be returned.

**(10) Application Document Checklist**

Please check that all the application documents (1) – (9) are properly prepared and place this checklist (10) on top of them in the envelope at the time of mailing.

## **2. Application Fee**

**Application fee: 35,000 yen**

\*Please check the application period for the payment period and pay within that period.

- After registering the required information online, please pay the application fee during the application period at a convenience store (7-Eleven, LAWSON, FamilyMart, MINISTOP, Daily YAMAZAKI, or Seicomart), pay through a Pay-easy ATM at a nationwide Japan Post Bank or a bank in Japan, or pay by credit card.
- When paying the application fee, the transaction fees will also be required separately.
- Payment will not be made at the counter of any financial institution, either in Japan or abroad. (Please use a credit card when applying from overseas.) In addition, Toyo University will not accept payment at the counter of the university office.
- When a family member or an acquaintance performs the procedures as a proxy, make certain that information about the applicant is entered.
- Payment at a convenience store is possible at any time during business hours, even on weekends and holidays. However, please note that application through the online application site on the final day of the application period will be until 23:00 (JST).
- Even if payment of the application fee has been completed during the application period, the entrance examination may not be taken if the postmark on the envelope for the application documents is past the final day of the application period.
- Be certain to keep certificates of payment of the application fee (receipts, etc.) by yourself. There is no need to send a certificate of payment or copy of the receipt.
- Once paid, the application fee cannot be refunded under any circumstances. However, in a situation where one of the following conditions 1), 2) or 3) applies, the application fee can be refunded. If you wish to receive a refund, please perform the necessary procedure by the designated due date.
  - 1) If you paid application fee, but did not mail application forms
  - 2) In the case you paid application fee and mailed application forms, but your application was not accepted because of the incomplete application documents
  - 3) If the university does not allow you to take the examination

For details, see our university website. (<https://www.toyo.ac.jp/academics/gadmissions/return/>)

### 3. Application Method

- Regarding the steps of the application procedures, click the following URL and carefully read the “Toyo University Graduate School Academic Year 2025/2026 Online Application Guidance/東洋大学大学院 2025/2026 年度インターネット出願ガイドンス.” (<https://www.guide.52school.com/guidance/net-toyo-gs/>)  
\*Since the online application site is available only in Japanese, please find someone to help you or consult the Education Affairs Section for Graduate Schools. (mldaig-ad@toyo.jp)
- Send a set of the application documents to Toyo University by “registered express postal mail/書留・速達” (These documents must be sent postmarked on or before the due date.)
- Applications will not be accepted by any means other than by postal mail. Please note that only postal mail from Japan will be accepted.
- Prepare an envelope (a Kaku No. 2 envelope/封筒角 2 号) which you can put application documents (A4 size) without folding and firmly affix the prescribed address label on the front of the envelope. \*Please do not use a Letter Pack because the prescribed address label cannot be affixed.
- Before sealing the envelope, use the “Application Document Checklist” to make sure that all the required documents are included.
- Mail the documents after paying the application fee. If the application documents have been mailed but the application fee has not been paid, or if the application fee has been paid but the postmark on the envelope for the application documents is past the final day of the application period, the entrance examination may not be taken.

### 4. Important Reminders Concerning the Application

- The application documents and the application fee cannot be returned.
- Once you complete the application, you cannot change the graduate school or course (including the program for courses where the programs are clearly indicated), examination subjects (electives), and other items.
- You are not allowed to sit for the entrance examination if not all the required application documents are submitted.
- For persons who make a false statement in the application documents, the admission may be cancelled retroactively even after admission.

### 5. Examinee's Slip

- You can check your examinee's slip on “My Page” after all applicants' application documents have been screened. The examinee's slip will not be mailed, so please print it out by yourself and be sure to bring it with you on the examination day.
- After your application documents have been screened, you will be notified by email to your registered email address, so please print out your examinee's slip as soon as you receive the email.
- If you are still unable to print out your examinee's slip from “My Page” two days before the examination day, please contact the following.

#### **Toyo University Education Affairs Section for Graduate Schools**

Email: mldaig-ad@toyo.jp / TEL: 03-3945-7251

(Office hours: Mon – Fri: 10:00 – 13:00, 14:00 – 16:00, Sat: 10:00 – 12:30)

## Important Reminders Related to Sitting for the Examination

- (1) The examination site is Hakusan Campus (5-28-20 Hakusan, Bunkyo-ku, Tokyo).
- (2) Examination classrooms and other information will be displayed on standing signboards, bulletin boards, etc. inside the school grounds on the examination day. Please arrive early at the examination site to check these.
- (3) Be sure to bring the examinee's slip. The examinee's slip must be presented before the start of the examination. Persons accompanying examinees may not enter the examination classrooms.
- (4) Persons who have lost the examinee's slip are requested to come early to the examination site on the examination day to receive a temporary examinee's slip. Check the location for issuing the temporary examinee's slip with the guide staff near the examination classrooms on the examination day.
- (5) In the examination classroom, please check that the examinee number on the sticker on the desk is the same as the examinee number on the examinee's slip, and take your seat. (Sitting in a seat with a different number from your examinee number may invalidate your examination, so be sure to check the examination number.)
- (6) Please take your seat in the examination classroom 30 minutes before the start of the examination.  
Important reminders related to sitting for the examination will be explained.  
Example: If the written examination time is from 10:00, the gathering time in the examination classroom is 9:30.
- (7) The examination time varies with desired course and examination category. Please check this on the examination schedule beginning on p. 19.
- (8) Persons arriving after the examination starting time will be allowed to sit for the examination only if their arrival at the examination classroom is within 20 minutes of the examination start.
- (9) As there is no parking lot at the examination site, arrival by car, motorbike, etc. is not allowed.
- (10) Please follow all instructions by the proctors in the examination classroom. Any actions that would disturb other examinees are forbidden in examination site and examination classrooms. Examinees who do not follow instructions will be expelled from the room for improper behavior.
- (11) Please prepare dictionaries by yourself for foreign language examination subjects that allow the use of dictionaries. However, only dictionaries in book form may be used. No electronic or other dictionaries are allowed. In addition, dictionaries of specialized vocabulary may not be used.
- (12) Starting times for interviews may be changed depending on the number of applicants. In this case, the change will be noted in writing on the examinee's slip.
- (13) Please prepare lunch for yourself as necessary on the examination day.
- (14) There are no clocks inside the examination classrooms. Please bring a watch (with watch functions only) by yourself. Mobile phones, smartphones, smartwatches and other wearable devices, IC recorders, and other types of electronic devices may not be used in place of watches. Toyo University will not lend watches.
- (15) Writing materials cannot be borrowed. Please be sure to bring them with you when you take a written examination.
- (16) The use of a mobile phone in the examination site and in the interview waiting room is prohibited. Please switch off your devices before entering the building.

## In the Event of Transportation Disruptions on the Examination Day

- (1) On the examination day, proceed to the examination site even in the event of transportation disruptions due to the approaching typhoon, snow, or other inclement weather, or due to accident, earthquake, etc. Be aware that Toyo University will not conduct a makeup examination/retest.
- (2) The examination starting time may be delayed only if Toyo University determines that large numbers of examinees will miss the examination starting time due to disruptions in major means of public transportation (excluding bus and car) heading to the examination site.  
However, Toyo University will bear no responsibility for accompanying inconvenience, expense, or other personal loss borne by examinees.  
For details, see our university website (<https://www.toyo.ac.jp/academics/gadmissions/>), which will be updated with details of measures as they are determined.

## Important Reminders Concerning Infectious Diseases for which Suspension of Attendance is Stipulated by the School Health and Safety Act

In the event that the spread of infectious diseases (e.g. influenza, etc.) for which suspension of attendance is stipulated by the School Health and Safety Act has been confirmed, specific measures may be taken with respect to the conducting of entrance examinations, taking into consideration the response of related administrative organs, etc. In addition, in the event that the presence of examinees with untreated infectious diseases has been confirmed, specific measures may be taken with respect to the conducting of entrance examinations, taking into consideration the response of related administrative organs, etc.

In the event that measures are taken with respect to the conducting of examinations, Toyo University will bear no responsibility for accompanying inconvenience, expense, or other personal loss borne by examinees. For details, see our university website (<https://www.toyo.ac.jp/academics/gadmissions/>), which will be updated with details of measures as they are determined.

## Requests to All Examinees

- (1) Please prepare your own mask as needed to prevent infection from infectious diseases (e.g. novel coronavirus, influenza virus, etc.) at the examination site.
- (2) When coughing or sneezing, please wear a mask and follow the etiquette for coughing, etc., to avoid infecting surrounding candidates.
- (3) Doors, windows, etc. may be opened during breaks to allow for ventilation with the outside air. When sitting for the examination, please wear clothing that allows you to regulate your body temperature.
- (4) If necessary instructions and measures are taken to prevent the spread of infectious diseases, you will be notified on “My Page” as soon as a decision is made.

## Important Reminders during the Examination

### 1. Handling of the examinee's slip and other personal belongings

- (1) Place the examinee's slip on top of your desk.
- (2) In addition to the examinee's slip, items that can be placed on your desk during the examination are black pencils, mechanical pencils, plastic erasers, pencil sharpeners (Electric sharpeners, large-sized sharpeners, and knives are not allowed), a watch (with watch function only), eyeglasses, and permitted dictionaries. [NOTE] Ballpoint pens may not be used.  
Put away drinks and food into your bag, etc.
- (3) Plastic sheets, abacuses, calculators, graph paper, rulers, and other tools may not be used.
- (4) Before entering the examination classroom, turn off the alarm setting on any watch that has alarm functions.
- (5) Before entering the examination classroom, turn off the alarm settings on any PCs, mobile phones, smartphones, smartwatches and other wearable devices, IC recorders, and other types of electronic devices, switch off the devices, and place them in your bag, etc. Having these devices in your hand or on your person during the examination without storing them in your bag may be deemed improper behavior. Take note that alarms may sound if alarm settings are not turned off, even if the devices are shut off. If the ringtone, silent-mode vibration, or other sound on mobile phones, smartphones, smartwatches and other wearable devices, etc. inside a bag, etc. sounds during the examination, the proctor may take the bag, etc. out of the classroom without the owner's consent, and store it in the examination headquarters until the end of the examination.
- (6) Earplugs may not be used as they may shut out the instructions of the proctors.
- (7) Please do not wear clothing, etc. on which English letters, maps, sayings, etc. are printed in the examination classroom. Persons wearing such items may be asked to remove them.
- (8) Persons wishing to use handkerchiefs, tissue paper, seat cushions, lap blankets, or eye drops are requested to notify the proctors and gain permission first.
- (9) No electronic devices or materials are allowed in the interview, unless otherwise instructed.

### 2. Notes concerning answering questions

Sitting for examinations other than designated subjects, etc. is not allowed. In addition, persons who fail to sit for all required subjects, interviews, etc. of the examination category for which application was filed will be disqualified.

### 3. Leaving the room during the examination

Leaving the room during the examination is not allowed until the examination is finished. In the case of illness, unavoidable restroom use, etc. during the examination, please raise your hand quietly and follow the instructions of the proctors. However, even if temporarily leaving the room is permitted, corresponding extension of the examination time is not allowed.

#### **4. Instructions by proctors during the examination**

Please follow the instructions of the proctors during the examination. Failure to do so may be deemed improper behavior, be disqualified, and leading to expulsion from the room. In this event, Toyo University will not respond to claims for refund of the application fee.

#### **5. Improper behavior**

The following actions may constitute improper behavior. Persons engaging in improper behavior will be disqualified and will no longer be able to sit for the examination.

Subjects for which the person already sat for the examination will also be deemed invalid. In this case, Toyo University will not respond to claims for refund of the application fee.

- (1) Cheating (looking at cheat sheets, reference books, dictionaries not allowed, or the answer sheets of other examinees; receiving answers from other persons; etc.)
- (2) Solving answers with the use of plastic sheets, abacuses, calculators, graph paper, rulers, and other tools for which use is prohibited
- (3) Opening the question booklet and beginning to answer questions before instructions to begin the examination
- (4) Holding writing utensils or erasers and continuing to answer questions, without following instructions to end the examination
- (5) Engaging in actions that are advantageous to other examinees during the examination, such as telling others the content of questions or their answers
- (6) Wearing a mobile phone, smartphone, smartwatch and other wearable device, etc. during the examination
- (7) Allowing a mobile phone, smartphone, smartwatch and other wearable device, etc. to sound (ring tone, alarm, vibration, etc.) during the examination
- (8) Any actions that would disturb other examinees in examination sites
- (9) Failure to follow the instructions of the proctors, etc. in the examination site
- (10) Engaging in other actions that would damage the fairness of the examinations

#### **6. Other important reminders**

- (1) During the examination, proctors will check the faces of examinees. Persons wearing a mask, etc., may be instructed to remove them temporarily for the purpose of confirming their identity.
- (2) No remedies will be taken with respect to everyday noises, etc. during the examination (footsteps of proctors; discussions necessary for the work of proctoring; sounds of aircraft, car, wind, rain, or air conditioning; coughing, sneezing, or sniffing by surrounding examinees; short notification sounds from mobile phones, watches, etc.; chimes from nearby buildings, etc.).
- (3) No consideration will be made for the differences in examination room furnishings/environment (desks, chairs, air-conditioning, etc.).



## Announcement of Application Results/Admission Procedures

### 1. Announcement of Application Results

- (1) Application results can be checked at “Application Results/合否結果” on “My Page/マイページ” on our university website from 11:00 (JST) on the announcement date of application results.
- (2) “A notification of acceptance/合格通知書” can be downloaded from “My Page” and can be printed out if required.
- (3) No inquiries will be received regarding acceptance or non-acceptance.

### 2. Admission Procedures

Successful applicants are requested to perform the following procedures according to the “Admission Procedure Guide (PDF)” in “My Page” by the designated due date for admission procedures.

- 1) Please pay the tuition and fees.
- 2) Please perform the online admission procedures.

If the above procedures 1) and 2) are not completed by the due date for admission procedures, the applicant will be deemed unwilling to enroll. No admission procedures will be accepted after the due date. See the “Admission Procedure Guide” for details.

- (1) See p. 17 for a breakdown of tuition and fees.
- (2) The admission fee (admission confirmation fee) that has been paid will not be refunded for any reason, as it is a “consideration for obtaining a position that will enable the applicant to enroll in a graduate school and course at Toyo University Graduate Schools for which the applicant was accepted.” Submitted documents will not be returned.

For the information about the admission procedures, please refer to the following:

<https://www.toyo.ac.jp/academics/gadmissions/tetuduki/>

## Status of Residence

International students who are accepted for admission to Toyo University can apply for a status of residence of “Student.” Please note that foreign nationals who fail to acquire a valid status of residence by the designated date, may not be admitted to Toyo University. Also note that a status of residence of “Temporary Visitor” does not permit you to enroll at Toyo University. For details, please refer to the following:

[https://www.toyo.ac.jp/academics/gadmissions/zairyu\\_shikaku/](https://www.toyo.ac.jp/academics/gadmissions/zairyu_shikaku/)

## Preliminary Procedure for Professional and Practical Training Benefit

The following course is designated as a professional and practical training benefit system by the Ministry of Health, Labour and Health.

- Graduate School of Economics, Course of Public-Private Partnership (Master’s Program/Standard Program only)

Regarding “professional and practical training benefit,” you are required to apply for the benefit at Hello Work at least two weeks before the start date of the course, in principle (For students admitted in Fall: by September 2, for students admitted in April: by March 17 of the year of admission).

For details, please refer to the following website of the Ministry of Health, Labour and Welfare.

[https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/koyou\\_roudou/jinzaikaihatsu/kyouiku.html](https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/koyou_roudou/jinzaikaihatsu/kyouiku.html)

For confirmation of the amount of payment, etc., please refer to the following website of our university.

<https://sites.google.com/toyo.jp/daigakuinjoho/senmonzissenkyoikukunren>

## Long-term Study Plan System

The long-term study plan system allows students to systematically complete the curriculum over a period of time beyond the standard period of study (long-term study period) if it is difficult for them to complete a Master's Program in the standard period of study required for completion (two years) due to various reasons, including employment (work circumstances), childcare, or care for a relative. The long-term study period is three years. Please note that international students are not eligible to apply.

Certain procedures are required before entering graduate school. The application periods for the long-term study plan system are as follows. Please note that the application periods for the long-term study plan system are not necessarily the same as the application periods for the entrance examinations. For more details, please check our official website (<https://www.toyo.ac.jp/academics/gadmissions/long/>).

### [Application Period]

Students scheduled to enroll in April	Successful applicants of the entrance examination between April and December	Application period for the entrance examination in February of the respective academic year
	Applicants who take the entrance examination in February and March	Application period for the entrance examination
Students scheduled to enroll in the fall		Application period for the entrance examination in August of the respective academic year

## Deferred Payment System for Tuition Fees

In AY 2024, the government established the Deferred Payment System for Tuition Fees for students entering the graduate phase (Master's Program). Under this system, the government pays students' tuition fees for them while they are enrolled in graduate school, and after completing graduate school, the tuition fees are paid back by the students according to their income. To use this system, applicants must meet the necessary requirements, such as household budget standards. Please complete the prescribed procedures at the time of application.

If you withdraw your application after admission, or if your application is not accepted after submission, you will be required to pay the tuition fee by the deadline specified by the university. Please note that if the payment is not confirmed by the deadline, you will be dismissed from the university.

For more details, please check our official website (<https://sites.google.com/toyo.jp/daigakuinjoho/gs-index1/JASSO>).

## Toyo University Educational Loan

Toyo University, in corporation with financial institutions, has established the Toyo University Educational Loan program for prospective students that can be used to pay admission fee, tuition, lab fee, etc. It aims to reduce the economic burden on students who have the will to study at Toyo University but for whom admission is difficult due to financial reasons.

Persons who are certain to enroll in Toyo University are eligible for the Education Loan program. Since the Toyo University Educational Loan program is a bank loan, please prepare a reliable repayment plan when applying.

For details of the contents, please contact the following affiliated financial institutions.

### Affiliated Financial Institution

Sumitomo Mitsui Banking Corporation

Contact information: ネットローンプラザ

TEL: 0120-338-555

Rakuten Bank Ltd.

Contact information: Toll-free number for education loan

TEL: 0120-61-6910

Affiliated school code: TYU00074 / Application code: 1001

## Tuition and Fees

The following amounts are scheduled and subject to change.

(Unit: Yen)

Graduate School and Course	Program	University you have graduated	Academic fees			Total
			Admission fee (admission confirmation fee)	Tuition	Facility fee	
Course of International Culture and Communication Studies, Graduate School of Letters  Course of Global Innovation Studies, Course of Regional Development Studies, Graduate School of Global and Regional Studies  Course of International Tourism Management, Graduate School of International Tourism Management	Master's Program	Toyo University*1	—	450,000	90,000	540,000
		Other universities	270,000	450,000	90,000	810,000
	Doctoral Program	Toyo University*1	—	450,000	70,000	520,000
		Other universities	270,000	450,000	70,000	790,000
Course of Public-Private Partnership, Graduate School of Economics	Standard Program	Toyo University*1	—	600,000	90,000	690,000
		Other universities	270,000	600,000	90,000	960,000
	Professional Intensive Program	Toyo University*1	—	990,000	90,000	1,080,000
		Other universities	270,000	990,000	90,000	1,350,000

\*1. If advancing to a graduate school from an undergraduate faculty of Toyo University (excluding correspondence courses and Toyo University Junior College), the admission fee (admission confirmation fee) will be exempt.  
If advancing to a Doctoral Program from a Master's Program of Toyo University, the admission fee (admission confirmation fee) will be exempt.

1. The admission fee (admission confirmation fee) is only required in the first academic year.
2. Students can choose to pay the entire amount (full payment) or to pay their tuition, facility fee and lab fee in two installments per year (installment payment).
3. The admission fee (admission confirmation fee) that has been paid will not be refunded for any reason, as it is a “consideration for obtaining a position that will enable the applicant to enroll in a graduate school and course at Toyo University Graduate Schools for which the applicant was accepted.” Submitted documents will not be returned.
4. See details of the tuition and fees, etc. for the long-term study plan system on our university website.
5. Cash payments at the counter of the university office and bank transfers from overseas cannot be accepted.

## Withdrawal from Admission and Refund of Tuition and Fees after the Admission Procedures

If, due to unavoidable circumstances, you wish to withdraw from university admission after completing the admission procedure, you may receive a refund for the tuition and fees that you have paid, ~~excluding the admission fee (admission confirmation fee)~~, provided that you submit a request for a refund by the due date using the procedure specified by the university.  
For details, see the “Admission Procedure Guide.”

### Students for Admission in Fall 2025

Procedure due date: Friday, September 12, 2025

Scheduled refund date: The last day of the second month following the month of your request

### Students for Admission in April 2026

Procedure due date: Tuesday, March 31, 2026

Scheduled refund date: The last day of the second month following the month of your request

**Inquiries: Finance Section, Budget and Finance Office / Email. [mlgakuhi@toyo.jp](mailto:mlgakuhi@toyo.jp)**

## Examination Category Table

This table shows where the examination category for each course is written.

The shaded cells with a line (–) drawn through them indicate that entrance examinations are not offered for that examination category.

Mature students and international students can also take the entrance examination under the General Category if they meet the application eligibility requirements.

Graduate School	Course	Program *1	Master's Program					Doctoral Program				
			General	Mature Student	Int'l Student	JICA/ Regional Revital -ization *2	Internal Recommen -dation	General	Mature Student	Int'l Student	JICA *2	Internal Recommen -dation
Letters	International Culture and Communication Studies		p. 19			—	*3	—				
Economics	Public- Private Partnership	Standard	pp. 20-21						—			
	Professional Intensive		—	pp. 20-21	—	pp. 20-21	—	—				
Global and Regional Studies	Global Innovation Studies		pp. 22-23			—	*3	—				
	Regional Development Studies		pp. 24-25					p. 25			*3	
International Tourism Management	International Tourism Management		p. 26					p. 27				—

\*1. If applicants are required to select their program of study, or if the examination category/question differs between programs, the programs of study are shown above.

\*2. Entrance Examinations under the JICA Volunteer Category will be given for the Master's Program and the Doctoral Program of the Course of Regional Development Studies in the Graduate School of Global and Regional Studies, and the Master's Program of the Course of International Tourism Management in the Graduate School of International Tourism Management only.

Entrance Examinations under the Regional Revitalization Category will be given only for the Course of Public-Private Partnership in the Graduate School of Economics.

\*3. Application guidelines for Entrance Examinations for the Internal Recommendation Category are based on other application guidelines. For details, see our university website below.

[https://www.toyo.ac.jp/academics/gadmissions/english\\_track\\_curriculum/recommend-hakusan/](https://www.toyo.ac.jp/academics/gadmissions/english_track_curriculum/recommend-hakusan/)

# ◆ Graduate School of Letters ◆

## Course of International Culture and Communication Studies

**Pre-selection** is the declaration of a subject at the time of application. Please select when applying online.  
The pre-selection subjects that you can select depend on your desired academic supervisor. See our university website for details.

### — Master's Program —

\*Pre-assignment and desired qualifications are applicable to all categories of Master's Program.

Pre-assignment	Pre-assignment on a separately attached sheet must be submitted together with the application documents
Desired qualifications	<p>Applicants who have any of the following test certificates should submit as a certificate of their foreign language ability. (a photocopy acceptable)</p> <p>[English]</p> <p>*Only scores from English proficiency tests taken within two years from the application start day are considered as valid.</p> <ul style="list-style-type: none"> <li>• TOEFL Internet-based Test (iBT, *including Home Edition)</li> <li>• TOEIC Listening &amp; Reading Test</li> <li>• IELTS Academic Module</li> </ul> <p>(Scores from the General Training Module cannot be used.)</p> <p>[German]</p> <ul style="list-style-type: none"> <li>• German Diploma in Japan</li> <li>• Goethe Zertifikat (GZ)</li> <li>• TestDaF</li> <li>• ÖSD</li> </ul> <p>[French]</p> <ul style="list-style-type: none"> <li>• Practical French Proficiency Test</li> <li>• DELF, DALF, TCF</li> </ul> <p>[Japanese]</p> <ul style="list-style-type: none"> <li>• Japanese Language Proficiency Test administered under joint organization of the Japan Foundation and the Japan Educational Exchanges and Services</li> </ul>

### [General Category]

Examination schedule (August, February examinations)	10 : 00 – 11 : 30		13 : 00 –
	<b>Pre-selection</b>	English (Dictionaries NOT allowed) German (Dictionaries allowed) French (Dictionaries allowed) Japanese Language Education (Dictionaries NOT allowed) Japanese Culture (Dictionaries NOT allowed) (Choose one subject)	Interview

### [Mature Student Category]

Application eligibility	Persons who are eligible to apply for the Master's Program as defined by Toyo University at the time of application and who graduated from a four-year university/college or equivalent educational institution two or more years before the expected time of admission		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30		13 : 00 –
	<b>Pre-selection</b>	English (Dictionaries NOT allowed) German (Dictionaries allowed) French (Dictionaries allowed) Japanese Language Education (Dictionaries NOT allowed) Japanese Culture (Dictionaries NOT allowed) (Choose one subject)	Interview

### [International Student Category]

Application eligibility	Persons of foreign nationality who are eligible to apply for the Master's Program as defined by Toyo University at the time of application		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30		13 : 00 –
	<b>Pre-selection</b>	English (Dictionaries NOT allowed) German (Dictionaries allowed) French (Dictionaries allowed) Japanese Language Education (Dictionaries NOT allowed) Japanese Culture (Dictionaries NOT allowed) (Choose one subject)	Interview

# ◆Graduate School of Economics◆

## Course of Public-Private Partnership

### —— Master's Program ——

The Course of Public-Private Partnership has a program and domain system to meet the various needs of students. Because the standard period of study is different between the Standard Program (City Management Domain, PPP Business Domain and Global PPP Domain) and the Professional Intensive Program, applicants must select one of the programs at the time of application.

For more details about each program and domain, please check the course website. (<https://www.pppschoo.jp/outline/learning/>)

		Standard Program			Professional Intensive Program
		City Management Domain	PPP Business Domain	Global PPP Domain	
Standard period of study		Two years	Two years	Two years	One year
Application eligibility		See pp. 20-21	See pp. 20-21	See pp. 20-21	*1
Examination Categories	General	●	●	●	
	Mature Student	●	●	●	●
	International Student	●	●	●	
	Regional Revitalization	●	●	●	●
Enrollment month		April/September	April/September	April/September	April/September
Selection at the time of application		Select the “Standard Program” (no need to select any of the three domains)			Select the “Professional Intensive Program” *2

\*1. Those who satisfy any of the following conditions

- (a) Those who are currently in public office as defined in the Public Offices Election Act (members of the House of Representatives, members of the House of Councillors, or heads or council members of local governments) or have held such public office in the past five years prior to application
- (b) Those who have obtained, or are expected to obtain before admission, a master's degree, doctoral degree or professional degree in Japan or overseas and have worked in companies or government agencies, etc., for a total of at least 10 years
- (c) Those who have worked in companies or government agencies, etc., for a total of at least 20 years

\*2. Applicants are recommended to consult with the Course Chair of the Course of Public-Private Partnership prior to application. It is not possible to simultaneously apply for the standard program and the professional intensive program.

\*3. Once you complete the application, applicants will not be able to switch between the standard program and the professional intensive program.

- 
- August examination is for admission in Fall 2025 and April 2026.
  - The entrance examination will be conducted online. However, in order to avoid any confusion due to communication problems on the day of the examination, the examination will be conducted prior to the scheduled examination date after coordinating the date and time with the applicants.  
For other necessary matters, please refer to the course website (<http://www.pppschoo.jp>).
  - This course is not a correspondence course. You need to commute to school partially.

### [General Category]

Examination schedule (August, November, March examinations)	After coordinating the date and time with the applicants, the examination will be conducted prior to the scheduled examination date.
	Oral examination and interview on pre-assignment (Japanese or English) (conducted online)
Pre-assignment (Common to August, November, March examinations)	Applicants must submit a pre-assignment (current affairs related to public and private partnership) that is attached separately, together with their application documents.

**[Mature Student Category]**

Application eligibility	Persons who are eligible to apply for the Master's Program as defined by Toyo University and have a total of one or more years of work experience with a company, government office, or the like at the time of application
Examination schedule (August, November, March examinations)	After coordinating the date and time with the applicants, the examination will be conducted prior to the scheduled examination date.
	Interview (Japanese or English) (conducted online)

**[International Student Category]**

Application eligibility	Persons of foreign nationality who are eligible to apply for the Master's Program as defined by Toyo University at the time of application
Examination schedule (August, November, March examinations)	After coordinating the date and time with the applicants, the examination will be conducted prior to the scheduled examination date.
	Oral examination and interview on pre-assignment (Japanese or English) (conducted online)
Pre-assignment (Common to August, November, March examinations)	Applicants must submit a pre-assignment (current affairs related to public and private partnership) that is attached separately, together with their application documents.

**[Regional Revitalization Category]**

Application eligibility	A total of one or more years of work experience with municipalities that have signed agreements on public-private partnerships, etc. with Toyo University or local municipalities that have carried out prescribed cooperation with organizations recognized as actively promoting public-private partnerships specified separately at the time of application
Examination schedule (August, November, March examinations)	After coordinating the date and time with the applicants, the examination will be conducted prior to the scheduled examination date.
	Interview (Japanese or English) (conducted online)

10 persons who are in the Cooperation with Regional Revitalization College Category will be given preference to apply for this course, out of a total admission capacity of 30 persons from the Course of Public-Private Partnership.

Please refer to the course website (<http://www.pppschoo.jp>) for the municipalities that are subject to the entrance examination for the Municipality Cooperation Category.

# ◆ Graduate School of Global and Regional Studies ◆

## Course of Global Innovation Studies

- In this course, classes and research advising are conducted in English. Also, students are required to write their master's thesis in English.
- All application documents except for Personal History Form and Letter of Recommendation must be written in English.
- August examination is for admission in Fall 2025 and April 2026.

### —— Master's Program ——

#### Application eligibility

Persons who are eligible to apply for the Master's Program as defined by Toyo University and who can submit one of the following certificates (a photocopy acceptable)

Certificate of English Language Proficiency

\*Only scores from English proficiency tests taken within two years from the application start day are considered as valid.

1) IELTS (International English Language Testing System) Academic Module 6.0 or higher

\*Scores from the General Training Module cannot be used.

2) TOEFL (Test of English as a Foreign Language) Internet-based Test (iBT, \*including Home Edition) 79 or higher

\*Scores from TOEFL-ITP cannot be used.

3) TOEIC Listening & Reading Test 780 or higher

However, only those who are from countries where English is an official language on the website of the Ministry of Foreign Affairs of Japan, but have not obtained any qualifications related to English proficiency and cannot submit the above certificate, may submit an “English-Language Ability Certificate” (designated form) in place of the above certificate. Please download the designated form from our university website, have this filled out, have it certified by an official institution (embassy, etc.) or university, and submit it.

Persons from countries other than Australia, Canada, Ireland, New Zealand, Singapore, the UK, or the USA, where English is the official language, must submit the above English proficiency certificate.

\*Those whose official language is not English and who have completed four years of undergraduate education in English, either in Japan or abroad, are not exempt from submitting a certificate of English Language Proficiency.

#### [General Category]

Application eligibility	Persons who can satisfy the above application eligibility and can submit the following documents <ul style="list-style-type: none"> <li>• Letter of recommendation (written by an applicant's academic supervisor or a work supervisor)</li> <li>• For those who have submitted a graduation thesis in English: a graduation thesis and a thesis abstract of approximately 1,000 to 2,000 words in English (A4 size, up to 2 pages)</li> <li>For those who have not submitted a graduation thesis in English: either a short essay on the results of your research to date or a report on your work experience of approximately 2,000 to 3,000 words in English (A4 size, up to 4 pages)</li> </ul>
Examination schedule (August, February examinations)	10 : 00 –  Interview (conducted in English, in principle)

#### [Mature Student Category]

Application eligibility	Persons who have graduated from a four-year university/college at the time of application and can submit the following documents in addition to satisfying the above application eligibility <ul style="list-style-type: none"> <li>• For those who have submitted a graduation thesis in English: a graduation thesis and a thesis abstract of approximately 1,000 to 2,000 words in English (A4 size, up to 2 pages)</li> <li>For those who have not submitted a graduation thesis in English: either a short essay on the results of your research to date or a report on your work experience of approximately 2,000 to 3,000 words in English (A4 size, up to 4 pages)</li> </ul>
Examination schedule (August, February examinations)	10 : 00 –  Interview (conducted in English, in principle)



**[International Student Category]**

Application eligibility	<p>Persons who have foreign nationality and who can submit the following documents in addition to satisfying the application eligibility on the previous page</p> <ul style="list-style-type: none"><li>· Letter of recommendation (written by an applicant's academic supervisor or a work supervisor)</li><li>· For those who have submitted a graduation thesis in English: a graduation thesis and a thesis abstract of approximately 1,000 to 2,000 words in English (A4 size, up to 2 pages)</li></ul> <p>For those who have not submitted a graduation thesis in English: either a short essay on the results of your research to date or a report on your work experience of approximately 2,000 to 3,000 words in English (A4 size, up to 4 pages)</p>
Examination schedule (August, February examinations)	10 : 00 –
	Interview (conducted in English, in principle)

## Course of Regional Development Studies

**Pre-selection** is the declaration of a subject at the time of application. Please select when applying online.

- August examination is for admission in Fall 2025 and April 2026.

### Application eligibility **Only applicants for the General Category or the International Student Category**

Persons who are eligible to apply for the Master's Program or the Doctoral Program defined by Toyo University and who can submit one of the following certificates (a photocopy acceptable) stipulated by Toyo University:

#### (1) For applicants who select Essay (English)

Certificate of English Language Proficiency (IELTS or TOEFL)

\*Only scores from English proficiency tests taken within two years from the application start day are considered as valid.

##### 1) IELTS (International English Language Testing System) Academic Module

\*Scores from the General Training Module cannot be used.

##### 2) TOEFL (Test of English as a Foreign Language) Internet-based Test (iBT, \*including Home Edition)

\*Scores from TOEFL-ITP (program for groups) cannot be used.

#### (2) For applicants who select Essay (Japanese)

In addition to the tests (1) above, the following tests are also accepted.

- TOEIC Listening & Reading Test, TOEIC IP, and TOEIC IP (online)
- EIKEN Test

If you take an entrance examination under the International Student Category and select Essay (Japanese), you are also required to submit the following certificate.

#### ○Certificate of Japanese Language Proficiency

**\*If an applicant is not able to submit a certificate, please take an entrance examination under the General Category.**

"Japanese-Language Proficiency Test Certificate of Result and Scores" showing that the applicant has passed the Japanese-Language Proficiency Test (JLPT) N1 or former Level 1

### —— Master's Program ——

#### [General Category]

Application eligibility	Persons who can satisfy the above application eligibility		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30		13 : 00 –
	<b>Pre-selection</b>	Essay (English), Essay (Japanese)	Interview (English or Japanese)

#### [Mature Student Category]

Application eligibility	Eligible persons must satisfy all of the following conditions (1) to (3). (1) Persons who are eligible to apply for the Master's Program as defined by Toyo University at the time of application (2) Persons who have a total of one or more years of work experience relating to their research plan with a company, organization, government office, or the like at the time of application (3) Persons who graduated from a four-year university/college two or more years before the expected time of admission		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30		13 : 00 –
	<b>Pre-selection</b>	Essay (English), Essay (Japanese)	Interview (English or Japanese)

#### [International Student Category]

Application eligibility	Persons of foreign nationality who are eligible to apply for the Master's Program as defined by Toyo University and who can satisfy the above application eligibility		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30		13 : 00 –
	<b>Pre-selection</b>	Essay (English), Essay (Japanese)	Interview (English or Japanese)

**[JICA Volunteer Category \*excluding short-term dispatch]**

Application eligibility	Persons who are eligible to apply for the Master's Program as defined by Toyo University and who fulfill the following three criteria: (1) Persons who, at the time of application, have undergone and passed recruitment screening for JICA's overseas cooperation volunteers (Japan Overseas Cooperation Volunteers; Senior Volunteers; Youth Volunteers for Nikkei Communities; Senior Volunteers for Nikkei Communities *Excluding short-term dispatch) (2) Persons who, while overseas, have a representative in Japan who can perform procedures related to entrance, attendance, and enrollment in place of the person (3) Persons who have received the assent of the accepting faculty members
Examination schedule (August, February examinations)	10 : 00 – Interview (English or Japanese)

\*Please inquire at the Education Affairs Section for Graduate Schools before applying for the JICA Volunteer Category.

Successful applicants for the Master's Program of the JICA Volunteer Category are eligible for the long-term study plan system (See p. 16).

\*In the case of an interview at the site of dispatch, a connection test will be performed in advance. After dispatch, contact the accepting faculty members and the Education Affairs Section for Graduate Schools. (Email: mldaig@toyo.jp)

—— Doctoral Program ——

**[General Category]**

Application eligibility	Persons who can satisfy the application eligibility on p. 24		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 –	
	<b>Pre-selection</b>	Essay (English), Essay (Japanese)	Interview (English or Japanese)

**[Mature Student Category]**

Application eligibility	Eligible persons must satisfy all of the following conditions (1) to (3). (1) Persons who are eligible to apply for the Doctoral Program as defined by Toyo University at the time of application (2) Persons who have a total of one or more years of work experience relating to their research plan with a company, organization, government office, or the like at the time of application (3) Persons who completed a two-year Master's Program two or more years before the expected time of admission		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 –	
	<b>Pre-selection</b>	Essay (English), Essay (Japanese)	Interview (English or Japanese)

**[International Student Category]**

Application eligibility	Persons of foreign nationality who are eligible to apply for the Doctoral Program as defined by Toyo University and who can satisfy the application eligibility on p. 24		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 –	
	<b>Pre-selection</b>	Essay (English), Essay (Japanese)	Interview (English or Japanese)

**[JICA Volunteer Category \*excluding short-term dispatch]**

Application eligibility	Persons who are eligible to apply for the Doctoral Program as defined by Toyo University and who fulfill the following three criteria: (1) Persons who, at the time of application, have undergone and passed recruitment screening for JICA's overseas cooperation volunteers (Japan Overseas Cooperation Volunteers; Senior Volunteers; Youth Volunteers for Nikkei Communities; Senior Volunteers for Nikkei Communities *Excluding short-term dispatch) (2) Persons who, while overseas, have a representative in Japan who can perform procedures related to entrance, attendance, and enrollment in place of the person (3) Persons who have received the assent of the accepting faculty members		
Examination schedule (August, February examinations)	10 : 00 –	Interview (English or Japanese)	

\*Please inquire at the Education Affairs Section for Graduate Schools before applying for the JICA Volunteer Category.

\*In the case of an interview at the site of dispatch, a connection test will be performed in advance. After dispatch, contact the accepting faculty members and the Education Affairs Section for Graduate Schools. (Email: mldaig@toyo.jp)

# ◆Graduate School of International Tourism Management◆

## Course of International Tourism Management

**Pre-selection** is the declaration of a subject at the time of application. Please select when applying online.

- August examination is for admission in Fall 2025 and April 2026.

### —— Master's Program ——

#### [General Category]

Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 – 14 : 00	14 : 30 –
	Essay (English or Japanese)	<b>Pre- selection</b>	English or Japanese* (Dictionaries NOT allowed)
			Interview

\*“Japanese” may be selected by persons with foreign nationality only. Please select when applying online. Japanese citizens must select “English.”

#### [Mature Student Category]

Application eligibility	Persons who are eligible to apply for the Master's Program as defined by Toyo University at the time of application, who graduated from a four-year university/college one or more years before the expected time of admission, and have a total of one or more years of work experience as a full-time employee of a company, government office including self-employed persons, or the like		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 –	
	Essay (English or Japanese)		Interview

#### [International Student Category]

Application eligibility	Persons of foreign nationality who are eligible to apply for the Master's Program as defined by Toyo University at the time of application		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 – 14 : 00	14 : 30 –
	Essay (English or Japanese)	<b>Pre- selection</b>	English or Japanese (Dictionaries NOT allowed)
			Interview

#### [JICA Volunteer Category \*excluding short-term dispatch]

Application eligibility	Persons who are eligible to apply for the Master's Program as defined by Toyo University and who fulfill the following three criteria: (1) Persons who, at the time of application, have undergone and passed recruitment screening for JICA's overseas cooperation volunteers (Japan Overseas Cooperation Volunteers; Senior Volunteers; Youth Volunteers for Nikkei Communities; Senior Volunteers for Nikkei Communities *Excluding short-term dispatch) (2) Persons who, while overseas, have a representative in Japan who can perform procedures related to entrance, attendance, and enrollment in place of the persons (3) Persons who have received the assent of the accepting faculty members		
Examination schedule (August, February examinations)	10 : 00 –		
	Interview		

\*Please inquire at the Education Affairs Section for Graduate Schools before applying for the JICA Volunteer Category.

Successful applicants for the JICA Volunteer Category are eligible for the long-term study plan system (See p. 16).

\*In the case of an interview at the site of dispatch, a connection test will be performed in advance. After dispatch, contact the accepting faculty members and the Education Affairs Section for Graduate Schools. (Email: mldaig@toyo.jp)

— Doctoral Program —

**[General Category]**

Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 – 14 : 00	14 : 30 –
	Essay (English or Japanese)	English (Dictionaries allowed)	Interview

**[Mature Student Category]**

Application eligibility	Persons who are eligible to apply for the Doctoral Program as defined by Toyo University at the time of application and have a total of one or more years of work experience as a full-time employee of a company, government office including self-employed persons, or the like		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 – 14 : 00	14 : 30 –
	Essay (English or Japanese)	English (Dictionaries allowed)	Interview

**[International Student Category]**

Application eligibility	Persons of foreign nationality who are eligible to apply for the Doctoral Program as defined by Toyo University at the time of application		
Examination schedule (August, February examinations)	10 : 00 – 11 : 30	13 : 00 – 14 : 00	14 : 30 –
	Essay (English or Japanese)	<b>Pre- selection</b> English or Japanese (Dictionaries NOT allowed)	Interview

## List of Application Documents (Master's Program)

Documents to be submitted		Application Form ①, ②	[For persons with foreign nationality] Application Form ③	Personal History Form	Questionnaire Form	Research Plan	Pre-Essay (Pre-assignment)	Letter of Recommendation	Certificate of (Expected) Graduation/ Academic Transcript (Attach Extract of Family Register in the case of family name change)	[For persons with foreign nationality] A photocopy of both sides of the Residence Card or a copy of the Certificate of Residence *Your status of residence and period of stay should be noted	Thesis Abstract/Master's Thesis/ Graduation Thesis/ Others
Course/ Examination category	(Form designated by the university)										
International Culture and Communication Studies	General/ Mature Student/ Int'l Student	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		<input type="radio"/>	<input type="radio"/>	
Public-Private Partnership	Mature Student/ Regional Revitalization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			<input type="radio"/>	<input type="radio"/>	Applicants for the professional intensive program are requested to submit a research plan designated by the course (designated form available).
	General/ Int'l Student	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		<input type="radio"/>	<input type="radio"/>	Please submit a pre-essay (pre-assignment) on a separately attached sheet, together with application documents.
Global Innovation Studies	General/ Int'l Student <small>*For the Mature Student Category, please refer to the next page.</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			<input type="radio"/>	<input type="radio"/>	Please submit the following documents: ・Certificate of English language proficiency designated by the course (See p. 22, a photocopy is acceptable) or “English-Language Ability Certificate” designated by Toyo University Graduate Schools ・Letter of recommendation (written by an applicant's academic supervisor or a work supervisor) ・For those who have submitted a graduation thesis in English: a graduation thesis and a thesis abstract of approximately 1,000 to 2,000 words in English (A4 size, up to 2 pages) For those who have not submitted a graduation thesis in English: either a short essay on the results of your research to date or a report on your work experience of approximately 2,000 to 3,000 words in English (A4 size, up to 4 pages)

\*This page is for applicants of the master's program. If you are applying for the doctoral program, please check p. 30.

## List of Application Documents (Master's Program)

Documents to be submitted  Course/ Examination category		Application Form ①, ②	[For persons with foreign nationality] Application Form ③	Personal History Form	Questionnaire Form	Research Plan	Pre-Essay (Pre-assignment)	Letter of Recommendation	Certificate of (Expected) Graduation/ Academic Transcript (Attach Extract of Family Register in the case of family name change)	[For persons with foreign nationality] A photocopy of both sides of the Residence Card or a copy of the Certificate of Residence *Your status of residence and period of stay should be noted	Thesis Abstract/Master's Thesis/ Graduation Thesis/Others
		(Form designated by the university)									
Global Innovation Studies	Mature Student  *For the General Category or the Int'l Student Category, please refer to the previous page.	○	○	○	○	○			○	○	Please submit the following documents: ・Certificate of English language proficiency designated by the course (See p. 22, a photocopy is acceptable) or “English-Language Ability Certificate” designated by Toyo University Graduate Schools ・For those who have submitted a graduation thesis in English: a graduation thesis and a thesis abstract of approximately 1,000 to 2,000 words in English (A4 size, up to 2 pages) For those who have not submitted a graduation thesis in English: either a short essay on the results of your research to date or a report on your work experience of approximately 2,000 to 3,000 words in English (A4 size, up to 4 pages)
Regional Development Studies	General/ Mature Student/ Int'l Student/ JICA Volunteer	○	○	○	○	○			○	○	・Applicants for the JICA Volunteer Category are requested to submit a copy of the notification of passing the secondary screening. ・Applicants for the General Category and the International Student Category are requested to submit a certificate of English language proficiency designated by the course (See p. 24). In addition, applicants for the International Student Category who select Essay (Japanese) are requested to submit a certificate of Japanese language proficiency designated by the course (See p. 24, a photocopy is acceptable).
International Tourism Management	General/ Mature Student/ Int'l Student/ JICA Volunteer	○	○	○	○	○			○	○	Applicants for the JICA Volunteer Category are requested to submit a copy of the notification of passing the secondary screening.

\*This page is for applicants of the master's program. If you are applying for the doctoral program, please check p. 30.

## List of Application Documents (Doctoral Program)

Documents to be submitted Course/ Examination category		Application Form ①, ②	[For persons with foreign nationality] Application Form ③	Personal History Form	Questionnaire Form	Research Plan	Certificate of (Expected) Completion/ Academic Transcript (Attach Extract of Family Register in the case of family name change)	[For persons with foreign nationality] A photocopy of both sides of the Residence Card or a copy of the Certificate of Residence *Your status of residence and period of stay should be noted	Summary of Thesis/Master's Thesis/ Thesis Abstract/Others
				(Form designated by the university)					
Regional Development Studies	General/ Mature Student/ Int'l Student/ JICA Volunteer	○	○	○	○	○	○	○	<ul style="list-style-type: none"> <li>• Please submit 1 copy of your master's thesis and 1 copy of your thesis abstract (to be typed in principle, using horizontal writing of approximately 4,000 Japanese characters or approximately 2,000 words in English on A4 size paper). In the case that you haven't written a master's thesis, please submit equivalent research achievements. Please use Japanese or English for the thesis abstract and research achievements.</li> <li>• Applicants for the JICA Volunteer Category are requested to submit a copy of the notification of passing the secondary screening.</li> <li>• Applicants for the General Category and the International Student Category are requested to submit a certificate of English language proficiency designated by the course (See p. 24). In addition, applicants for the International Student Category who select Essay (Japanese) are requested to submit a certificate of Japanese language proficiency designated by the course (See p. 24, a photocopy is acceptable).</li> </ul>
International Tourism Management	General/ Mature Student/ Int'l Student/ JICA Volunteer	○	○	○	○	○	○	○	<ul style="list-style-type: none"> <li>• Please submit 1 copy of your master's thesis and 1 copy of your thesis abstract (to be typed in principle, using horizontal writing of approximately 4,000 Japanese characters or approximately 2,000 words in English on A4 size paper). In the case that you haven't written a master's thesis, please submit equivalent research achievements. Please use Japanese or English for the thesis abstract and research achievements.</li> </ul>

\*This page is for applicants of the doctoral program. If you are applying for the master's program, please check pp. 28-29.



## Results of Entrance Examination

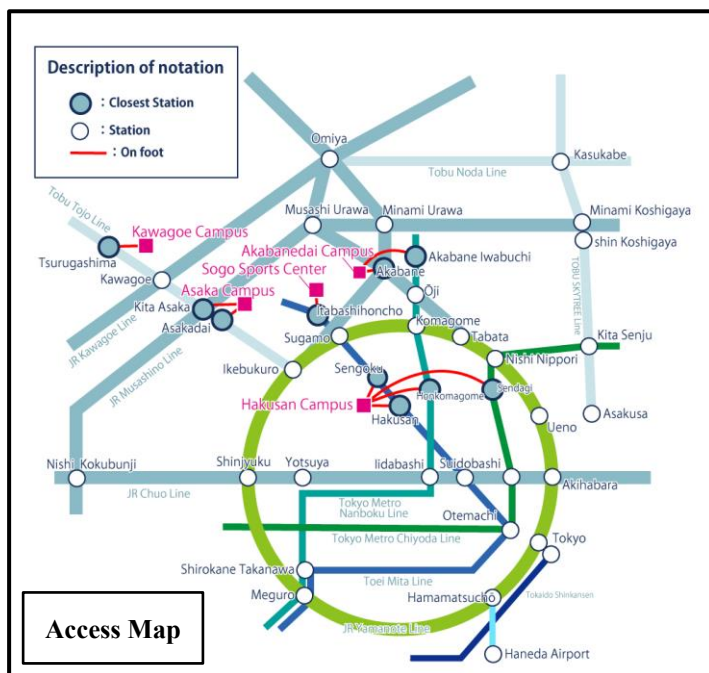
### Admission in Fall 2024

Graduate School	Course	Admission capacity			Form of class	Results of entrance examinations			
		Doctoral Program		Master's Program		Master's Program		Doctoral Program	
		Master's Program	Doctoral Program			Examinees	Successful examinees	Examinees	Successful examinees
Economics	Public-Private Partnership	—	—	30	Day and Evening	15	14		
Global and Regional Studies	Global Innovation Studies	—	—	10		3	3		
	Regional Development Studies	15	5	—		21	14	2	2
International Tourism Management	International Tourism Management	15	3	—		6	2	0	0

### Admission in April 2025

Graduate School	Course	Admission capacity			Form of class	Results of entrance examinations			
		Doctoral Program		Master's Program		Master's Program		Doctoral Program	
		Master's Program	Doctoral Program			Examinees	Successful examinees	Examinees	Successful examinees
Letters	International Culture and Communication Studies	10	3	—	Day	23	10	0	0
Economics	Public-Private Partnership	—	—	30	Day and Evening	55	34		
Global and Regional Studies	Global Innovation Studies	—	—	10		11	10		
	Regional Development Studies	15	5	—		28	12	3	2
International Tourism Management	International Tourism Management	15	3	—		46	14	1	1

\*There is no recruitment of new students for English Track Curriculum for the Doctoral Program of the following course: the Course of International Culture and Communication Studies.



◆ **Hakusan Campus**

- 10-minute ride from JR Sugamo Station on the bus bound for Asakusakotobukicho; get off at Toyo-daigakumae
- 5-minute walk from Hakusan Station on the Toei Mita Line
- 7-minute walk from Sengoku Station on the Toei Mita Line
- 5-minute walk from Honkomagome Station on the Tokyo Metro Namboku Line
- 15-minute walk from Sendagi Station on the Tokyo Metro Chiyoda Line



## Inquiries about Entrance Examinations

Toyo University Education Affairs Section for Graduate Schools

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TEL: 03-3945-7251

URL: <https://www.toyo.ac.jp/academics/gadmissions/>