

Toyo University's Program for Enhancing Employment of International Students

Toyo University is the place to be if you are planning to look for employment in Japan while in Tokyo



Contact

Toyo University Career Support Office for International Students (2nd floor, Building 8)

5-28-20 Hakusan, Bunkyo-ku, Tokyo

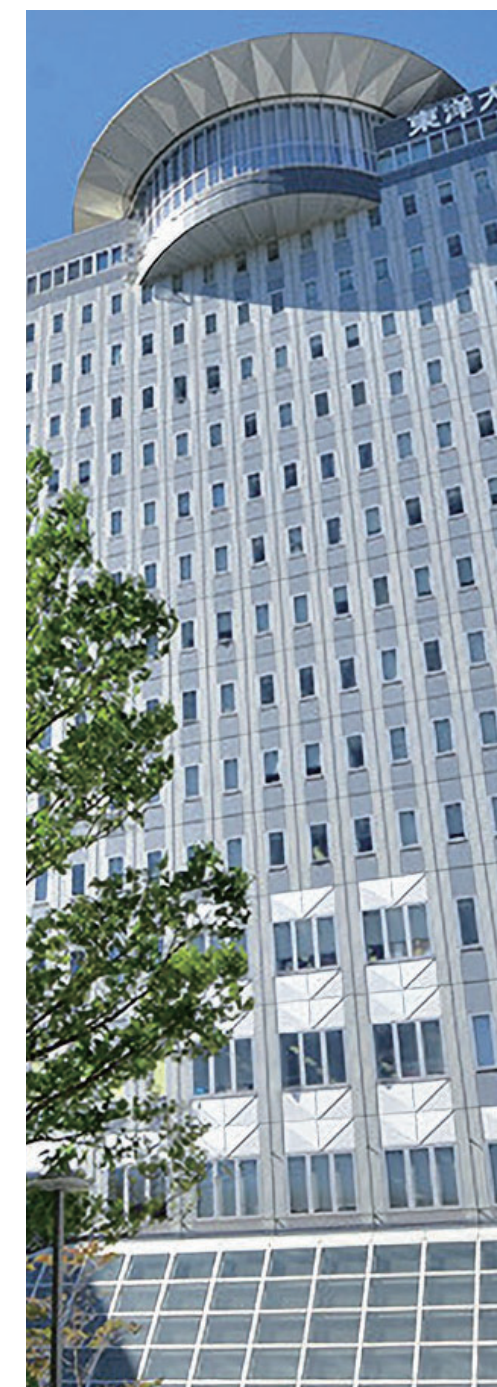
112-8606

International Center / Career Development Office Toyo University

E-mail: ml-biznihongo@toyo.jp

Phone: 03-3945-4168

We help international students to find employment in Japan, from their first year through graduation.



Overview of Program for Enhancing Employment of International Students

Toyo University is the selected for the “Career Development Program for Foreign Students in Japan” by the Government of Japan (the Ministry of Education, Culture, Sports, Science and Technology) as a university which actively supports international students to find employment in Japan.

1

Students can learn business Japanese at Toyo University

Having business Japanese language skills is the most important factor for Japanese companies when they hire international students. At Toyo University, students can acquire not only academic Japanese skills but also high-level business Japanese proficiency.

2

Students can participate in Japanese internships at Toyo University.

Toyo University has a unique program which provides a wide variety of opportunities for international students to participate in internships in Tokyo, as well as attractive regional cities (including in Gunma, Ibaraki, Nara, Wakayama, Ishikawa, Toyama, Okayama, Shimane and Oita prefectures). This program allows international students to engage in social activities while in school. Also, based on their working experience, they can expand their employment opportunities.

3

Students can aim for employment in Japan at Toyo University

As the University closely collaborates with other universities in regional cities, our students can learn regional cultures and Japanese cultural diversity, and they can utilize such knowledge in finding employment in Japan while learning in Tokyo, the center of Japan.

Program for Enhancing Employment of International Students Website:
<http://www.toyo.ac.jp/international-exchange/I-Turn-Employment-Promotion-Program/>

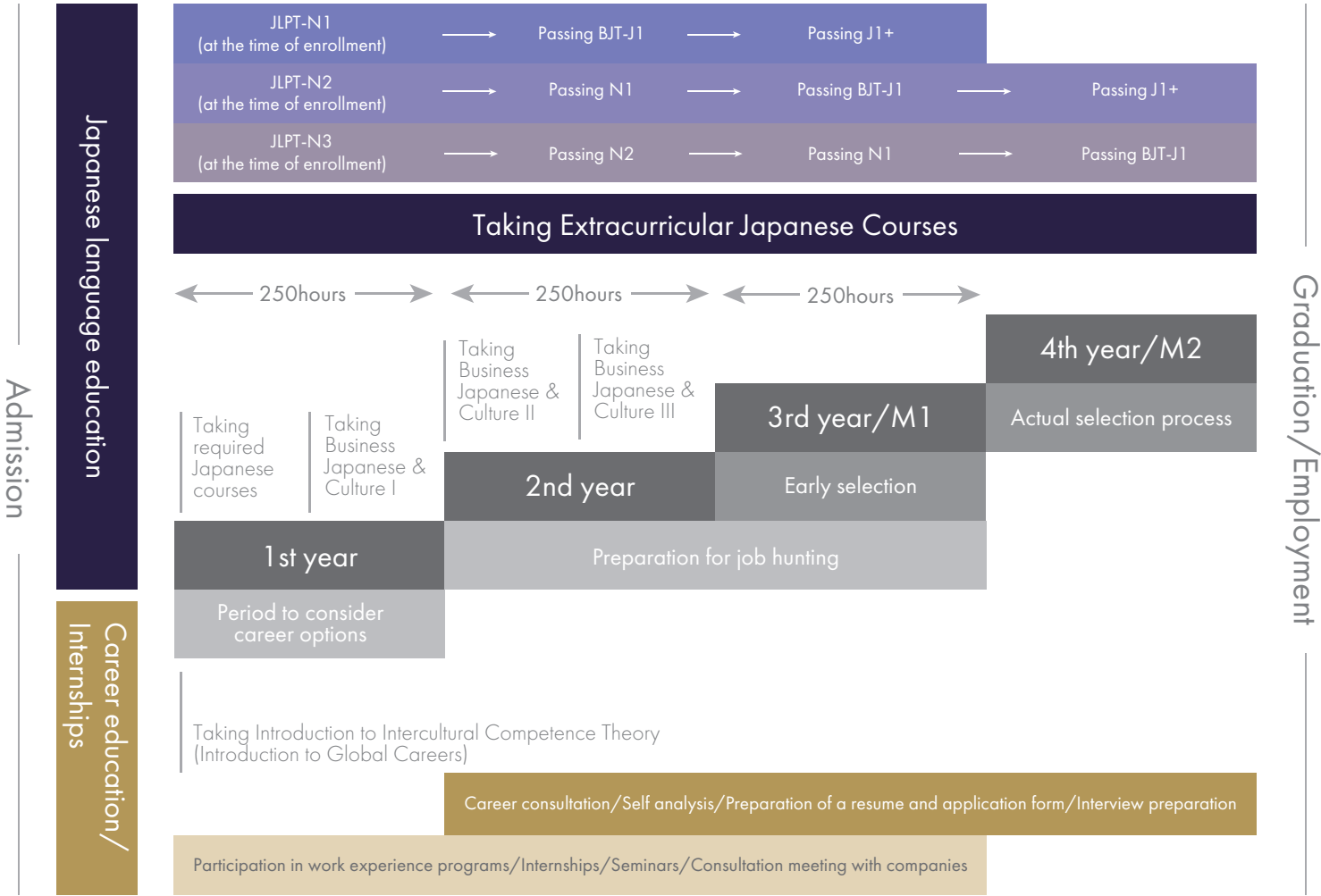
Toyo University Website:
<http://www.toyo.ac.jp/>

Solid curriculum for development of high “employability skills”

Faculty/course-specific specialized education + Step-by-step Japanese language education/Career education/Internships

Points of improvement

- Expanding networks with partner local governments: Involving private bodies from Tohoku to Kyushu in the network
- Strengthening collaboration with institutions near campus: Collaborating with financial institutions and companies promoting DX/GX
- Practicing integrated knowledge education using online: Leading Japanese language education in collaboration with JV-Campus
- Employment guidance from the 1st year: Conveying the appeal of employment in regional cities through regular classes



(Diagram) (For Students of Toyo University) Job Hunting Road Map for Students Aiming for Employment in Japan

Japanese language Education (Business Japanese)



BJT Business Japanese Proficiency Test

The BJT (Business Japanese Proficiency Test) is a test to measure your proficiency in communicating in the Japanese language in business settings.

At the time of job hunting for employment at Japanese companies, you can use the test score to demonstrate that you have Japanese language skills that can be used in business settings.

You can indicate your BJT score as proof of your Japanese language proficiency on the Application for Certificate of Eligibility.(Score of 300 points or higher is equivalent to N5 of the JLPT.)

The test has been certified as the major requirements for “Designated Activities” regarding employment support for international students (Graduates of a university in Japan). (Score of 480 points or higher is equivalent to N1 of the JLPT.)

In the Points-based Preferential Immigration Treatment for Highly Skilled Foreign Professionals, you are eligible for 15 points (equivalent to N1 of the JLPT) if you have a score of 480 points or higher in the BJT and 10 points (equivalent to N2 of the JLPT) if you have a score of 400 points or higher.

(Regular class)

Organization of step-by-step regular Japanese class by level and establishment of business Japanese courses.

(Extracurricular program)

Students can select courses of various levels by purpose and their study style from either a live type or an on-demand type.

(Language test)

Assistance for the test fees of JLPT Japanese Language Proficiency Test and BJT Business Japanese Proficiency Test.

Test fee subsidization

Annual implementation schedule

1st test : Around June
2nd test : Around September
3rd test : Around December

Test fee

1,100 yen (If you take the test in person: 7,000 yen)
*You can only take the test with subsidy from the University up to two times during the academic year.

Achievements

Toyo University produces successful applicants who pass J1+ every year.

	AY 2017	AY 2018	AY 2019	AY 2020	AY 2021	AY 2022	AY 2023
J1+	1	4	8	12	9	9	4
J1	11	18	30	26	16	21	20
J2	55	102	157	144	72	51	85
J3	15	24	26	16	7	12	13
J4	1	0	0	0	0	2	0
J5	0	0	0	0	1	0	0

JLPT Japanese-Language Proficiency Test

Annual implementation schedule

1st test : July
2nd test : December

Test fee subsidization

The University subsidizes half of the test fee.



The BJT Business Japanese Proficiency Test group application



Extracurricular Japanese Courses

Toyo University offers courses at a variety of levels for different purposes throughout the year.

You can take the courses for free while enrolled at Toyo University.

The University also offers live streaming and on-demand courses, so you can select the course that suits your learning style.



Japanese language proficiency				Spring semester (May to August) & Fall semester (October to January)					Summer break (August and September) & Spring break (February and March)			
Toyo University's Japanese proficiency index	JLPT Japanese Language Proficiency Test	BJT Business Japanese Proficiency Test	CEFR	Academic Japanese for Beginner		Business Japanese			Academic Japanese for Beginner		Business Japanese	
JT8		J1+	C2		Japanese Writing Program	Advanced class of the BJT Preparation Course Goal: Passing J1+	BJT Preparation Course I (Spring) II (Fall)	Introduction to Business Japanese Teaching		Japanese Writing Program	Business Japanese Special Courses	Business Japanese Advanced Course
JT7		J1	C1			Intermediate class of the BJT Preparation Course Goal: Passing J1						
JT6	N1	J2	B2					Introduction to Business Japanese I (Spring) II (Fall)				
JT5	N1	J2	B2	Japanese STEP UP Courses	Program-based • Spot type	class of the BJT Preparation Course Goal: Passing			Japanese STEP UP Courses	Spot type		
JT4	N2	J3	B1									
JT3	N3	J4	A2									
JT2	N4	J5	A1	Conversation Grammar Honorific expressions Preparation for JLPT Job hunting course					Conversation Grammar Honorific expressions Preparation for JLPT Job hunting course			
JT1	N5	J5	A1									
Students who study Japanese for the first time												

Toyo University has created an environment where students can learn in stages according to their Japanese level at the time of enrollment.

1st year				2nd year				3rd year/M1				4th year/M2			
Spring semester	Summer break	Fall semester	Spring break	Spring semester	Summer break	Fall semester	Spring break	Spring semester	Summer break	Fall semester	Spring break	Spring semester	Summer break	Fall semester	Spring break
JLPT N1				▶ Target Japanese proficiency level :BJT-J1				▶ Target Japanese proficiency level :BJT-J1+							
				Japanese Writing Program (Program-based/Spot type)				Japanese Writing Program (Spot type)							
				Japanese STEP UP Courses (Conversation/Grammar/Honorific expressions)				Japanese STEP UP Courses (Job hunting course)							
Introduction to Business Japanese I(Spring)		Business Japanese Special Courses		BJT Preparation Course Elementary class (Goal: Passing J2)		Business Japanese Special Courses		BJT Preparation Course Intermediate Advanced Course class (Goal: Passing J1)		BJT Preparation Course Advanced class (Goal: Passing J1)					
OR				OR											
		Introduction to Business Japanese II(Fall)		BJT Preparation Course I (Spring)		BJT Preparation Course II (Fall)									
JLPT N2				▶ Target Japanese proficiency level :JLPT-N1				▶ Target Japanese proficiency level :BJT-J1				▶ Target Japanese proficiency level :BJT-J1+			
				Japanese Writing Program (Program-based/Spot type)				Japanese Writing Program (Spot type)							
				Japanese STEP UP Courses (JLPT N1 preparation course/Conversation/Grammar/Honorific expressions)				Japanese STEP UP Courses (Job hunting course)							
JLPT Mock Exam Experience Course		JLPT Mock Exam Experience Course		Introduction to Business Japanese I(Spring)		Business Japanese Special Courses		BJT Preparation Course Elementary class (Goal: Passing J2)		Business Japanese Special Courses		BJT Preparation Course Intermediate Advanced Course class (Goal: Passing J1)		BJT Preparation Course Advanced class (Goal: Passing J1)	
OR				OR											
				Introduction to Business Japanese II(Fall)		BJT Preparation Course I (Spring)		BJT Preparation Course II (Fall)							
JLPT N3				▶ Target Japanese proficiency level :JLPT-N2				▶ Target Japanese proficiency level :JLPT-N1				▶ Target Japanese proficiency level :BJT-J1			
				Japanese Writing Program (Program-based/Spot type)				Japanese Writing Program (Spot type)							
				Japanese STEP UP Courses (JLPT N2 preparation course/Conversation/Grammar/Honorific expressions)				Japanese STEP UP Courses (JLPT N1 preparation course/Conversation/Grammar/Honorific expressions)				Japanese STEP UP Courses (Job hunting course)			
JLPT Mock Exam Experience Course		JLPT Mock Exam Experience Course		JLPT Mock Exam Experience Course		JLPT Mock Exam Experience Course		Business Japanese Special Courses		Introduction to Business Japanese I(Spring)		Business Japanese Special Courses		BJT Preparation Course Elementary class (Goal: Passing J2)	
								OR				OR			
								Introduction to Business Japanese II(Fall)		BJT Preparation Course I (Spring)		BJT Preparation Course II (Fall)			

Japanese language proficiency

Japanese training program special website

<https://sites.google.com/toyo.jp/ipo/ilp>

The latest information on Japanese language courses is distributed on the website. Note: Toyo University also offers courses that students can take even after graduation, so they can continue their studies when they continue job hunting or even after they get a job. (Open to those other than Toyo University students)



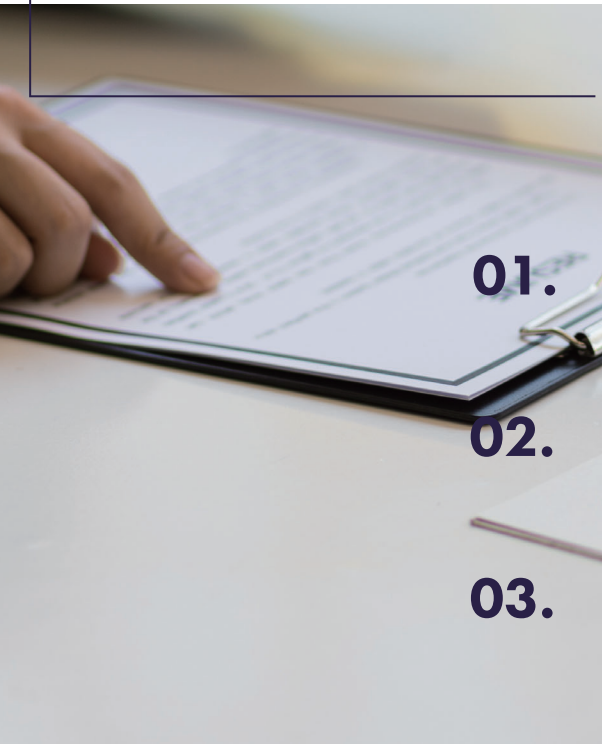
Details of each program

<https://drive.google.com/file/d/11FSkoIVcKXXq2MEvY9rQvJEMmJB7Y4xl/view>



Japanese language proficiency at the time of enrollment

Internships



Promoting I-turn employment of international students between Tokyo and other regional cities



Expanding networks with partner local governments: Involving private bodies from Tohoku to Kyushu in the network



Strengthening collaboration with institutions near campus: Collaborating with financial institutions and companies promoting DX/GX



Learning and putting into practice knowledge about job hunting and business in Japan through internships

Example class schedule

	Orientation session (one class period)	Preliminary training 1 (one class period)	Preliminary training 2 (one class period)	Participation in an internship or event	Follow-up training (one class period)
“Overseas Practical Learning” Credit transfer (2 credits)	●	●	●	In principle, total of 10 days or more 60 hours or more	●
“Overseas Practical Learning (Short-Term)” Credit transfer (1 credit)	●	●	●	In principle, total of 5 days or more 30 hours or more	●
Not requesting credit transfer	●	●	●	Optional	●
Assignment required to be submitted	Survey response, preparation of resume and attending an interview	Training assignment 1	Training assignment 2	Participation report	Training assignment 3

* Courses must be those offered by the Center for Global Education and Exchange. When transferring credits to courses offered by departments of each faculty, the relevant requirements must be followed.
* Only international students are eligible. Procedures vary depending on the faculty and department which they belong.

Internships in regional cities

Students can participate in internships in regional cities during spring and summer breaks. Through seminars offered by the companies and local public bodies, as well as visit to local cities, students will have opportunities to learn about local culture, lifestyle and businesses. Students will be able to gain an understanding of different regions through preliminary and follow-up training.

By getting to know not only Tokyo but also other regions, students will be able to experience Japan’s diversity and expand their employment opportunities in Japan!
Further, students can obtain credits if they fulfill the criteria!

Career Education



Guidance for career development starting from the 1st year and establishment of a comprehensive support system

- 1 Career support courses: Introduction to Intercultural Competence Theory and Introduction to Global Careers (15 classes per semester)
- 2 Job hunting seminars and company information sessions for international students
- 3 Cross-campus/interdisciplinary workshops that go beyond fields of courses (Developing DX human resources and entrepreneurship)



Toyo University’s navigation site for employment information (TO YOU)

The navigation site provides various support information, such as employment consultation and seminar information.



<https://www.toyo.ac.jp/dp/career/toyou/>



Information website for international students (TO YOU)

* Log into your ToyoNet mail address (@toyo.jp) to view the website.

The website provides a variety of information useful for job hunting, such as information on job openings and events for international students.



<https://sites.google.com/toyo.jp/international-students/>

Courses and support offered by the
Career Support Office for
International Students

The Office offers courses to support job hunting during the spring semester, summer break, fall semester, and spring break. The courses are also open to 1st- and 2nd-year undergraduate students, and the Office encourages them to take the courses systematically from an early stage.

Examples of courses offered (in AY 2023)

- How to prepare application forms and resumes
- Interview etiquette and group interview practice
- The Game of Life—Find yourself, express yourself in words—
- Basic skills of working adults × My strengths
- Experience an interview
- Practicing Japanese for interviews (Enhancement of communication skills)
- Group discussion practice

Outstanding International Student Commendation

Leverage your achievements at the University in job hunting activities and get a job offer!

The University awards students who fulfilled the pre-scribed criteria of the Program for Enhancing Employment of International Students.

	1. Japanese language skill test	2. GPA (At the end of 5 semesters)	3. Internship program (after enrolling in the university)	Supplementary prize
Outstanding Award	Pass J1+ of the BJT	3.6 or above	Deep understanding of Japanese work culture through an internship of 60 hours or more (10 days or more as a general rule)	available
Honorable Mention	Pass J1 of the BJT	3.2 or above	Understanding of Japanese work culture through an internship of 30 hours or more (5 days or more as a general rule)	available



Award Achievements

