

Toyo University

Graduate Schools

Fall Admission 2024

Application Guideline for Entrance Examinations Offered to
International Applicants Overseas

This application guideline is applicable only to applicants residing outside Japan

- **Graduate School of Life Sciences**
Course of Life Sciences (Master's and Doctoral Program)
Course of Biomedical Engineering (Master's and Doctoral Program)

This entrance examination described in this application guideline is for

- ① persons who are nationals of countries other than Japan, have not obtained any degree in any Japanese university, and reside outside Japan at the time of application or the time of taking the entrance examination
- ② persons who satisfy the standards of language proficiency (English or Japanese) required by Toyo University.

*Applicants must satisfy both ① and ② above.

*Note that all dates and times in this application guideline are based on Japan Standard Time (JST).

*If there are any contradictions between the Japanese version and the English, then the Japanese version shall take precedence.

The application guidelines contain all the information from application to admission procedures, so please read them carefully to ensure that all procedures are followed correctly.

In case of any changes or corrections to the application guidelines, or in the event that special measures are taken due to a major natural disaster, etc., details will be posted on the "Graduate School Admissions" on our official website as necessary.



TOYO UNIVERSITY

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【Regarding handling of personal information】

Toyo University shall use addresses, names, and other forms of personal information that are contained in applications submitted for the purposes of 1) receiving applications, 2) implementing the entrance examination, 3) announcing examination results, 4) conducting admission procedures, and 5) providing pre-admission education, etc., as well as completing tasks associated with these operations. Toyo University shall outsource some of the above-mentioned operations to a business designated by Toyo University. In some cases, Toyo University will provide personal information it has received to said designated business so that it may perform the outsourced operations.

Flowchart to Check Before Applying for International Applicants Overseas Examination

Please confirm your appropriate examination category using the flowchart below. Those who are applying to take the Entrance Examination for International Applicants Overseas are required to meet both the conditions below.

(1) Persons who are nationals of countries other than Japan and reside outside Japan when they apply for or take the entrance examination.

※ Those whose status of residence/visas are “Permanent” or “Student”, or who have a status that enables a long stay in Japan at the time of application or the time of taking the entrance examination, are not eligible for this examination.

Those who have obtained a degree in any Japanese university are not eligible for this either.

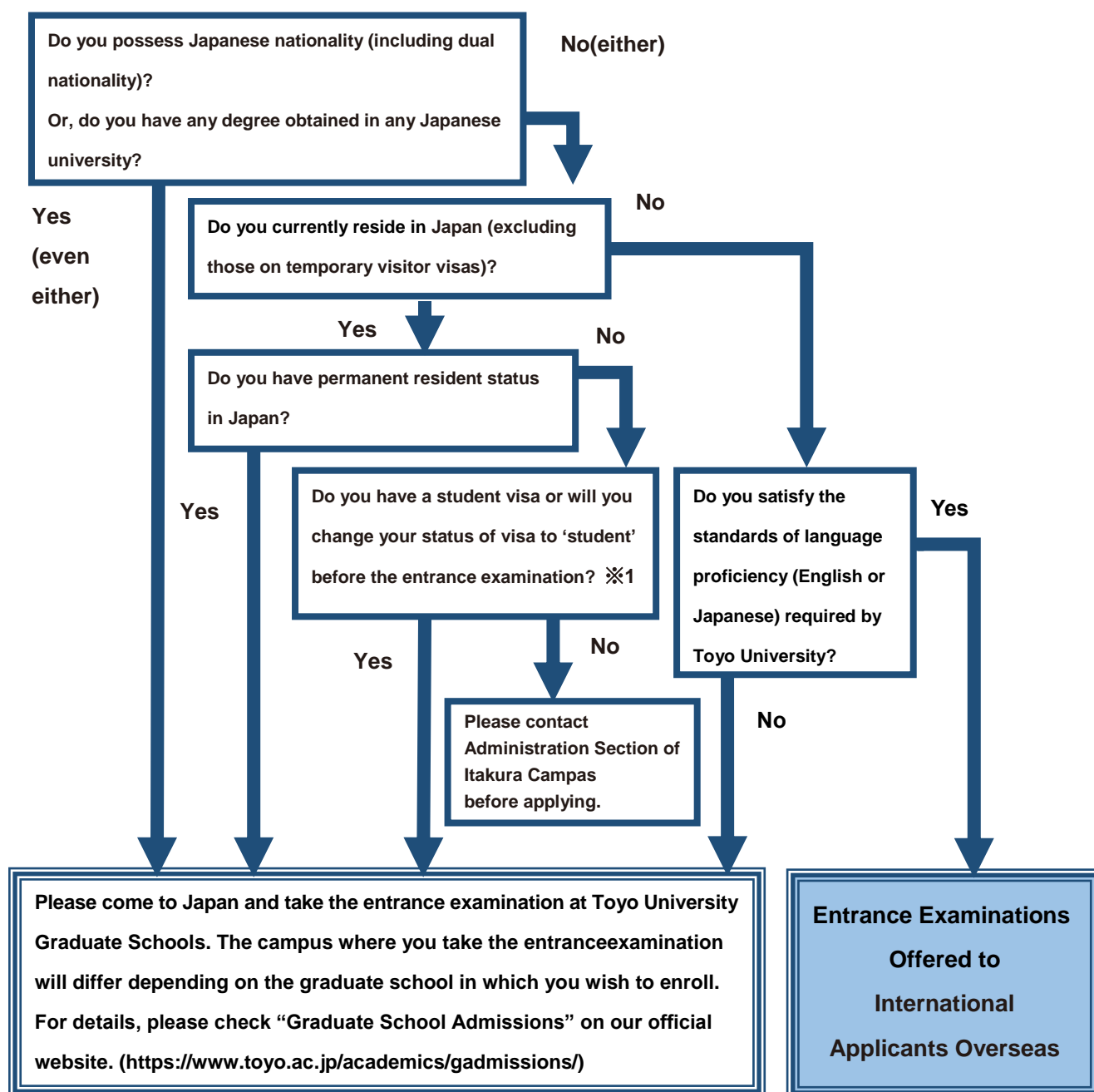
(2) Persons who satisfy the standards of language proficiency set by Toyo University.

※ Language proficiency requirements set by Toyo University → Please refer to page 10 for Application Documents.

English: 1) IELTS (International English Language Testing System) Academic Module 6.0 or over or

2) TOEFL (Test of English as a Foreign Language) Internet-based test (iBT) 80 or over

Japanese: JLPT (Japanese Language Proficiency Test) N1 or Level 1 on the older version of the test



*1 Please contact directly to the Immigration Services Agency regarding whether you can change your status of residence to “student” or not.

Procedures from Application to Admission

- PP.4-7 1 Confirm your application eligibility and determine whether the preliminary screening is required or not
- PP.8-9 2 Select a course and a desired academic supervisor
- PP.7-9 3 Contact your desired academic supervisor and confirm your research theme with him/her
- PP.7-9 4 Receive the application passcode from the university by email
- PP.13-14 5 Prepare an email address for application, certified application documents, and a credit card for a payment of the application fee
- PP.10-14 6 Application
- PP.14-15 7 Pay the application fee
- PP.13-14 8 Receive your application number and security code for My Page by email
- PP.10-14 9 Upload your application documents on My Page
- PP.13-14 10 Check your examinee number on My Page
- PP.13-14 11 Check the examination screening method on My Page
- PP.13-14 12 Connection test for online interview
- PP.13-14 13 Entrance examination: online interview
- PP.13-15 14 Check the announcement of application results on My Page
- PP.15-17 15 Admission procedures
- PP.16,18 16 Application for a Certificate of Eligibility
- PP.16,18 17 Issuance of a Certificate of Eligibility
- PP.16,18 18 Apply for a student visa at the Japanese diplomatic mission in your home country or country of residence
- P.16 19 Obtain your student visa
- P.16 20 Arrive at Japan
- P.16 21 Attend the entrance ceremony and the enrollment procedure

Admission Capacity

Graduate School	Course	Master's Program *	Doctoral Program *	Class times	Admission begins	Campus	Languages used in classes
Life Sciences	Life Sciences	25 students	5 students	Day Course	Fall	Asaka	Japanese English
	Biomedical Engineering	13 students	3 students	Day Course	Fall	Asaka	Japanese English

The admission capacity above includes the number of enrolled students from other categories of entrance examinations.

Application Schedule and Screening Method

Application Schedule for Fall Admission 2024

◆Examinations offered in April 2024◆ Master's Program and Doctoral Program

Graduate School	Course	Period to choose and confirm academic supervisor	Application period	Examination date and time	Announcement of application results	Admission procedures period
Life Sciences	Life Sciences	Monday, January 22, 2024	Monday, April 1, 2024	Friday, April 12, 2024 At 10a.m.	Friday, April 19, 2024	Friday, April 19, 2024
	Biomedical Engineering	Thursday, March 7, 2024	Friday, April 5, 2024			to Wednesday, April 24, 2024

※ The schedule above is based on Japan Standard Time (J.S.T.). The examination date and time may be moved forward due to time differences or other reasons.

※ If you need to undergo the preliminary screening, please be sure to complete the procedure by the prescribed deadline. Please refer to pages 4 to 5 for Application Eligibility.

※ Prospective applicants to take the Entrance Examination for International Applicants Overseas are required to confirm their research theme and desired academic supervisor. Please read page 8 and prepare the required documents, and then contact the Education Affairs Section of the course that you wish to take by the prescribed deadline. If you do not do so, you may not be able to take the examination.

※ The examination date and time can be ahead of schedule due to the time difference, etc

Screening and Entrance Examination Method for Autumn Fall Admission 2024

◆Examinations offered in April 2024◆ Master's Program and Doctoral Program

Graduate School	Course	Screening and entrance examination method	Remarks*
Life Sciences	Life Sciences Biomedical Engineering	Documents & entrance examination online interview* (Including an Oral Exam and Presentation)	Online interview will be conducted using the web conferencing system designated by the university. The details will be notified after the application.

Application Eligibility

<< Points of attention >>

- ★ Applicants who fall under **any of Master's Program application eligibilities (12) - (16) and Doctoral Program application eligibilities (9) - (11)** are required to undergo preliminary screening of application eligibility prior to application. Please refer to "Preliminary Screening of Application Eligibility" (on page 6) and complete the necessary procedures by the specified dates.
- ★ All applicants currently in school who have not completed their degrees or studies, but pass the entrance examination must meet the qualifications below before enrolling in the graduate schools.

1. Master's Program

Applicants must satisfy the application eligibilities both (1) and (2), and are also required to meet one of the application eligibilities (4) - (16).

In addition, those applying for the Course of Public-Private Partnership must meet the application eligibility (3).

- (1) Applicants are a national of a country other than Japan, have not obtained any degree in any Japanese university, and reside outside Japan when applying for or taking the entrance examination.
- (2) Applicants satisfy the standards of language proficiency (English or Japanese) set by Toyo University. (→See page 10 "**Application Documents**" to check the standards)
- (3) Applicants have a total of one or more years of work experience at a company, public office, or the like at the time of admission in the graduate school (Only for those applying for the Course of Public-Private Partnership).

Persons who fall under any of the following provisions are eligible to apply for the Master's Program.

- (4) Persons who graduated from a university prescribed in Article 83 of the School Education Act, or who are expected to graduate by September 30, 2024
- (5) Persons who have earned a bachelor's degree as prescribed in Article 104, Paragraph 7 of the School Education Act, or who are expected to do so by September 30, 2024
- (6) Persons who have completed a 16-year program of school education in a foreign country, or who are expected to do so by September 30, 2024
- (7) Persons who have completed a 16-year program of school education by taking a course in Japan through a correspondence course offered by a school in a foreign country, or who are expected to do so by September 30, 2024
- (8) Persons who have, in Japan, completed a program in an educational facility that is positioned in the school education system of a foreign country as having the program in a university in that foreign country (limited to degree holders who have completed a 16-year program in the school education of the foreign country) and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, or who are expected to do so by September 30, 2024
- (9) Persons who have earned a degree equivalent to a bachelor's degree by having completed a program of at least three years (including having completed a program through taking a course in Japan through a correspondence course offered by a school in a foreign country, or having completed a program in an educational facility that is positioned in the school education system of the foreign country and has received designation per the preceding item) at a foreign university or other foreign school (limited to those for which the comprehensive status of educational and research activities, etc. has been evaluated by a party certified by the government of the foreign country or a related organization, or to those which have been designated by the Minister of Education, Culture, Sports, Science and Technology as equivalent to the same), or who are expected to do so by September 30, 2024
- (10) Persons who have completed a specialized program (limited to programs of at least four years or that otherwise fulfill criteria prescribed by the Minister of Education, Culture, Sports, Science and Technology) in an advanced vocational school designated separately by, and on or after a date stipulated by, the Minister of Education, Culture, Sports, Science and Technology, or who are expected to do so by September 30, 2024
- (11) Persons designated by the Minister of Education, Culture, Sports, Science and Technology
- (12) Persons who were enrolled at a university for three years or more and who have been recognized by Toyo University Graduate Schools as having earned the prescribed credits with excellent grades (→Please check "**Preliminary Screening of Application Eligibility**" on p. 6)
- (13) Persons who have completed a 15-year program of school education in a foreign country or who have completed a 15-year program of school education in the foreign country by taking a course in Japan through a correspondence course offered by a school in a foreign country, and who have been recognized by Toyo University Graduate Schools as having earned the prescribed credits with excellent grades (→Please check "**Preliminary Screening of Application Eligibility**" on p. 6)
- (14) Persons who have, in Japan, completed a program in an educational facility that is positioned in the school education system of a foreign country as having the program in a university in that foreign country (limited to degree holders who have completed a 15-year program in the school education of the foreign country) and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, and who have been recognized by Toyo University Graduate Schools as having earned the prescribed credits with excellent grades (→Please check "**Preliminary Screening of Application Eligibility**" on p. 6)
- (15) Persons who have enrolled in a graduate school as prescribed in Article 102, Paragraph 2 of the School Education Act and who have been recognized by Toyo University Graduate Schools as having academic ability suitable for undergoing education in a graduate school (→Please check "**Preliminary Screening of Application Eligibility**" on p. 6)

- (16) Persons of age 22 or older who have been recognized by Toyo University Graduate Schools through individual admission qualification screening as having academic ability equal to or higher than that of university graduates (→**Please check “Preliminary Screening of Application Eligibility” on p. 6**)

2. Doctoral Program

Applicants must satisfy the application eligibilities both (1) and (2), have not obtained any degree in any Japanese university, and are also required to meet one of the application eligibilities (3) - (11).

- (1) Applicants are a national of a country other than Japan, and reside outside Japan when applying for or taking the entrance examination.
- (2) Applicants satisfy the standards of language proficiency (English or Japanese) set by Toyo University. (→**For the criteria, please check “Application Documents” on p. 10**)

Persons who fall under any of the following provisions are eligible to apply for the Doctoral Program.

- (3) Persons who have a master's degree or who are expected to earn one by September 30, 2024
- (4) Persons who have a professional degree or who are expected to earn one by September 30, 2024
- (5) Persons who have earned a degree equivalent to a master's degree or a professional degree in a foreign country, or who are expected to do so by September 30, 2024
- (6) Persons who have taken a course in Japan through a correspondence course offered by a school in a foreign country and who have earned a degree equivalent to a master's degree or a professional degree, or who are expected to do so by September 30, 2024
- (7) Persons who have, in Japan, completed a program in an educational facility that is positioned in the school education system of a foreign country as having the program in a graduate school in that foreign country and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, and who have earned a degree equivalent to a master's degree or a professional degree, or who are expected to do so by September 30, 2024
- (8) Persons who have completed a program at the United Nations University as prescribed in Article 156, Item 4 of the Ordinance for Enforcement of the School Education Act and who have earned a degree equivalent to a master's degree, or who are expected to do so by September 30, 2024
- (9) Persons who have passed the equivalent of an examination and screening as prescribed in Article 16-2 of the Standards for the Establishment of Graduate Schools in a school, etc. in a foreign country as prescribed in Article 156, Item 5 of the Ordinance for Enforcement of the School Education Act and who have been recognized by Toyo University Graduate Schools as having academic ability equal to or higher than that of persons who have a master's degree (→**Please check “Preliminary Screening of Application Eligibility” on p. 6**)
- (10) Persons designated by the Minister of Education, Culture, Sports, Science and Technology (→**Please check “Preliminary Screening of Application Eligibility” on p. 6**)
- (11) Persons of age 24 or older who have been recognized by Toyo University Graduate Schools through individual admission qualification screening as having academic ability equal to or higher than that of persons who have a master's degree or a professional degree (→**Please check “Preliminary Screening of Application Eligibility” on p. 6**)

Preliminary Screening of Application Eligibility

1. What is preliminary screening?

If persons who fall under the following wish to apply for Toyo University Graduate School, it may be possible for persons to take the entrance examinations subject to passing the preliminary screening.

However, you are required to satisfy the application eligibilities both (1) and (2) on pages 4 to 5 (applicants for the Course of Public-Private Partnership are required to satisfy the application eligibility (3) also).

■ If there is a possibility that you fall under any of the application eligibilities (12) to (16) for the master's program, you are required to undergo the preliminary screening to receive a grade evaluation prior to the application period for the "Graduate School's Entrance Examination".

■ If there is a possibility that you fall under any of the application eligibilities (9) to (11) for the doctoral program, you are required to undergo the preliminary screening to receive an evaluation to determine whether you have academic ability equivalent to persons holding a master's degree or a professional degree prior to the application period for the "Graduate School's Entrance Examination".

* Applicants who fall under Master's Program application eligibilities (4) - (11) and Doctoral Program application eligibilities (3) - (8) are not required to undergo "preliminary screening" procedures when applying to take the Toyo University Graduate School's entrance examination.

2. Period of acceptance and submission method

● Period of acceptance

From Monday, January 22nd, 2024 to Monday, February 5th, 2024 (JST)

*No applications will be accepted outside of this period.

● Submission method

• Send the complete set of documents to be submitted to the following address by email.

• Print and fill out the forms designated by the university from the "Entrance Examinations Offered to International Applicants Overseas (Itakura Campus)" on our official website

(https://www.toyo.ac.jp/academics/gadmissions/other_admissions/overseas_asaka/) and submit them.

Confirm the procedure forthwith, as it takes time to prepare the documents to be submitted.

3. Documents to be submitted

※ Please submit the application documents as follows. The language of the submitting documents will differ depending on the language (English or Japanese) in which you wish to demonstrate proficiency.

(1) Applicant submitting No.8 Proof of Language Proficiency by ① Proof of English Language Proficiency:

Please submit documents No. 1, 2, 3, and 4 in English.

(2) Applicant submitting No.8 Proof of Language Proficiency by ② Proof of Japanese Language Proficiency:

Please submit documents No. 1, 2, 3, and 4 in Japanese.

(3) Other application documents:

The documents should be written in English or Japanese. If the original documents are written in a language other than English or Japanese, you must submit them together with an English or Japanese translation that is certified by a public institution, language school, or the school from which the applicant graduated.

(4) When you attach documents to email, PDF files or scanned documents of the original documents to be submitted are acceptable.

Application Documents		Form Type	Remarks
1	Application Form for Preliminary Screening	Form designated by the university	—
2	Curriculum Vitae	Form designated by the university	—
3	Personal Statement and Reason for Your Application	Form designated by the university	—
4	Research Plan	Form designated by the university	—
5	Photo [30mm (W) x 40mm (H)]	—	Taken within 3 months
6	Certificate(s) of (Expected) Graduation and/or Certificate(s) of (Expected) Completion Issued by the Last University/Graduate School (Certificate Proving Degree Obtained)	PDF files or scanned documents of original	Bring the original copy (certified copy of original) when coming to Japan
7	Academic Transcript Issued by the Last University/Graduate School	PDF files or scanned documents of original	Bring the original copy (certified copy of original) when coming to Japan
8	Proof of Language Proficiency (One from ① or ②) ※ Please refer to (exception) on page 11	① Proof of English Language Proficiency (IELTS Academic Module 6.0 or over or TOEFL iBT80 or over)	PDF files or scanned documents of original Bring the original copy (certified copy of original) when coming to Japan
		② Proof of Japanese Language Proficiency (Japanese-Language Proficiency Test, N1 or Level 1 on the older version of the test)	
9	Photocopy of Passport	—	—
10	Others (Proof of receipt of scholarship payment, etc.)	—	—

Note that documents and certificates submitted for preliminary screening will not be returned.

Contact Information

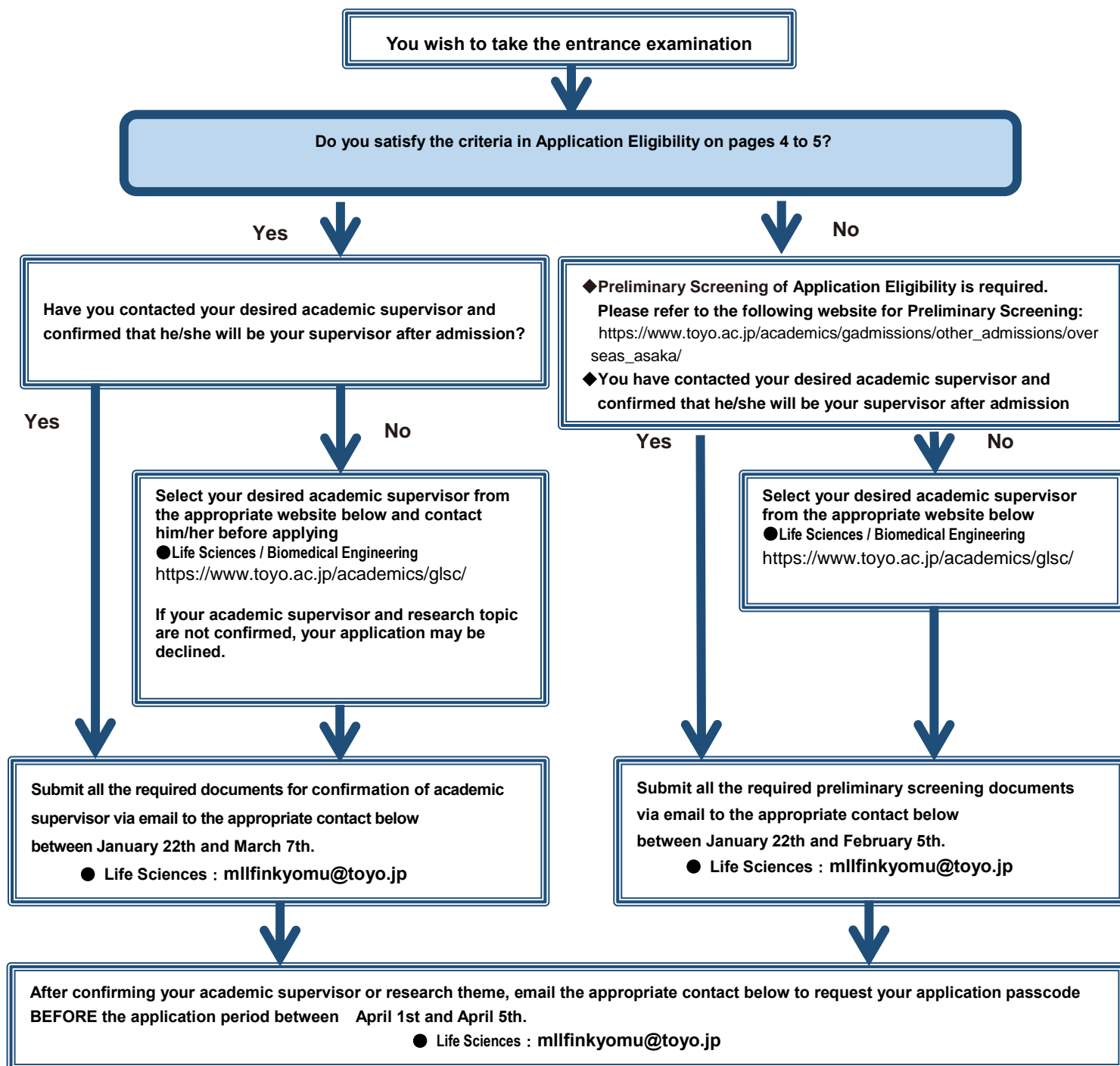
● Administration Section, Itakura Campus

Graduate School of Life Sciences, Course of Life Sciences / Course of Biomedical Engineering

Email | mllfinkyomu@toyo.jp

Application Eligibility for International Applicants Overseas Examination

This is for candidates applying for the master's program. Doctoral program applicants should contact the appropriate graduate school directly.



Application Passcode

An Internet environment is required to apply. Access the online application website from “Graduate School Admissions” on our official website and complete the application registration procedure.

*An application passcode is required to access the online application website. This passcode will be notified by email only to those who have completed the confirmation of your desired academic supervisor and/or research theme during the period of acceptance.

Confirmation of Desired Academic Supervisor/Research Theme

□ What Is Confirmation of Desired Academic Supervisor/Research Theme?

Toyo University Graduate Schools ask applicants to confirm your research theme and desired academic supervisor prior to submitting the application documents for the entrance examination. To avoid a mismatch between your research theme and desired academic supervisor, please check the <List of Academic Supervisors> below. Next, prepare your documents for submission and email them to the Administration Section, Itakura Campus by the prescribed deadline. If you do not confirm your research theme and your desired academic supervisor, you may not be able to take the examination. Your academic supervisor will be determined after admission. Please email mllfinkyomu@toyo.jp in order to obtain the application passcode when you finish confirming your desired academic supervisor during the confirmation period.

<List of Academic Supervisors>

- Graduate School of Life Sciences, Course of Life Science / Course of Biomedical Engineering (Master's and Doctoral Programs) <https://www.toyo.ac.jp/academics/glsc/>

□ Period of acceptance and submission method

● Period of acceptance

From Monday, January 22nd, 2024 to Thursday, March 7th, 2024 (JST)

*No applications will be accepted outside of this period.

● Submission Method

- Send the complete set of documents to be submitted to the following address by email.
- Print and fill out the forms designated by the university from the “Entrance Examinations Offered to International Applicants Overseas (Itakura Campus)” on our official website (https://www.toyo.ac.jp/academics/gadmissions/other_admissions/overseas_asaka/) and submit them. Confirm the procedure forthwith, as it takes time to prepare the documents to be submitted.

□ Documents to be submitted

※ Please submit the application documents as follows. The language of the submitting documents will differ depending on the language (English or Japanese) in which you intend to demonstrate proficiency.

(1) Applicant submitting No.8 Proof of Language Proficiency by ①Proof of English Language Proficiency:

Please submit documents No. 1 - 4 in English.

(2) Applicant submitting No.8 Proof of Language Proficiency by ②Proof of Japanese Language Proficiency:

Please submit documents No. 1 - 4 in Japanese.

(3) Other application documents:

The documents should be written in English or Japanese. If the original documents are written in a language other than English or Japanese, you must submit them together with an English or Japanese translation that is certified by a public agency, a language school, or your school of graduation.

(4) PDFs or scans of original documents can be accepted when they are sent as email attachments.

	Application Documents		Form Type	Remarks
1	Application Form for Confirmation of Desired Academic Supervisor/Research Theme		Form designated by the university	—
2	Curriculum Vitae		Form designated by the university	—
3	Personal Statement and Reason for Your Application		Form designated by the university	—
4	Research Plan		Form designated by the university	—
5	Photo [30mm (W) x 40mm (H)]		—	Taken within 3 months
6	Certificate(s) of (Expected) Graduation and/or Certificate(s) of (Expected) Completion Issued by the Last University/Graduate School (Certificate Proving Degree Obtained)		PDF files or scanned documents of original	Bring the original copy (certified copy of original) when coming to Japan
7	Academic Transcript Issued by the Last University/Graduate School		PDF files or scanned documents of original	Bring the original copy (certified copy of original) when coming to Japan
8	Proof of Language Proficiency (One from ① or ②) ※Please refer to (exception) on page 11	①Proof of English Language Proficiency (IELTS Academic Module 6.0 or over or TOEFL iBT80 or over)	PDF files or scanned documents of original	Bring the original copy (certified copy of original) when coming to Japan
		②Proof of Japanese Language Proficiency (Japanese-Language Proficiency Test, N1 or Level 1 on the older version of the test)		
9	Photocopy of Passport		—	—
10	Others (certificate of receipt of scholarship payment, etc.)		—	—

Please note that once the documents and certificates for confirmation of desired academic supervisor are submitted, they will not be returned.

Contact Information

● Administration Section, Itakura Campus

Graduate School of Life Sciences, Course of Life Sciences / Course of Biomedical Engineering

Email mllfinkyomu@toyo.jp

Admission Policy

Graduate School	Abilities, qualities, and aptitudes sought in enrolled students
Life Sciences	<p>We conduct various entrance examinations in an appropriate manner, according to the applicants' characteristics. Through a combination of written examinations, interviews, and document selection, we accept applicants who demonstrate the following qualities and abilities:</p> <p><i>Course of Life Sciences</i> <Master's Program ></p> <ol style="list-style-type: none"> 1) The basic knowledge necessary to acquiring advanced knowledge for understanding life phenomena and their applications. 2) The ability to independently identify and solve problems, with the motivation to explore the life sciences. 3) A strong willingness to acquire the abilities necessary for conducting advanced research in fields of expertise with respect to bioethics. <p><Doctoral Program></p> <ol style="list-style-type: none"> 1) The advanced knowledge necessary for understanding life phenomena and their applications. 2) The ability to conduct advanced research in fields of expertise. 3) A willingness to acquire a broad, international perspective, and to independently promote their research activities. <p><i>Course of Biomedical Engineering</i> <Master's Program ></p> <ol style="list-style-type: none"> (1) An individual who has basic academic skills in mathematics and biology, as well as physics or chemistry. (2) An individual who has logical thinking skills required in the fields of biomedical science and medical engineering. (3) An individual who is eager to acquire problem-setting and problem-solving skills in the fields of biomedical science and medical engineering. <p><Doctoral Program></p> <ol style="list-style-type: none"> (1) An individual who has advanced knowledge in basic areas of the biomedical science field and advanced application areas in the medical engineering field. (2) An individual who has creative research abilities in his/her field of specialization. (3) An individual who has a broad perspective and a strong desire to develop problem-setting and problem-solving skills and leadership skills.

Application Documents

As for the application procedures, applicants are required to “enter their information on the online application website,” “upload application documents on My Page,” and “transfer the application fee.”

The application documents differ depending on your desired graduate school, course and program (master’s program/doctoral program). Please check the following list of application documents.

*Forms designated by the university can be downloaded from the “Entrance Examinations Offered to International Applicants Overseas (Itakura Campus)” on our official website.

(https://www.toyo.ac.jp/academics/gadmissions/other_admissions/overseas_asaka/)

※ Please submit the application documents as follows. Please note that the language which will be used at your entrance examination will be determined according to the language of the submitted proof of language proficiency.

(1) Applicant submitting No.6 Proof of Language Proficiency by ①Proof of English Language Proficiency:

Please submit the documents No. 1 - No.5 in English.

(2) Applicant submitting No.6 Proof of Language Proficiency by ②Proof of Japanese Language Proficiency:

Please submit the documents No. 1 - No.5 in Japanese.

(3) Other application documents except (1) and (2):

The documents should be written in English or Japanese. If the original documents are written in a language other than English or Japanese, you must submit them together with an English or Japanese translation that is certified by a public institution, language school, or the school from which the applicant graduated.

□ Documents to be submitted

*Documents marked with ● in the list below must be uploaded and submitted at the time of admission.

No	Upload	Submit	Application Documents	Form Type
1	●		Application Form	Form designated by the university
2	●		Curriculum Vitae	Form designated by the university
3	●		Personal Statement and Reason for Your Application	Form designated by the university
4	●		Research Plan	Form designated by the university
5	●		Financial Statement	Form designated by the university
6	●	● Original	Proof of Language Proficiency (One from ① or ②) ※Please refer to (Exception) on page 11	【Upload】 PDF files or scanned documents of original 【Submit at the time of admission】 Original copy only
			①Proof of English Language Proficiency (IELTS Academic Module 6.0 or over or TOEFL iBT80 or over) ②Proof of Japanese Language Proficiency (Japanese-Language Proficiency Test, N1 or Level 1 on the older version of the test)	
7	●	●	Photo [30mm (W) x 40mm (H)]	—
8	●	●	Photocopy of Passport	—
9	●	● Original	Certificate(s) of (Expected) Graduation and/or Certificate(s) of (Expected) Completion Issued by the Last University/Graduate School (Certificate Proving Degree Obtained)	【Upload】 PDF files or scanned documents of original 【Submit at the time of admission】 Original copy only
10	●	● Original	Academic Transcript Issued by the Last University/Graduate School	【Upload】 PDF files or scanned documents of original 【Submit at the time of admission】 Original copy only
11	●	● Original	Two Letters of Recommendation	Form designated by the university or any format 【Upload】 PDF files or scanned documents of original 【Submit at the time of admission】 Original only
12	●		Others (certificate of receipt of scholarship payment, etc.)	—

Application documents must be uploaded from My Page.

***When uploading on My Page, PDF files or scanned documents are acceptable. Keep the application documents in a safe place, as there are documents (No. 6-11) that must be submitted to the university after acceptance.**

*It may take some time to receive certificates after application. Allow sufficient time for preparation.

*If any false information is found in the application, the applicant will not be allowed to take the examination. If any falsehoods are found after the announcement of application results, the announcement will be cancelled.

*No changes in the Graduate School or Course will be accepted after the application has been submitted.

1. Application Form

Form designated by the university

2. Curriculum Vitae

Form designated by the university

3. Personal Statement and Reason for Your Application

Form designated by the university

*1 Applicants for the Course of Public-Private Partnership in the Graduate School of Economics are exempted from submitting a personal statement.

4. Research Plan

Form designated by the university

5. Financial Statement

Form designated by the university

6. Certificates of Language Proficiency (English or Japanese) (original copy only, *certified copy of original)

①Certificate of English Language Proficiency (IELTS or TOEFL)

Submit a document proving the official score of one of the following tests:

- 1) IELTS (International English Language Testing System) Academic Module 6.0 or over
Scores from the IELTS General Training Module cannot be used.
- 2) TOEFL (Test of English as a Foreign Language) Internet-based Test (iBT) 80 or over
Scores from TOEFL-ITP cannot be used.

*Scores from other tests cannot be used.

*Scores of English language proficiency must have been obtained within two years (tests taken on or after April 1st, 2022)

《Exception》 Applicants who meet one of the following conditions are exempt from submitting a score.

- ① Applicants whose first language is English, and have lived in and received their education in a country where the official language is English: Ireland, the U.K, Australia, Canada, New Zealand, and the U.S.A.
- ② Applicants who have formally graduated from or are expected to graduate from an English language university or graduate school in one of the following countries: Ireland, India, the U.K, Australia, Canada, Caribbean countries, Singapore, New Zealand, the Philippines, and the U.S.A.
- ③ Other than ① and ②, those who are allowed to exempt from submitting a score by Toyo University

②Certificate of Japanese Language Proficiency (Japanese-Language Proficiency Test (JLPT) N1 or Level 1 on the older version of the test)

Administered by Japan Educational Exchanges and Services and the Japan Foundation (co-sponsoring cooperative organizations outside Japan)

《Exception》 If the university deems it unnecessary to submit the Certificate of Japanese Language Proficiency, applicants are not required to submit it.

7. Photo

Taken within three months before the application, size 30mm x 40mm (width x height), upper body (from the shoulders up), no hat, facing forward without a background, glossy color photo (any clothing OK). Silk finish (matte) photos, black and white photos and snapshots are not acceptable. For those who wear glasses during the examination, the photo must be taken with the glasses on.

The photo will be used for the student I.D. card until completing graduate school.

8. Photocopy of Passport (page with name and portrait photo)

Photocopy of the pages showing proof of identity, such as name, photo, date of birth, passport number, expiration date, etc.

9. Certificate(s) of (Expected) Graduation and/or Certificate(s) of (Expected) Completion issued by the last university/graduate school (certificate clearly indicating the degree obtained) (original copy only, *certified copy of original)

Certificate(s) of (expected) graduation and/or certificate(s) of (expected) completion issued by the last university/graduate school you completed/will complete

- If the degree you obtained is not specified on the certificate, please also submit a certificate clearly indicating the degree obtained.
- Certificates must be written in English or Japanese. If written in a language other than English or Japanese, be sure to attach an English or Japanese translation certified by a public institution, language school, or the school from which the applicant graduated.

10. Academic Transcript issued by the last university/graduate school (original copy only, *certified copy of original)

Academic transcript issued by the last university/graduate school you completed/will complete

- Certificates must be written in English or Japanese. If written in a language other than English or Japanese, be sure to attach an English or Japanese translation certified by a public institution, language school, or the school from which the applicant graduated.

11. Two Letters of Recommendation (original only)

Submit using a form designated by the university or any format that covers the contents of the form designated by the university.

- As described below, submit two letters of recommendation written in English or Japanese. If written in a language other than English or Japanese, be sure to attach an English or Japanese translation certified by a public institution, language school, or the school from which the applicant graduated.

Applicants who have work experience

- One letter of recommendation from your academic supervisor, homeroom teacher or professor teaching a class at last level of education or the university or graduate school the applicant graduated from or is expected to graduate from
- One letter of recommendation from your manager or equivalent at your current or previous workplace

Applicants who do not have work experience

- Two letters of recommendation from your academic supervisor, homeroom teacher or professor teaching a class at last level of education or the university or graduate school the applicant graduated from or is expected to graduate from

12. Others

Submit certificates of receipt of scholarship payment, etc., if any.

■ State of Health

If you need support in your graduate school education or student life due to illness or disability, please consult with Education Affairs Section for Graduate Schools prior to the application procedures.

Note that documents and certificates submitted with the application will not be returned

Contact Information

●Administration Section, Itakura Campus

Graduate School of Life Sciences, Course of Life Sciences / Biomedical Engineering

Email | mllfinkyomu@toyo.jp

Application Procedure

An Internet environment is required to apply. Access the online application website from “Graduate School Admissions” on our official website and complete the application registration procedure.

*An application passcode is required to access the online application website. This passcode will be notified by email only to those who have completed the confirmation of your desired academic supervisor and/or research theme during the period of acceptance.

*This entrance examination is for applicants residing outside of Japan. (You may be asked to submit an ID proving your residence outside of Japan or a certificate of residence to confirm your place of residence at the time of application.)

*Be sure to read this “Application Guidelines for the Entrance Examinations Offered to International Applicants Overseas” before submitting your application.

*Some application documents (refer to pp. 10-12 “Application Documents”) may take time to issue, so prepare them forthwith.

STEP 1: Receive an application passcode from the university by email

The university will notify the application passcode necessary for the application registration by email only to those who have completed the confirmation of your desired academic supervisor and/or research theme.

*The university will notify the application passcode only to those who have completed the confirmation of your desired academic supervisor and/or research theme during the period of acceptance.

STEP 2: Prepare an email address for the application, application documents and a credit card for payment of the application fee

Prepare an email address for the application, application documents and a credit card.

*An email address is required to register the application. In addition, prepare a credit card that can be used to pay the application fee described on p. 14.

STEP 3: Application registration

Log in to the online application website and register your application.

*Select the desired Graduate School and Course and register your personal information for application.

STEP 4: Payment of the application fee

After application registration, pay the application fee.

*Payment must be made with a credit card only. After registering the application, register your payment information and pay the application fee.

STEP 5: Receive the application number and the security code for My Page by email

An application number and a security code used to log in to My Page will be sent to the registered email address.

*When payment of the application fee is completed, the application number and security code used to log in to My Page will be sent to the registered email address. Use these to log in to My Page and confirm the details of the application registration.

STEP 6: Uploading the application documents

Upload the application documents from My Page.

*Upload the application documents by referring to “Application Documents” on pp. 10-12.

STEP 7: Confirmation of the examinee number

Confirm examination information including the examinee number on My Page.

*Confirm the application documents after STEP 6. If there are no problems, you will be notified of your examinee number.

STEP 8: Confirmation of the examination method

Confirm the outline of examination implementation on My Page.

*After being notified of the examinee number in STEP 7, you will be notified of the details of the examination. Confirm this on My Page.

*A connection test will be conducted before the examination. When the connection test is conducted, the connection test method (date, time, etc.) will be notified with the details of the test. Be sure to confirm.

Application procedure is complete.

Application Fee

Application Fee: 35,000 yen

(1) Check the application period in “Application Schedule and Screening Method” on p. 3, register your application online and pay the application fee within that period.

Applicants who have not registered their application online or paid the application fee by the end of the application period will not be allowed to take the examination.

(2) **The application fee can only be paid by credit card** (use of a credit card from a person other than the applicant is acceptable)

Upon completing the online application procedure, follow the instructions on the website and complete the payment procedure. Credit cards include Visa, MasterCard, American Express, Diners Club, and JCB.

***Remittance from a bank or other financial institution will not be accepted.**

*Applications can be accepted until 23:00 (JST) on the last day of the application period.

*Once paid, the application fee will not be refunded regardless of the circumstances.

Notes on Application

(1) Applicants who do not upload all of the application documents will not be allowed to take the examination.

(2) Applicants residing in Japan are not eligible to apply.

(3) The application period is based on JST.

(4) Upload certificates and other documents on My Page.

(5) Certificates must be written in English or Japanese. If written in a language other than English or Japanese, be sure to attach an English or Japanese translation certified by a public institution, language school, or the school from which the applicant graduated.

(6) Download the forms designated by the university from the online application website.

(7) Incomplete applications will not be accepted.

(8) Submitted application documents and the application fee will not be returned.

Notification of Examination Information

(1) Confirm the application documents after registration on the online application website and uploading the application documents on My Page.

If there are no problems, you will be notified of your examinee number on My Page.

(2) After notifying the examinee number, the time and other details of the examination will be notified separately.

*If an applicant is found to be ineligible to apply as a result of the document screening, the applicant will not be allowed to take the examination.

In that case, the applicant will be notified via My Page.

Examination Method

(1) Online interview will be conducted using the web conferencing system designated by the university.

(2) A connection test will be conducted before the examination after notifying the examinee number.

(3) The following acts may be considered cheating. If judged as cheating, the applicant may not be allowed to take further examinations.

In addition, the results of all entrance examinations for the relevant year will be invalidated.

① A person other than the applicant pretending to be the applicant and taking the examination

② Any other conduct that undermines the fairness of the examination

Announcement of Application Results

- (1) Announcement of application results will be notified to all applicants via My Page regardless of whether they pass or fail.
- (2) We will not respond to any inquiries by phone or email.
- (3) Notification of pass/fail will not be sent by postal mail.
- (4) The opening time of the announcement of application results is scheduled at 11:00 (JST) on the announcement date of application results.

Admission Procedures

Announcement of application results and the admission procedures for successful applicants are explained on My Page. Successful applicants are required to complete the following procedures according to the explanation by the specified deadline.

- (1) Admission procedures (online registration)
Access the "Graduate School Admissions" web page on our official website and go to the admission procedure website, then register according to the instructions.
- (2) Payment of tuition and fees
Follow the instructions on the "Graduate School Admissions" web page on our official website to complete the payment procedure.
Payment must be made with a credit card only. Remittance from a bank or other financial institution will not be accepted.
Credit cards include Visa, MasterCard, American Express, Diners Club, and JCB.

*If the procedures (1) and (2) are not completed by the specified deadline, it is assumed that the successful applicant do not have intention to enter the university, and the admission will not be granted. Admission procedures after the deadline will not be accepted.

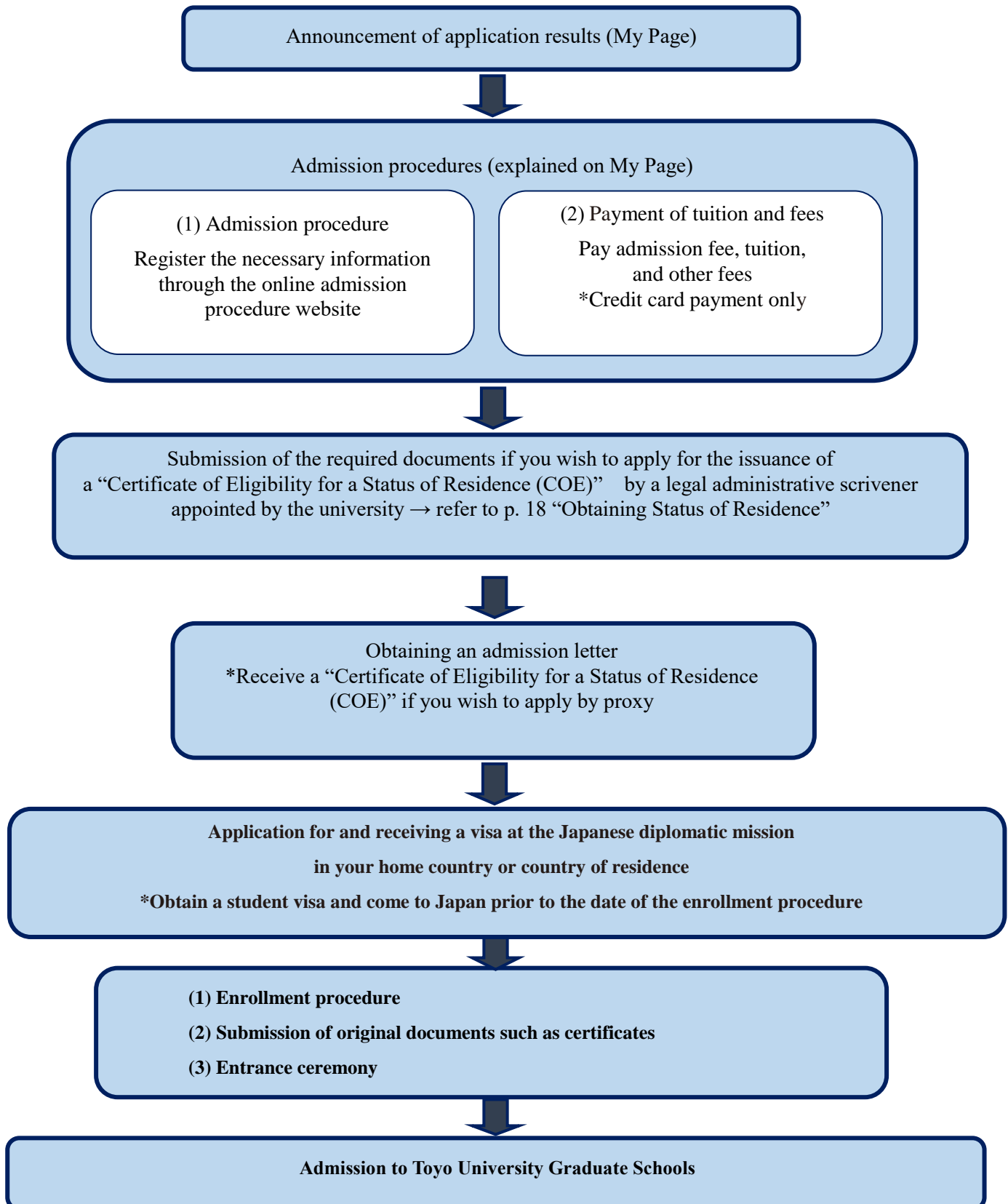
*After the announcement of application results, if successful applicants wish, a legal administrative scrivener appointed by the university can make a proxy application for the issuance of a Certificate of Eligibility for a Status of Residence (COE) (refer to p. 18 "Obtaining Status of Residence").

***For a proxy application, a "Financial Statement" is required. Please prepare in advance, as it takes time to prepare.**

*For details, refer to the "Admission Procedure Guide" provided after announcement of the application results.

Procedures from Acceptance to Admission

Successful applicants are required to pay the admission fee, tuition, and other fees, and submit the admission documents within the designated period. For details, refer to the “Admission Procedure Guide” provided after announcement of the application results. **Note that no procedures will be accepted after the deadline.**



Tuition and Fees

(Scheduled for 2024)

(Unit: Yen)

Graduate School / Course and Program			Academic fees				Total
			Admission fee	Tuition	Facility fee	Experiment and Training expenses	
Graduate School of Life Sciences	Master's Program	From Toyo University	/	550,000	130,000	120,000	800,000
		From other universities	270,000	550,000	130,000	120,000	1,070,000
	Doctoral Program	From Toyo University	/	550,000	80,000	120,000	750,000
		From other universities	270,000	550,000	80,000	120,000	1,020,000

*1. If advancing to a graduate school from an undergraduate faculty of Toyo University (excluding correspondence courses and Toyo University Junior College), the admission fee will be exempt.
 If advancing to a Doctoral Program from a Master's Program of Toyo University, the admission fee will be exempt.
 Those who have obtained a master's degree from another university's graduate school and advanced to a Doctoral Program of Toyo University, after graduating from an undergraduate faculty of Toyo University, will be exempted from the admission fee.

1. The admission fee is only required in the first academic year.
2. Students can choose to pay the entire amount (full payment) or to pay their tuition, facility fee in two installments per year (installment payment).
3. The admission fee will not be refunded even if you decline admission, as it is a "compensation for acquiring a position that allows you to enroll in the graduate school and course of Toyo University." In addition, the submitted documents will not be returned.
4. For those who exceed the prescribed period of study, the amount of payment may change.

Withdrawal from Admission and the Refund of Tuition and Fees after the Admission Procedures

If, due to unavoidable circumstances, you are obliged to withdraw from admission to the university after completing the admission procedure, you may receive a refund for the tuition and fees that you have paid, excluding the admission fee, provided that you submit a request for a refund through the procedure specified by the university by the due date. Details will be notified at the time of procedures after passing the entrance examination.

Obtaining Status of Residence

I. Common matters

(1) International students (persons with nationalities other than Japan) who are admitted to Toyo University are required to have a status of residence of “Student” or another status of residence that permits a medium- to long-term stay in Japan as of September 20, 2024. Those with a status of residence of “Temporary Visitor” are not eligible for admission to the University. Please be sure to confirm the contents of “II (2)” below for cancellation of admission.

(2) International students who have been accepted for admission to the University can apply for a status of residence of “Student.” (*)

*For undergraduate students

- International undergraduate students admitted to the Evening Course cannot obtain a status of residence of “Student.”

*For graduate students

• International students who are admitted to the Master’s Program in the Concentration in SME Consultant Certification, the Course of Business, Accounting and Finance, the Graduate School of Business Administration cannot obtain a status of residence of “Student.”

• The University does not apply for a Certificate of Eligibility for Status of Residence on behalf of those who pass the entrance examination conducted in August, 2023.

(3) Only international students with a status of residence of “Student” are eligible for the University’s partial tuition waiver and scholarships for international students. Although those with a status of residence other than “Student” that permits a long-term stay in Japan can be admitted to and enrolled in the University, they cannot apply for the University’s partial tuition waiver and scholarships for international students. If you wish to benefit from the system for international students, please apply for the Change of Status of Residence.

(4) If, due to unavoidable circumstances, you are obliged to withdraw from admission to the University after completing the admission procedures, you may receive a refund for the tuition and fees that you have paid, excluding the admission fee, provided that you follow the prescribed procedures by the due date.

(5) As part of the procedures related to admission to the University, you are required to complete the pre-admission procedures and enrollment procedures, and participated in the orientation implemented at each campus, respectively. Depending on the faculty, department, graduate school, or course, you may need to perform separate pre-admission procedures. In that case, please be sure to perform that procedures as well.

(6) Please note that the University takes no responsibility for any disadvantage that may arise from absence from classes due to following the prescribed procedures related to resident status application, reapplication and actions for cancellation.

II. If you do not have a valid status of residence in Japan (those who do not live in Japan)

Admission to the University requires that you possess a status of residence of “Student” or another status of residence that permits a medium- to long-term stay in Japan as of September 20, 2024. Even if the procedure takes a long time, you are required to come to Japan after obtaining a Certificate of Eligibility for Status of Residence (COE) and a visa, submit your Residence Card to the University, and complete the prescribed procedures by October 19, 2024.

(1) Proxy application for a Certificate of Eligibility for Status of Residence (COE)

1) When you complete the prescribed admission procedures, a legal administrative scrivener appointed by the University may file a proxy application for a COE on your behalf to the Immigration Services Agency of Japan. After the screening process, the Immigration Service Agency of Japan will issue the COE. After receiving the COE, a legal administrative scrivener appointed by the University will send it to you. Upon receiving the COE, please immediately visit a Japanese diplomatic office in your country or a country of your residence, carrying the COE with you to go through the visa application process.

2) The status of residence that can be obtained by proxy application is “Student.”

3) A Certificate of Academic Fee Payment Ability is necessary for a proxy application. Since the issuance of a Certificate of Academic Fee Payment Ability may take a long time, you are advised to allow for an adequate amount of time to prepare for the certificate.

4) When requesting the University to apply for your COE on your behalf, please correctly indicate the number of past applications and the number of issuances. In addition, if the COE is not issued due to a false report made in the submitted documents and input contents, the University will not accept requests for proxy application for reapplication.

5) The screening procedure for a COE is conducted by the Immigration Services Agency of Japan, while the screening procedure for a visa is conducted by a Japanese diplomatic office in a country of your residence respectively. The University takes no responsibility even if a COE or a visa is not issued. In the case where a COE is not issued, the University will not apply for reapplication of a COE as a proxy.

6) In principle, you cannot change your status of residence from “Temporary Visitor” to “Student” in Japan. Please be sure to come to Japan after receiving a visa from a Japanese diplomatic office in your country or a country of your residence.

7) The University does not apply for a Certificate of Eligibility for Status of Residence on behalf of those who pass the entrance examination conducted in August, 2024.

(2) If it cannot be confirmed by October 19, 2024 that you have obtained a Residence Card, your admission to the University will be canceled as of September 19, 2024 regardless of the reason, even if you are reapplying for a status of residence and have taken action for cancellation. In this case, you may receive a refund for the tuition and fees that you have paid, excluding the admission fee, provided that you follow the prescribed procedures.

(3) If you do not follow the prescribed procedures by October 19, 2024, despite having obtained a Residence Card, you will be dismissed from the University as of October 19, 2024. In this case, the admission fee and the tuition and fees (for the fall semester) will not be refunded.

Details will be announced in the “Admission Procedure Guide” distributed after the announcement of application results.

●Inquiry for Status of Residence, Visa, etc.

Your Graduate School	Contact	
All Graduate Schools	Toyo University Support Office for COE and Status of Residence	toyo-pugs@tugs.co.jp

Support Schemes for International Students

1. Partial Tuition Waiver and Scholarships (for reference only; AY 2023 data)

1) Toyo University Partial Tuition Waiver for Privately Financed International Students

Toyo University Partial Tuition Waiver for Privately Financed International Students scheme is designed to support international students who are enrolled in Toyo University or its graduate schools and to reduce their financial burdens for their everyday living.

【Requirements for the Partial Tuition Waiver】

Tuition and fees	The regular tuition and fees have been paid. *The waiver amount will be refunded after admission.
Status of residence	Privately financed international students with a status of residence of “Student”
Application method	Students who have applied via the on-campus system, ToyoNet-ACE, after admission
Economic situation	Students who have difficulty pursuing their studies due to economic reasons (The monthly amount of financial support [excluding academic fees] students receive from their parents, siblings or other relatives is 120,000 yen or less.)
Description of exemption	30% of total tuition stipulated by the academic rules and regulations (1st Year). To renew the support scheme, students need to go through a prescribed procedure and satisfy certain scholastic performance standard.

2) Scholarships

① Masajuro Shiokawa Scholarship

This scholarship was founded in April 2002, by the late Toyo University Chancellor Masajuro Shiokawa to promote international exchange at Toyo University and to contribute to the education of international students. The scholarship is awarded to privately-financed international students with excellent grades, who are of good character and health, and who intend to contribute to the development of their own countries after completion.

Number of scholarship recipients	No more than two graduate students
Description	Payment of 100,000 yen per month (annual total of 1,200,000 yen); May not be combined with other scholarships
Period	1 year
Selection	Recipients are selected from international students who have an excellent academic record and character, are in good health, and intend to contribute to their home country after completion.

*This scheme is not application-based.

② Monbukagakusho Honors Scholarship for Privately-Financed International Students

This is a scheme implemented by the Japan Student Services Organization (JASSO) to encourage education and study. It is available to privately-financed international students who are enrolled in Toyo University, demonstrate excellence in terms of both academic performance and personal character, and have difficulty studying for financial reasons.

Number of scholarship recipients	Determined by the number of enrolled privately-financed international students and other factors
Description	48,000 yen (per month) for graduate students
Period	1 year
Selection	Recipients are selected from students who meet scholastic performance standards as well as other criteria.

2. Toyo University International Students Insurance

This insurance system compensates for the cost of bringing family members to Japan when an international student falls ill or is involved in an accident.

Eligibility requirements	1) International students with a status of residence of “Student” enrolled in Toyo University (including those that are government-sponsored, privately-financed and on a leave of absence from the university) 2) Students who have completed the Partial Tuition Waiver within the period designated by the university 3) Students who are enrolled in a health insurance scheme (such as the Japanese National Health Insurance Scheme)
Insurance coverage	<ul style="list-style-type: none"> • Life Insurance (up to 1,000,000 yen) • Disability Insurance (4% to 100% of the life insurance benefit according to the severity of residual difficulty) • Rescue Expense Insurance (up to 3,000,000 yen)
Premium	Free of charge (Insurance premiums are borne by the university.)
Effective period	The period of enrollment (Also applicable to periods of absence from school.)

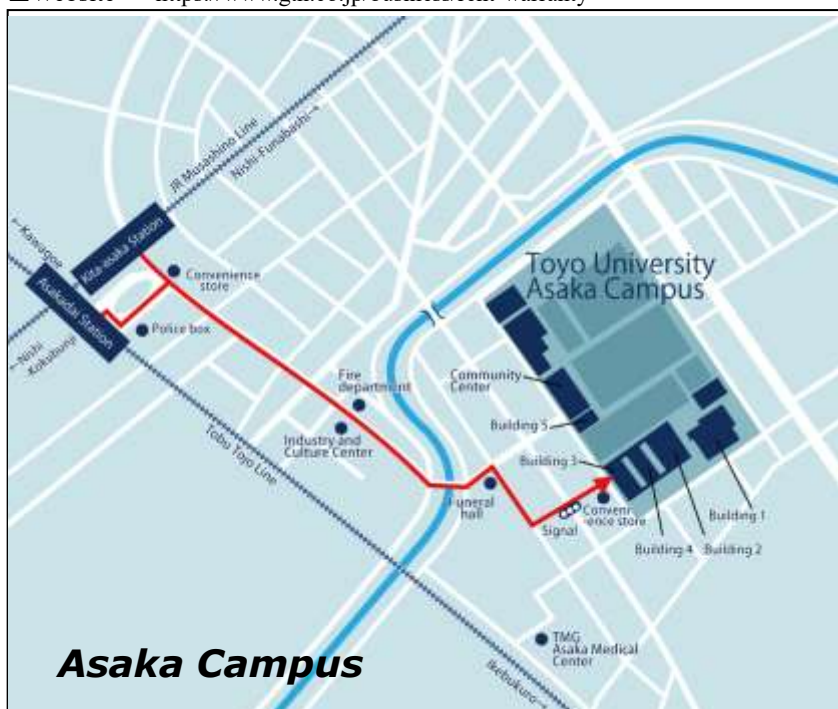
3. Guarantor support (for international students) in looking for an apartment

To rent a room in Japan, you need to have a “guarantor,” who will pay the rent on your behalf if you fail to pay it. Japanese students can ask their family members or the like to be their guarantors. But international students who have difficulty in doing so should use a guarantee company.

Toyo University signed a memorandum with Global Trust Networks Co., Ltd. in AY 2018. International students from Toyo University can receive a 20% discount for the guarantor service from this company. Global Trust Networks Co. Ltd. also offers room search services in multiple languages, including Japanese, English, Chinese, Korean, Vietnamese and Nepali, with many apartments for international students available.

■For inquiries, contact Global Trust Networks Co., Ltd.

■Website <https://www.gtn.co.jp/business/rent-warranty>



Asaka Campus Asaka Campus Administrative Office
Graduate School of Life Sciences Course of Life Sciences Course of Biomedical Engineering
48-1 Oka, Asaka-city, Saitama 351-0007 Email: mllfinkyomu@toyo.jp ● Tobu Tojo Line Asakadai Station, JR Musashino Line Kitaasaka Station, 10min. walk

*Campus relocation

The Graduate School of Life Sciences will be relocated to Asaka Campus (Asaka-city, Saitama Prefecture) in April 1st, 2024.

Please take a look at the following page to get the more detailed information.

<https://www.toyo.ac.jp/academics/improve/future2024/>