

Access
OPAC

Search
Materials

Find
Materials

How to Access OPAC



Click the banner link, “**OPAC(蔵書検索)**”, in the middle of the top page of The Toyo University Library website to open the top page of OPAC.

Search Materials

1 Click “Detailed Search”



Click the link, “Detailed Search”, in the top of OPAC.

2 Search Materials

Search Target: Library / NII CiNii Books

1 Title, Author, Publisher, Number, etc.:

2 Title:

Author:

Subject:

3 Full Title:

Classification Number:

Publisher: Year of Publication: -

3 ISBN/ISSN: Invoice Number / Document ID / NII record ID:

4 Type: All

Search for partial match in bibliography: *This will produce hits even if the given term only partially matches some of the documentation. Searches can also be performed even if no keyword has been specified.

Search Result: 20 | Start search | Clear conditions

Refined Criteria

Criteria Included Excluded Not Used

Books/Magazines: Books Magazines

Language: All

5 Shelf Arrangement: All

Year of Publication: -

Condition: All

Click “Start Search” in the Detailed Search screen of OPAC after entering keywords, titles, authors and so on.

【What’s OPAC?】

OPAC (Online Public Access Catalog) is an online system that allows you to search through the Toyo University Library collection by keywords, book titles, etc. Furthermore, you can order books from other campuses for pick up, confirm lending status, and extend a due date. You can access OPAC from your PC at home as well. (Please note that you cannot order periodicals from other campuses for pick up through OPAC. You need to do procedures for borrowing periodicals at the service counter.) ⇒ Please refer to Library User Guide No.3 for details about ordering materials for pickup.

【Search】

①**Title, Author, Publisher, Number, etc.** … Hit materials which have the word in titles, authors’ names, publishers’ names and so on.

②**Title** … Hit materials which have the word in titles.

③**Full Title·ISBN/ISSN**…The material which falls under the entered title, ISBN/ISSN will be hit.

④**Type**…The material of the selected type will be hit.

(Print product, CD, etc.)

Continues on the reverse side .

Tips for using search items

- ① Depending on the item you use, search results would be different even if you enter the same keyword.
- ② Searching efficiency will be greatly improved by mixing search items. (ex. Title + Author + Publisher)



All guides are available on the website.

Edited & Issued by Toyo University Library (2021.4.1)
<https://www.toyo.ac.jp/library/top/>



TOYO UNIVERSITY

3 Click the title

No.	Media	Book/magazine	Title/author, etc
1	Book	Book	2ひきのいけないアリ / クリス・ヴァン・オールズバーク作; 村上春樹訳. -- あすなろ書房, 2004.9. Asaka Library:-: 絵本 726.6:VC26 0211196902 BOOK STACK
2	Book	Book	After Dark / Haruki Murakami; translated from the Japanese by Jay Rubin. -- Vintage Books, 2008.

• There was no relevant data.

* Please refer to Library User Guide No.4 for details.

The list of search results will be displayed.

Click the title which you want to use.

⑤Shelf Arrangement ...When you would like to see the material soon, choose the library of your campus.

What's difference between Books and Periodicals?

Books

- Singly published
- Generally, each book has own title.
- Basically completed in one volume. Here the also series.
- Containing certain previous research results and knowledge of expertise

Periodicals

- Regularly published
- Basically, periodicals have the same title in their series ("Journal of ○○", "Weekly ○○", "Monthly ○○" etc.)
- Containing the latest research results and current information

Find Materials

For Books

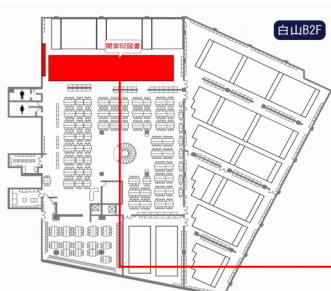
Media	Request number	Document ID	Volume	Location	Condition	Reservation	Due for return	Article
Book	094:T83	0110563152		Hakusan Library - B2電動A図書1	BOOK STACK			
Book	094:T-2	0210411070		Asaka Library -	ON LOAN		Oct 2, 2020	

For Periodicals

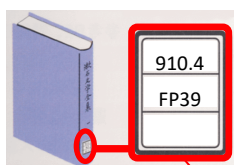
Library in possession	Request number	Possessed volume/Year of possession
Hakusan Library B2電動B和雑	094:T83	97-379<2008-2020>継続中
新着配架場所: B1F雑誌C:3-09		
Kawagoe Library 2F集密和雑誌	094:T-2	* < * > 継続中
新着配架場所: 雑誌01		

- ①Request number "Address of books/periodicals." The number shows you where the book is.
- ②Document ID Barcode No. (Material ID)
- ③Volume Volume e.g. 1, 2...
- ④Location Library / Shelving location of materials. (Location Map will be displayed once you click it.)
- ⑤Condition "BOOK STACK" ... The book is on the shelf. You can borrow it. "ON LOAN", "RESERVED", "DERIVERD" ... Currently checked out or, someone is in the process of borrowing.
- ⑥Reservation/Request Reserve/Request for pick up.
- ⑦Library in possession The library and location which has the periodical you want to use.
- ⑧Possessed volume/Year of possession Volumes and numbers of the periodicals we hold in the library.
 - 97-379 ... The library holds whole issue from volume 97 to 379.
 - * < * > ... The library holds whole issue in this year and past some years.
 - 継続中 ... The following issues of the periodical will be accepted.
- ⑨Memo display Additional information.

④Location Map



①Call No.



Organization of materials

Materials are organized according to "Call No." If you cannot find the book you want, please ask at the service counter. They will help you find it.

