

Application Guidelines of Study Abroad Program for 2022 Spring Enrollment (Exchange)

◆ Inquiry for the Study Abroad Program

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◆ Information on the Study Abroad Program

For the following information, please refer to the Toyo Study Abroad Program Fact Sheet for 2022 (Spring Enrollment):

1. Classes;
2. Credit recognition/academic records;
3. Campuses;
4. Housing;
5. Living in Japan;
6. Living expenses;
7. Visa procedures;
8. Day of arrival in Japan/orientation

◆ Eligibility requirements

Students who are enrolled in our partner universities, ISEP or UMAP universities and were nominated by their home institution.

Students whose academic performance is GPA2.5/4.0 or higher 【Partner U/UMAP】, GPA3.0/4.0 or higher 【ISEP】.

◆ Study period

Changing the length of your period of study after submitting your application documents (from a semester to a year, or a year to a semester) is not allowed. Please decide your desired length of study before submitting your application.

◆ Important note

If self-isolation for a period of time after entering Japan is required due to the continued spread of the novel coronavirus, you will need to bear the cost of the accommodations during your self-isolation.

If you have special learning needs, please inform the International Affairs Office when you apply. We will determine what kind of support we will be able to provide.

- * Online educational materials recommended for beginning students of the Japanese language

JF Japanese e-learning Hiragana

https://minato-jf.jp/CourseDetail/Index/KC19_HRGS_A100_EN01:

JF Japanese e-learning Katakana

https://minato-jf.jp/CourseDetail/Index/KC17_KTKS_A100_EN01

◆Application Timetable/Method

Please refer to ◆Application documents.

Step 1 Nomination/Online application period	Nomination: July 1, 2021 – October 1, 2021 Online application: July 1, 2021 – October 5, 2021
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Step 1: (University) Please nominate the applicants using the following link.

URL: Please see the email.

Step 1: (Applicant) Please complete the online application on the website shown below.

URL: Please see the email.

An automatic confirmation email will be sent to you as soon as we have received your application.

If you do not receive the confirmation email, please contact: mlies@toyo.jp.



Step 2 Submission of application documents	October 11, 2021 – October 24, 2021
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Step 2: The guideline for submitting documents through our web system, ToyoNet-ACE, will be sent to exchange program coordinators (students from partner universities and UMAP) or students (students from ISEP) after the deadline of the online application (around October 10). Please note that the online application is just a part of the application process and students need to submit other application documents through our web system. If you do not submit the application documents by the deadline we take that to mean that you have declined the placement and withdrawn your application.



Step 3 Notification of admission acceptance/ Visa application	Late February 2022
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Step 3: A welcome package including your admission acceptance and visa application documents will be sent to you.



Step 4 Submission of necessary documents	Mid-March 2022
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Step 4: Please submit the necessary documents designated when you receive your welcome package.



Step 5 Arrival in Japan	March 28 and 29, 2022 (Tentative)
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Step 5: Arrival in Japan (Dormitory check-in date)

Please be sure to move in during the designated date and time that we inform you of in your welcome package. If you will reside elsewhere, check with your rental company.

◆Application documents

No.	Document for Submission	Format	Where to Submit It	Deadline
0	Online Application	Online		October 5
1	Check List	PDF	ToyoNet-ACE	October 24
2	Application for Admission for Exchange Students			
3	Academic Reference			
4	Personal Statements			
5	Copy of Passport			
6	Official Academic Transcript and the explanation of the evaluation			
7	Copy of JLPT Certificate (N1 or N2) Copy of J-CAT score page			
8	ID Photo data	JPEG		October 24
9	Application for Certificate of Eligibility		TBA after the submission of the above application documents	TBA
10	Financial Supporting Documents			
11	Copy of Passport			
12	ID Photo data			
13	Certificate of Health (Please get a medical check-up after October 1)	PDF	ToyoNet-ACE	January 10

Forms can be downloaded from <https://www.toyo.ac.jp/en/international-exchange/prospective/Study-Abroad-Program-at-Toyo/apply/>

*** All documents must be filled out in Japanese or English. If the original documents are written in other languages please attach an official translation.**

International Affairs Office
Toyo University