

Application Guidelines of Study Abroad Program for 2020 Fall Enrollment (Paid)

◆Inquiry for the Study Abroad Program

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Website	https://www.toyo.ac.jp/en/international-exchange/prospective/Study-Abroad-Program-at-Toyo/		

◆Information on the Study Abroad Program

For the following information, please refer to the Toyo Study Abroad Program Fact Sheet for 2020 (Fall Enrollment):

1. Classes;
2. Credit recognition/academic records;
3. Campuses;
4. Housing;
5. Living in Japan;
6. Living expenses;
7. Visa procedures;
8. Day of arrival in Japan/orientation

◆Eligibility requirements

Students who are enrolled in our partner universities and were nominated by their home institution, ISEP Direct, UMAP Program B, and CIS Abroad students.

Students whose academic performance is GPA2.5/4.0 or higher [UMAP /CIS Abroad], GPA3.0/4.0 or higher [ISEP Direct].

Students who have mastered hiragana and katakana characters completely before arriving in Japan if they would like to take Japanese language and culture program (NEST).

- * Online educational materials recommended for beginning students of the Japanese language

JF Japanese e-learning Hiragana

https://minato-jf.jp/CourseDetail/Index/KC19_HRGS_A100_EN01:

JF Japanese e-learning Katakana

https://minato-jf.jp/CourseDetail/Index/KC17_KTKS_A100_EN01

◆Study period

Changing the length of your period of study after submitting your application documents (from a semester to a year, or a year to a semester) is not allowed. Please decide your desired length of study before submitting your application.

◆Note

If you have special learning needs, please inform the International Affairs Office when you apply. We will determine what kind of support we will be able to provide.

◆Application Timetable/Method

Please refer to ◆Application documents.

Step 1 Nomination/Online application period	Nomination: February 1, 2020 – March 1, 2020 Online application: February 1, 2020 –March 5, 2020
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Step 1: (University) Please nominate the applicants using the link we send by the email.

Step 1: (Applicant) Please complete the online application from the link we send by the email.

An automatic confirmation email will be sent to you as soon as we have received your application.

If you do not receive the confirmation email, please contact: mlies@toyo.jp.



Step 2 Submission of application documents	March 11, 2020 – March 24, 2020
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Step 2: The guideline for submitting documents through our web system, ToyoNet-ACE, will be sent to program coordinators (students from partner universities and UMAP) or students (students from ISEP) after the deadline of the online application (around March10). Please pay the application fee and submit the application documents during the above period. Please note that the online application is just a part of the application process and students need to submit other application documents through our web system. If you do not submit the application documents by the deadline we take that to mean that you have declined the placement and withdrawn your application.

※ISEP Direct and CIS Abroad students: Please pay the necessary fees (to ISEP or CIS Abroad) by the deadline.



Step 3 Notification of admission acceptance/ Visa application	Early August 2020
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Step 3: A welcome package including your admission acceptance and visa application documents will be sent to you.



Step 4 Submission of necessary documents	Late August 2020
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Step 4: Please submit the necessary documents designated when you receive your welcome package.

※ISEP Direct and CIS Abroad students: Please pay the necessary fees (to ISEP or CIS Abroad) by the deadline



Step 5 Arrival in Japan	September 9 and 10, 2020 (Tentative)
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Step 5: Arrival in Japan (Dormitory check-in date)

We will inform you of the dormitory check-in date in your welcome package. Please note that you may not move in to the I-House or Kitazono Women's Student Dormitory on a day or time other than the designated date and time. If you will reside elsewhere, check with your rental company.

◆Application documents

No.	Documents for Submission	Form / Submit to	Deadline
0	Online Application	Online	March 5
1	Check List	PDF / ToyoNet-ACE	March 24
2	Application for Admission for Exchange Students		
3	Academic Reference		
4	Personal Statements		
5	Official Academic Transcript and the explanation of the evaluation		
6	Copy of Passport		
7	Copy of JLPT Certificate (N1 or N2)	PDF / ToyoNet-ACE	March 24
	Copy of J-CAT score page		
8	ID Photo data	JPEG / ToyoNet-ACE	March 24
9	Application for Certificate of Eligibility	TBA after the submission of the above application documents	April 1 – May 10
10	Financial Supporting Documents,		
11	Copy of Passport		
12	ID Photo data		
13	Certificate of Health *Please take a medical check up after April 1	PDF / ToyoNet-ACE	June 10

Forms can be downloaded from <https://www.toyo.ac.jp/en/international-exchange/prospective/Study-Abroad-Program-at-Toyo/apply/>

*** All documents must be filled out in Japanese or English. If the original documents are written in other languages please attach an official translation.**

International Affairs Office
Toyo University