

【Application Guideline】 Tuition Reduction Scholarship

1. 【The Main Purpose】

The main purpose of the “Tuition Reduction Scholarship of Privately Financed International Students” is to reduce the financial burden of privately financed international students and to encourage their learning. Students receiving Tuition Reduction Scholarship are expected to study diligently and contribute globally after graduation while promoting interactions as a Toyo graduate and expanding their global networks.

2. 【Reduction Rate】

Undergraduates (Enrollment after AY 2018 April)	Approx. 30% of total tuition fees for the 1 st year students. Approx. 20% to 40% of total tuition fees for the 2 nd year to 4 th year students depending on the academic results
Undergraduates (Enrollment before AY 2017 October)	Approx. 30% of total tuition fees

3. 【Eligibility】

1. The student is enrolled in the University with “Student” status as of May 1 for spring semester or as of October 31 for fall semester except for government scholarship students.
2. The student has difficulty in pursuing his/her studies for financial reasons.
3. The monthly amount of financial support (excluding tuition) the student receives from his/her parents; siblings or relatives is 120,000 yen or less.
4. The student meets the academic performance criteria Table 1-1 and 1-2.
5. The student has to be within the certain years required for completion of the course of study (Four years or eight semesters for undergraduates.) *Absent period is not included.
6. The student has completed the survey of 「Tuition Reduction Scholarship」 on ToyoNet -ACE within the designated period.
7. The student has not received any disciplinary measures according to school regulations (cheating during exams, etc.).
8. The student is not recipient of Toyo Top Global Scholarship A (Except for the students suspended for the tuition waiver period) or Sports Incentive Scholarship.

《 4_Academic Performance Criteria》

Table 1-1 < (Enrollment after AY 2018 April)>

Undergraduate		1st year	2nd year	3rd year	4th year
		1-2 semester	3-4 semester	5-6 semester	7-8 semester
Eligible	GPA requirement / Reduction Rate	30% of Tuition Fees	With the <u>previous 2 semesters</u> GPA, reduction rate shall be as follows. GPA 3.8 or above : 40% of Tuition Fees GPA 3.1 or above, below 3.8 : 30% of Tuition Fees GPA 2.9 or above, below 3.1 : 20% of Tuition Fees		
	Total number of Required credits for graduation only	Those who have completed subject registration	34 credits or more	68 credits or more	104 credits or more
Ineligible			If a student earned no credits in the first year, he/she will lose eligibility for the Tuition Reduction Scholarship from his/her second year onward.	If a student earned no credits in the second year, or if it has become clear that he/she cannot graduate on time, he/she will lose eligibility for the Tuition Reduction Scholarship from his/her third year onward.	If a student earned no credits in the third year or there is no possibility of graduating, he/she will lose eligibility for the Tuition Reduction Scholarship in his/her fourth year.

1. For new students, eligibility is determined based on whether or not they have completed their subject registration. For students in the second year and beyond, eligibility is determined when they go to the next grade (GPA and number of credits requirement shown above).
2. For readmitted and returning students, eligibility is determined based on their academic results while in school, in accordance with the academic performance criteria above.
3. Those who transfer from a university other than Toyo University or those who transfer to another department will be treated as the first year only for the year.

<GPA calculation formula>

$$\left(\frac{(\text{No. of S credits} \times 4.3) + (\text{No. of A credits} \times 4.0) + (\text{No. of B credits} \times 3.0) + (\text{No. of C credits} \times 2.0) + (\text{No. of D credits} \times 1.0) + (\text{No. of E credits} \times 0.0) + (\text{No. of *credits} \times 0.0)}{\text{Total number of registered credits}} \right)$$

※GPA calculation considers only graduation requirements subjects of the previous 2 semesters. Qualification subjects and free elective subjects are not included in the GPA calculation.

※"T" credits cannot be included in the GPA.

Table 1-2 < Academic Performance Criteria (Enrollment before the AY 2017 October)>

Undergraduate		1 st year	2 nd year	3 rd year	4 th year
		1-2 semester	3-4 semester	5-6 semester	7-8 semester
Eligible	GPA requirement / Reduction Rate	30% of Tuition Fees	Students who have G P A 2.9 or above: 30% of Tuition Fees		
	Total number of Required credits for graduation only	Those who have completed subject registration	34 credits or more	68 credits or more	104 credits or more
Ineligible		-	If a student earned no credits in the first year, he/she will lose eligibility for the Tuition Reduction Scholarship from his/her second year onward.	If a student earned no credits in the second year, or if it has become clear that he/she cannot graduate on time, he/she will lose eligibility for the Tuition Reduction Scholarship from his/her third year onward.	If a student earned no credits in the third year or there is no possibility of graduating, he/she will lose eligibility for the Tuition Reduction Scholarship in his/her fourth year.

1. For new students, eligibility is determined based on whether or not they have completed their subject registration. For students in the second year and beyond, eligibility is determined when they go to the next grade (GPA and number of credits requirement shown above).
2. For readmitted and returning students, eligibility is determined based on their academic results while in school, in accordance with the academic performance criteria above.
3. Those who transfer from a university other than Toyo University or those who transfer to another department will be treated as the first year only for the year.

<GPA calculation formula>

$$\left(\frac{(\text{No. of S credits} \times 4.3) + (\text{No. of A credits} \times 4.0) + (\text{No. of B credits} \times 3.0) + (\text{No. of C credits} \times 2.0) + (\text{No. of D credits} \times 1.0) + (\text{No. of E credits} \times 0.0) + (\text{No. of *credits} \times 0.0)}{\text{Total number of registered credits}} \right)$$

※GPA calculation considers only graduation requirements subjects of the previous 2 semesters. Qualification subjects and free elective subjects are not included in the GPA calculation.

※"T" credits cannot be included in the GPA.

4. 【Procedures and Refunds】

New students/ Readmitted students/	Full payments	Pay the full year's tuition. Scholarship will be deposited back into your designated
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Returning students		bank account in two payments: one in the spring term (August) and the other in the autumn term (January).
	Payment in two installments	For the first term, pay one installment of the tuition. Scholarship will be deposited later. Payment date will be in August for students enrolled in spring semester, in January for students enrolled in fall semester. From the second term and onwards, pay the tuition after deducted.
Current student	/	Pay the tuition after deducted.

5. 【Application Period, Procedures, Results】

Status	Application period	Scholarship period	Procedures	Eligibility announcement*
New students enrolled in AY 2022 spring semester	From Apr. 11 th to May. 8 th , 2022	Spring semester of 2022 and fall semester of 2022	Via ToyoNet-ACE	Jul. 15 th , 2022
Current Students to be advanced to 2 nd 3 rd 4 th year in AY 2022 fall semester	From Jul. 19 th to Jul. 31 st , 2022	Fall semester of 2022 and spring semester of 2023	Via ToyoNet-ACE	Sep. 30 th , 2022
New students enrolled in AY 2022 fall semester	From Oct. 11 th to Oct. 23 rd , 2022	Fall semester of 2022 and spring semester of 2023	Via ToyoNet-ACE	Dec. 16 th , 2022
Current Students to be advanced to 2 nd 3 rd 4 th year in AY 2022 spring semester	From Jan. 10 th to Jan. 29 th , 2023	Spring semester of 2023 and Fall semester of 2023	Via ToyoNet-ACE	Mar. 31 st , 2023

*Screening results will be announced via ToyoNet-ACE. Check “Assignments” on ToyoNet-ACE.

*If you are unable to apply within the regular application acceptance period due to a change in your status of residence, you may be able to apply within the other application acceptance period. For more information, please contact the student support section at each campus.

<Notes>

- ① All privately financed international students will be automatically sorted into ToyoNet-ACE before application period depending on the timing of enrollment.
- ② “ **【Application Guideline】 Tuition Reduction Scholarship** ” should be read carefully in advance and appropriate procedures should be taken within the designated period by the students on their own.
- ③ Eligibility and reduction rates will be determined by student’s application and academic results.

6. **【Cancellation of the Scholarship】**

A student receiving the partial tuition waiver may lose his/her eligibility by violating the school regulations severely. For any reason, a student loses his/her eligibility, he/she must pay back the amount already exempted.

7. **【Procedures for taking a leave of absence】**

If a person eligible for the Tuition Reduction Scholarship takes a leave of absence, the eligibility will be suspended during the leave period. If you complete the following procedures in the semester when you return to school and confirm that you meet the exemption qualifications again, you can regain your exemption qualifications.

- Documents to be submitted: Application for Tuition Reduction Scholarship due to return to school (receive at the office in charge of scholarship when taking a leave.
- Submission destination: Student Support Section at each campus.
- Deadline: In April if you return to school in the spring semester, or in September if you return to school in the fall semester.

8. **【Report on study in Toyo by the recipient of Tuition Reduction Scholarship】**

Those who have received Tuition Reduction Scholarship even once should submit a report before graduation. You will be informed about the submission procedures a few months before your graduation.

9. 【Precautions when studying abroad at an overseas university】

If you are moving on to the next grade while studying abroad, you may not meet the academic criteria of "3. Eligibility (4)" because the credits taking at overseas university are not accredited at Toyo at the same time. In that case, you will not be able to receive Tuition Reduction Scholarship for the semester after returning to Japan. However, you may meet the academic criteria of "3. Eligibility (4)" retroactively as a result by the credits taken at overseas university are accredited after returning to Japan. If you had already applied Tuition Reduction Scholarship and couldn't meet the academic criteria of "3. Eligibility (4)" please submit the copy of Grade Report to the Student Support Section within two weeks after accrediting the credits. By completing these procedures, you may be able to receive a Tuition Reduction Scholarships by refund (or waiver if you have not paid the tuition fee) at a later date. Since it is not guaranteed that you will be eligible for these procedures, if you are planning to study abroad and are considering applying for the Tuition Reduction Scholarship for the semester after returning to Japan, please contact the Student Support Section in advance.