

Application Eligibility

1. Master's Program

Persons who fall under any of the following provisions are eligible to apply for the Master's Program.

- (1) Persons who graduated from a university prescribed in Article 83 of the School Education Act, or who are expected to graduate by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (2) Persons who have earned a bachelor's degree as prescribed in Article 104, Paragraph 4 of the School Education Act, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (3) Persons who have completed a 16-year program of school education in a foreign country, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (4) Persons who have completed a 16-year program of school education by taking a course in Japan through a correspondence course offered by a school in a foreign country, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (5) Persons who have, in Japan, completed a program in an educational facility that is positioned in the school education system of a foreign country as having the program in a university in that foreign country (limited to degree holders who have completed a 16-year program in the school education of the foreign country) and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (6) Persons who have earned a degree equivalent to a bachelor's degree by having completed a program of at least three years (including having completed a program through taking a course in Japan through a correspondence course offered by a school in a foreign country, or having completed a program in an educational facility that is positioned in the school education system of the foreign country and has received designation per the preceding item) at a foreign university or other foreign school (limited to those for which the comprehensive status of educational and research activities, etc. has been evaluated by a party certified by the government of the foreign country or a related organization, or to those which have been designated by the Minister of Education, Culture, Sports, Science and Technology as equivalent to the same), or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (7) Persons who have completed a specialized program (limited to programs of at least four years or that otherwise fulfill criteria prescribed by the Minister of Education, Culture, Sports, Science and Technology) in an advanced vocational school designated separately by, and on or after a date stipulated by, the Minister of Education, Culture, Sports, Science and Technology, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (8) Persons designated by the Minister of Education, Culture, Sports, Science and Technology
- (9) Persons who were enrolled at a university for three years or more and who have been recognized by Toyo University Graduate Schools as having earned the prescribed credits with excellent grades
- (10) Persons who have completed a 15-year program of school education in a foreign country or who have completed a 15-year program of school education in the foreign country by taking a course in Japan through a correspondence course offered by a school in a foreign country, and who have been recognized by Toyo University Graduate Schools as having earned the prescribed credits with excellent grades
- (11) Persons who have, in Japan, completed a program in an educational facility that is positioned in the school education system of a foreign country as having the program in a university in that foreign country (limited to degree holders who have completed a 15-year program in the school education of the foreign country) and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, and who have been recognized by Toyo University Graduate Schools as having earned the prescribed credits with excellent grades
- (12) Persons who have enrolled in a graduate school as prescribed in Article 102, Paragraph 2 of the School Education Act and who have been recognized by Toyo University Graduate Schools as having academic ability suitable for undergoing education in a graduate school
- (13) Persons of age 22 or older who have been recognized by Toyo University Graduate Schools through individual admission qualification screening as having academic ability equal to or higher than that of university graduates

2. Doctoral Program

Persons who fall under any of the following provisions are eligible to apply for the Doctoral Program.

- (1) Persons who have a master's degree or who are expected to earn one by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (2) Persons who have a professional degree or who are expected to earn one by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (3) Persons who have earned a degree equivalent to a master's degree or a professional degree in a foreign country, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (4) Persons who have taken a course in Japan through a correspondence course offered by a school in a foreign country and who have earned a degree equivalent to a master's degree or a professional degree, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (5) Persons who have, in Japan, completed a program in an educational facility that is positioned in the school education system of a foreign country as having the program in a graduate school in that foreign country and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, and who have earned a degree equivalent to a master's degree or a professional degree, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (6) Persons who have completed a program at the United Nations University as prescribed in Article 156, Item 4 of the Ordinance for Enforcement of the School Education Act and who have earned a degree equivalent to a master's degree, or who are expected to do so by March 31, 2020 in the case of April admission 2020 (September 30, 2019 in the case of Fall admission 2019)
- (7) Persons who have passed the equivalent of an examination and screening as prescribed in Article 16-2 of the Standards for the Establishment of Graduate Schools in a school, etc. in a foreign country as prescribed in Article 156, Item 5 of the Ordinance for Enforcement of the School Education Act and who have been recognized by Toyo University Graduate Schools as having academic ability equal to or higher than that of persons who have a master's degree
- (8) Persons designated by the Minister of Education, Culture, Sports, Science and Technology
- (9) Persons of age 24 or older who have been recognized by Toyo University Graduate Schools through individual admission qualification screening as having academic ability equal to or higher than that of persons who have a master's degree or a professional degree

3. Application eligibility for persons with foreign nationality

- Persons with a status of residence of "Temporary Visitor" under the Immigration Control and Refugee Recognition Act may not take the February and March entrance examinations in the case of April admission, or the August entrance examination in the case of Fall admission.

Preliminary Screening of Application Eligibility

1. What is preliminary screening?

This is a system by which persons to whom application eligibility noted below applies must undergo the screening of application eligibility in advance when filing an application for the Toyo University Graduate Schools Entrance Examination. For persons to whom the below applies, application for the Entrance Examination will be allowed only when the preliminary screening has been passed.

- Master's Program . . . Application eligibility (9) – (13)
- Doctoral Program . . . Application eligibility (7) – (9)

Persons who are eligible to apply for the Master's Program (1) – (8) and the Doctoral Program (1) – (6) are not required to undergo the preliminary screening procedures below when applying for the Toyo University Graduate Schools entrance examination.

2. Submission deadline and submission method for the preliminary screening documents

[Submission deadline]

Month in which desired examination is held	Submission deadline
August 2019	May 24 (Fri), 2019
November 2019	September 27 (Fri), 2019
February 2020	November 22 (Fri), 2019
March 2020	January 31 (Fri), 2020

[Submission method]

- Prepare a commercially available Kaku No. 2 envelope and send a set of the following preliminary screening documents without folding by registered express postal mail (These documents must be sent postmarked on or before the deadlines).
- Please write "Preliminary Screening Documents Enclosed" in red on the front of the envelope.
- Applications will not be received other than by postal mail.
- All the preliminary screening documents listed below must be submitted by post. If you fail to submit all necessary documents, your application will not pass the preliminary screening process.

3. Preliminary screening documents to be submitted

- (1) [Designated form] Application Form for Preliminary Screening of Application Eligibility
- (2) [Designated form] Personal History Form
- (3) Certificate of Graduation issued by the last university attended (a photocopy acceptable)
- (4) Academic Transcript issued by the last university attended (a photocopy acceptable)
(If you transferred from another university, please submit the transcript issued by that former university)
- (5) Certificate proving degree obtained (a photocopy acceptable) [NOTE] Submit only if holding a degree

[NOTE] (1) and (2) are designated form types.

- Please download the documents from our university website (<https://www.toyo.ac.jp/academics/gs/prospective/ad-index-e/>), and print, fill out, and submit the documents. As preparing the documents for submission requires time, please complete the forms and gather certificates within an appropriate time.

[NOTE] For the certificates (3) – (5), please submit them in Japanese or English.

- If written in languages other than Japanese or English, please attach ① and ② below (original).
 - ① A Japanese or English translation
 - ② Verification of ① (It must be issued by a public institution such as an embassy of the applicant's home country/graduation country or a Japanese language school/translation agency. A certifier's name and official seal must be affixed on the verification.)

[NOTE] Documents and certificates submitted in preliminary screening will not be returned.

4. Where to make inquiries and submit the preliminary screening documents

Graduate Schools of Letters, Business Administration, Economics, Global and Regional Studies, International Tourism Management
 →Toyo University Education Affairs Section for Graduate Schools
 Address: 5-28-20 Hakusan, Bunkyo-ku, Tokyo, 112-8606 / Email: mldaig@toyo.jp / TEL: 03-3945-7251
 Office hours: Mon – Fri: 10:00 – 13:00, 14:00 – 16:00, Sat: 10:00 – 12:30

5. Preliminary screening of application eligibility information data (AY 2018)

Number of applicants	Number of eligible applicants	Number of successful applicants
57	21	2