

Graduate School of Global and Regional Studies

Outline of Research Advising

Master's Program

1. Content of research advising in each semester

Students are required to receive academic and research advising, making close contact with their academic supervisors. The content of advising in each semester is shown below.

- 1st semester: Students determine a research theme through discussion with their academic supervisors, and formulate a research plan.
Students take necessary courses based on the academic advising.
- 2nd semester: Students discuss and determine their research plan and methods, and conduct research and surveys, receiving advising from their academic supervisors in line with the progress of their research.
Students take necessary courses based on the academic advising.
- 3rd semester: Students conduct surveys and analysis, receiving advising from their academic supervisors in line with the progress of their research. They are encouraged to submit their research findings to an academic journal, the Graduate School Bulletin, and other journals.
Students take necessary courses based on the academic advising.
- 4th semester: Students conduct additional surveys and research to enhance the completeness of their master's thesis, and complete the thesis, receiving advising from their academic supervisors in line with the progress of their research. They are encouraged to submit their research findings to an academic journal, the Graduate School Bulletin, and other journals.
Students take necessary courses based on the academic advising.

2. Outline of thesis presentation meetings (sessions) and the requirements for presentations

In both the spring semester and fall semester, interim and term-end sessions are held, which are attended by all students. It is essential for all students to give a presentation on their research plan and the progress of their research at the sessions. In the Master's Program, in particular, their performance at the sessions is largely reflected in their grades in Specialized Research of Regional Development Studies. For the details of presentation sessions, see materials distributed as by the course instructors accordingly.

3. Research paper

Students who have a full-time job are allowed to submit a research paper instead of a master's degree thesis. A research paper refers to a paper written based on practical surveys and research on a specific subject. Relevant students need to meet the following three requirements in advance:

- (1) Give one or more oral presentations of their thesis at an academic conference,
- (2) Publish one or more theses in a professional journal, and
- (3) Earn 32 or more credits for courses.

* Regarding (1) and (2), students must clarify which part of the thesis they have contributed to when submitting it.

Students who choose to submit a research paper must provide notification about it during the final semester after gaining approval from their academic supervisors.

The review criteria for a research paper written based on practical surveys and research should correspond to those for a master's thesis.

Doctoral Program

1. Content of research advising in each semester

Students are required to receive academic and research advising, making close contact with their academic supervisors. The content of advising in each semester is shown below.

- 1st semester: Students determine a research theme through discussion with their academic supervisors, and formulate necessary research plan and research methods and a survey plan for the research theme.
Students take necessary courses based on the academic advising.
- 2nd semester: Students discuss and determine their research plan and methods, and conduct surveys and research, taking into account the deadline for submitting their research findings to an academic journal, the Graduate School Bulletin, and other journals, while receiving advising from their academic supervisors in line with the progress of their research.
Students take necessary courses based on the academic advising.
- 3rd semester: Students discuss and determine their research plan and methods, and conduct surveys and research, taking into account the deadline for submitting their research findings to an academic journal, the Graduate School Bulletin, and other journals, while receiving advising from their academic supervisors in line with the progress of their research.
Students take necessary courses based on the academic advising.
- 4th semester: Students conduct surveys and analyze survey data to put together their research findings, receiving advising from their academic supervisors in line with the progress of their research. They are also encouraged to actively submit their papers to internal and external journals to satisfy completion requirements.
Students take necessary courses based on the academic advising.
- 5th semester: Students continue to conduct surveys and analyze survey data to put together their research findings, receiving advising from their academic supervisors in line with the progress of their research. They are also encouraged to actively submit their papers to internal and external journals.
Students begin to write their doctoral thesis.
Students take necessary courses based on the academic advising.
- 6th semester: Students conduct a more accurate analysis to enhance the completeness of their doctoral thesis, and submit it. They also make necessary changes to their thesis to further enhance its completeness in preparation for a preliminary review and a public hearing.
Students take necessary courses based on the academic advising.

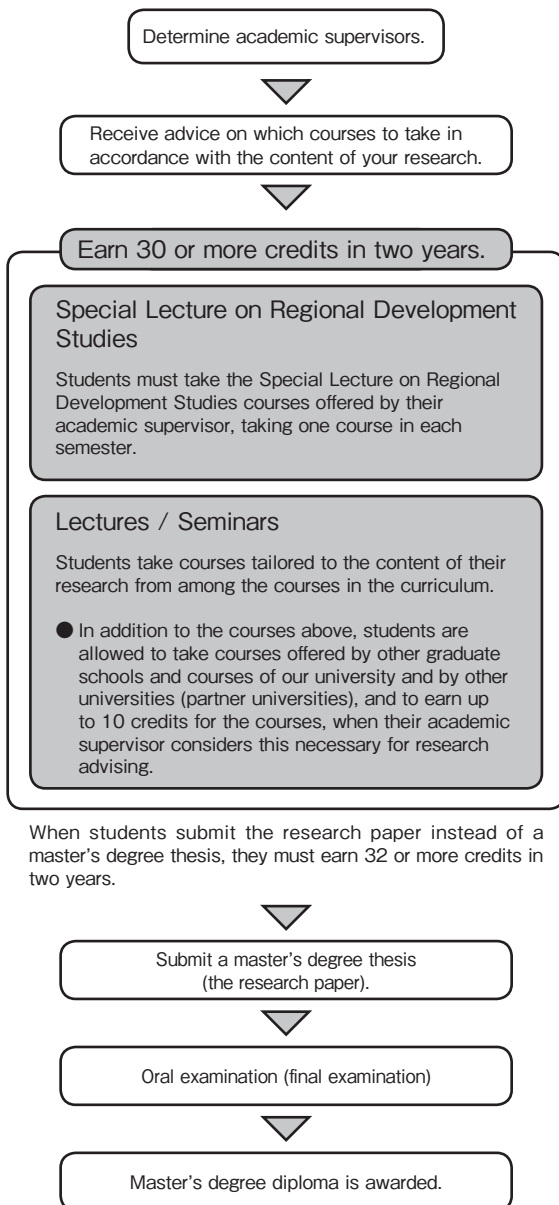
2. Outline of thesis presentation meetings (sessions) and the requirements for presentations

In both the spring semester and fall semester, interim and term-end sessions are held, which are attended by all students. All students are obliged to present their research plan and the progress of their research, so that their presentation will be used as a milestone for research advising and be used to manage the progress of writing their degree thesis. Since students are required to receive and answer questions about their research content from people other than their academic advisers at these sessions, they can develop their ability to answer questions asked from different perspectives. They are also expected to try to improve their thesis by learning the research content of other students. For the details of presentation sessions, see materials distributed as needed by the course instructors.

Course of Regional Development Studies

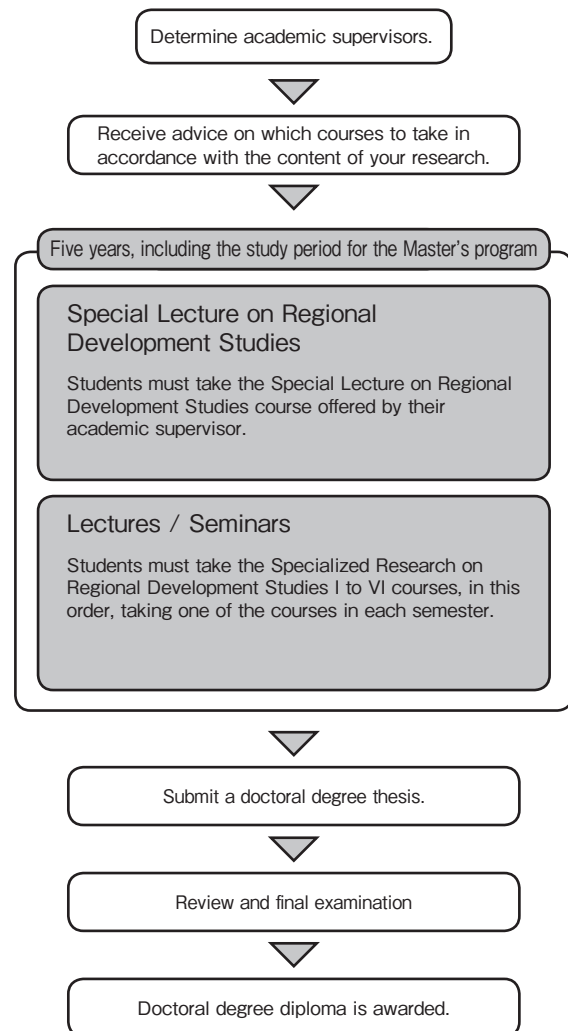
Master's program

Flow of study in the Master's program



Doctoral program

Flow of study in the Doctoral program



※ In this course, we encourage participation and presentation in overseas surveys, researches and academic conferences as part of classes and/or research guidance, in order to deeper students' own researches.

Course of Regional Development Studies

Master's Program

Field	Title	Lecture or Seminar	Credits	Course Number	Course Status		Position	Name	Notes
					Jpn.	Eng.			
Research Skill	Practice of Social Research Methods A	Seminar	2	STS601	Fall	Spring	Professor Professor	Toshiya Aramaki Toshiyuki Okamura	Omnibus
	Practice of Social Research Methods B	Seminar	2	STS602	Spring		Professor Professor Professor Associate Professor	Ikuko Okamoto Kazuo Takahashi Namiko Numao Kyoko Nakamura	Omnibus
	Practice of Social Research Methods B	Seminar	2	STS602		Fall	Professor Professor Professor Associate Professor	Ikuko Okamoto Kazuo Takahashi Namiko Numao Kyoko Nakamura	Omnibus
	Academic Reading	Lecture	2	ITS601	Spring		Professor	Chino Yabunaga	
	Japan Studies	Lecture	2	ITS602		Fall	Professor Professor Associate Professor	Susumu Nejima Yoshiaki Hisamatsu Akiko Nakajima	Omnibus
International Studies	Advanced Theory of International Economics	Lecture	2	ECP601	Fall		Adjunct Lecturer	Kenmei Tsubota	*1
	Issues in International Relations	Lecture	2	INR601		Spring	Associate Professor	Akiko Nakajima	*1
	Advanced Theory of International Politics	Lecture	2	INR601	Spring		Professor	Yoshimitsu Nishikawa	*1
	Advanced Theory of International Educational Development	Lecture	2	SOE601		Spring	Professor	Shingo Ashizawa	
	Comparative Cultural Studies A	Lecture	2	LIG601	Fall		Associate Professor	Yusuke Sasaki	
	Comparative Cultural Studies B	Lecture	2	LIG602		Spring	Associate Professor	Yusuke Sasaki	
	Advanced Theory of Internet Technologies in Borderless Society	Lecture	2	INN601		Spring	Professor	Toshihiro Ashino	*1
Regional Development	Advanced Theory of Development Economics	Lecture	2	ECP601		Spring	Adjunct Lecturer	Kazuki Minato	*1
	Advanced Theory of Development Anthropology	Lecture	2	CUA601	Spring		Associate Professor	Kyoko Nakamura	*1
	Advanced Theory of Urban and Regional sociology	Lecture	2	SOC601	Spring		Professor	Kazuo Takahashi	*1
	Advanced Theory of Social Policy and Welfare Society	Lecture	2	SWS601		Fall	Professor	Chino Yabunaga	*1
	Advanced Theory of Sustainable Cities and Community Development	Lecture	2	TPA601		Spring	Professor	An Sang kyung	*1
	Issues in Rural and Agricultural Development	Lecture	2	ECP603		Fall	Professor	Ikuko Okamoto	
	Advanced Theory of Economic Geography	Lecture	2	HUG601		Spring	Professor	Noritsugu Fujimoto	*1
	Advanced Theory of Urban Geography	Lecture	2	HUG601	Fall		Professor	Noritsugu Fujimoto	*1
	Advanced Theory of Urban and Regional Planning	Lecture	2	TPA602	Fall		Associate Professor	Norihisa Shima	*1
	Advanced Theory of Affordable Housing Policy	Lecture	2	TPA603	Fall		Professor	An Sang kyung	*1
	Advanced Theory of Global Environmental Management	Lecture	2	EDA601	Spring		Professor	Toshiya Aramaki	*1
Advanced Theory of Environmental Sanitation	Lecture	2	CEE601		Spring	Professor	Hidetoshi Kitawaki		

Field	Title	Lecture or Seminar	Credits	Course Number	Course Status		Position	Name	Notes
					Jpn.	Eng.			
Regional Development	Advanced Theory of Water Resources and Water Environment	Lecture	2	HYE601		Fall	Professor	Ryo Matsumaru	*1
	Advanced Theory of Urban and Transport Planning and Policy	Lecture	2	CEP601	Fall		Professor	Toshiyuki Okamura	*1
	Public Finance	Lecture	2			Fall	Professor	Namiko Numao	*1
	Advanced Theory of Disaster and Crisis Management	Lecture	2	NDD601	Spring		Professor	Ryo Matsumaru	*1
	Advanced Theory of Spatial Planning	Lecture	2	TPA604		Fall	Professor	Yoshito Yamazaki	*1
	Spatial Planning Studio	Seminar	2	TPA605	Spring ²		Professor Associate Professor	Yoshito Yamazaki Norihisa Shima	Omnibus
	Advanced Theory of Practical Regional Development	Lecture	2	SEM602			Aramaki, An, Okamura, Okamoto, Kitawaki, Takahasi, Nishikawa, Numao, Fujimoto, Matsumaru, Yabunaga, Yamazaki, Shima, Nakajima, Nakamura, Sasaki		
	Seminar on Practical Regional Development I	Seminar	2	SEM603			Aramaki, An, Okamura, Okamoto, Kitawaki, Takahasi, Nishikawa, Numao, Fujimoto, Matsumaru, Yabunaga, Yamazaki, Shima, Nakajima, Nakamura, Sasaki		
	Seminar on Practical Regional Development II	Seminar	2	SEM604					
	Seminar on Practical Regional Development III	Seminar	2	SEM605					
Seminar on Practical Regional Development IV	Seminar	2	SEM606						
Research Advising	Specialized Research on Regional Development Studies I - IV			REG601 REG602 REG603 REG604			Aramaki, An, Okamura, Okamoto, Kitawaki, Takahasi, Nishikawa, Numao, Fujimoto, Matsumaru, Yabunaga, Yamazaki, Shima, Nakajima, Nakamura, Hisamatsu, Sasaki		
	Special Lecture on Regional Development Studies I - IV		2	REG605 REG606 REG607 REG608			[Supervisor] Aramaki, An, Okamura, Okamoto, Kitawaki, Takahasi, Nishikawa, Numao, Fujimoto, Matsumaru, Yabunaga, Yamazaki, Shima, Nakajima, Nakamura, Hisamatsu, Sasaki		

*1 The course is provided in Japanese, and in English biennially, in principle.

*2 Offered both in Japanese and English.

*3 Media use.

Credits and other completion requirements

- 1) Students are required to acquire a minimum of 30 credits in required courses. However, students who are going to be assessed in the examination of their research results on specified subjects, rather than a master's thesis, as provided for in Article 12 of the Toyo University Graduate School Academic Rules and Regulations, must earn 32 credits or more in required courses.
- 2) "Special Lecture on Regional Development Studies"
 - ① Students are required to earn eight credits from a course in which research advising is provided by an academic supervisor on global and regional studies.
 - ② Of the credits earned, a maximum of eight credits may be counted as credits for completion.
 - ③ The research advising course must be taken each semester, beginning with semester 1. The students in the long-term study system and repeating students who have been enrolled for five semesters or more (with credits already earned for Semesters 1 to 4) must repeatedly take the course and earn credits for Semester 4.
 - ④ Students who wish to re-take the same course should seek consultation with their academic supervisor and the Education Affairs Section of Graduate Schools.
- 3) Research skills courses
Students are required to take a minimum of 3 courses and earn more than 6 credits.
- 4) Students are required to take "Specialized Research on Regional Development Studies" twice, including in the last semester before planned completion.

Course requirements

1. Students must determine the courses to take according to instructions from their supervisors.

2. A total of two supervisors must be chosen: one main academic supervisor and one co-supervisor. However, two co-supervisors may be chosen at the discretion of the main academic supervisor.
3. As for “seminars” or “lectures,” students may repeat the same course and earn credits during their enrollment in the Course. However, it should be noted that only the academic results and credits earned in the first enrollment will be counted as credits for completion.
4. In addition to the courses listed in the table above, students are allowed to take courses offered by other graduate schools and courses of our university and by other universities (partner universities) based on Article 8 of the Graduate School Academic Rules and Regulations, when their academic supervisors consider it necessary for education and research. (In such cases, each subject can be counted toward the completion requirements only once. The grades and credits earned by taking the same subject for the second time or more can be approved but will not be counted toward the completion requirements.)
Moreover, the credits earned from subjects taken through the above-mentioned method, together with credits students earned before the admission to the graduate school treated as credits earned at this graduate school based on Article 10-2 of the Graduate School Academic Rules and Regulations (already earned credits), can be counted toward the completion requirements up to the maximum of 10 credits.
5. “Advanced Theory of Practical Regional Development” and “Seminar on Practical Regional Development I to IV” are offered exclusively to students enrolled under the JICA KAIGAI KYORYOKU-TAI (JICA volunteer category).

Classes taught in English

Subjects noted in the “Eng.” column showing the semester they are offered in English.

Course requirements for students dispatched as JICA KAIGAI KYORYOKU-TAI (Jica volunteers)

1. Students must take the “Advanced Theory of Practical Regional Development” and “Seminar on Practical Regional Development I” course to earn two credits for each course in the first semester after returning from dispatch.
2. Students must take “Seminar on Practical Regional Development II to IV” courses, in this order, to earn credits for the courses in the second and subsequent semesters after returning from dispatch.
3. Regarding the credits earned for the courses described in course requirements 1 and 2, only the credits that students earned for each course for the first time and up to 10 credits can be included in the number of credits required for completion.
4. **Students must take one of the Special Lecture on Regional Development Studies courses offered by their academic supervisor in each semester** from the 1st semester to the 4th semester consecutively, and earn the credits for the courses during both the dispatch period and the period of attending the university. When long-term course students and students who stay behind another year and are enrolled for five or more semesters have already earned the credits for the Special Lecture on Regional Development Studies courses during the 1st to 4th semesters, they are required to take the course taken in the 4th semester again. Up to eight credits that they have earned for the courses can be included in the number of credits required for completion.
5. Students must attend the university for at least one year, excluding the dispatch period.

Doctoral Program

Title	Lecture or Seminar	Credits	Course Number	Name
Specialized Research on Regional Development Studies I	Seminar	2	SEM701	Aramaki, An, Okamura, Okamoto, Kitawaki, Sasaki, Takahasi, Nishikawa, Numao, Fujimoto, Matsumaru, Yabunaga, Yamazaki, Shima, Nakajima, Nakamura
Specialized Research on Regional Development Studies II	Seminar	2	SEM702	
Specialized Research on Regional Development Studies III	Seminar	2	SEM703	
Specialized Research on Regional Development Studies IV	Seminar	2	SEM704	
Specialized Research on Regional Development Studies V	Seminar	2	SEM705	
Specialized Research on Regional Development Studies VI	Seminar	2	SEM706	
Special Lecture on Regional Development Studies			REG701	[Supervisor] Aramaki, An, Okamura, Okamoto, Kitawaki, Takahasi, Nishikawa, Numao, Fujimoto, Matsumaru, Yabunaga, Yamazaki, Shima, Nakajima, Nakamura

Credits and other completion requirements

- 1) In each semester students are required to take a course in which research advising is provided by the main academic supervisor.
- 2) “Specialized Research on Regional Development Studies I to IV” must be taken one by one per semester in this order.

Course requirements

1. Students must determine the courses to take according to instructions from their supervisors.
2. A total of two supervisors must be chosen: one main academic supervisor and one co-supervisor. However, two co-supervisors may be chosen at the discretion of the academic supervisor.
3. In addition to the courses listed in the table above, students are allowed to take courses offered by other graduate schools and courses of our university and by other universities (partner universities), when their academic supervisors consider it necessary for the students education and research.

Submission of Master's Thesis

1. How to Submit Your Thesis

Two bound copies of your master's thesis (one for your supervisor, one for your **co-supervisor**) should be submitted to the Education Affairs Section of Graduate Schools on Hakusan campus in January 2018. In addition, one copy should be presented to JICA in the case of a JICA, ABE or Pacific-LEADS student.

2. Format of Thesis

- 1) Your thesis should be typed in **12-pt font size**. Use white paper of A4 size.
- 2) Your thesis should have a minimum margin of 30mm on the left side, right side, top and bottom of the page.
- 3) The main body of your thesis **should be single-spaced, and double-spaced between paragraphs**.

3. Title Page (Sample 1)

The title page should include the following:

- 1) Title of thesis
- 2) Full name and student number of the author
- 3) Author's affiliations
- 4) Full name of the supervisor
- 5) Date (month and year) of submission

4. Abstract (Sample 2)

Your abstract should be within 3.5 pages of A4 size and include all title page items listed above.

Key words should follow your abstract on a separate line.

* Your abstract will be open for public viewing via the website of the Graduate Schools of Toyo University.

5. Headings

The following are examples of headings and subheadings.

I . MAIN TOPIC (Chapter)

1. Sub-topic (Section)

2. Sub-topic

1) Topic point

2) Topic point

* Headings of chapters should be centered and headings of sections and subsections should be flush left.

6. Footnotes

Footnotes should be numbered in sequence in the text and listed either in a separate section after the text or at the bottom of each page.

7. References

References should be listed alphabetically by surname. Here are some examples:

Book:

Brue, P. (1998). *Democracy and Society*, 2nd ed. Berlin: Springer.

Journal paper:

Staedler, H. (1997). Political Implications of the Asian Financial Crisis. *OR Asian Review*, 19, 87-96.

8. Tables and Figures

- 1) Tables and figures should fit within the required page margins.
- 2) Tables and figures should be numbered sequentially, e.g. Table 1, Figure 1.

Sample 1: Title page

**New Town Development and University Location:
A Case Study of the Itakura New Town, Gunma**

Master's Thesis
Presented to
Graduate School of Regional Development Studies
Toyo University

by ITAKURA Izumi
3810171099
(Supervisor: Professor TOYO Taro)Academic Year 2018

Sample 2: Abstract

Graduate School of Global and Regional Studies

Course of Regional Development Studies

Master's Thesis (Academic Year 2018)

Supervisor: Professor TOYO Taro

New Town Development and University Location:

A Case Study of the Itakura New Town, Gunma

ITAKURA Izumi

3810171099

Abstract:

The Itakura New Town is.....

Key words: new town, university, land use plan, Itakura, Gunma