

For current students
~ English Track Curriculum ~

Toyo University Graduate Schools

Entrance Examinations for the Internal Recommendation Category for April Admission 2024 (February Examination)

(Master’s Program: Graduate Schools of Letters/Business Administration/Economics/Global and Regional Studies/International Tourism Management)

Toyo University Graduate Schools will hold the Entrance Examinations for the Internal Recommendation Category for April Admission 2024 in accordance with the following schedule.

- Current students who were admitted in AY 2013 or later (Those whose GPA is mentioned in the grade report)** are not required to submit an academic transcript for confirmation of grades, etc. Please refer to an up-to-date grade report downloaded from ToyoNet-G and check whether you have met the application criteria below. The Application Guidelines are sent to the target students using Toyo University Official App, so please download them by yourself.
- *Students whose GPA is not mentioned on their grade report due to transferring university or the like are required to submit an academic transcript during the prescribed period for confirmation of grades, etc. For students who have transferred from another university, calculation is made based on the credits earned after transferring Toyo University. They are also required to have earned 32 credits or more during their time in Toyo University’s regular programs prior to the prescribed period for confirmation of grades, etc.
- Current students who were admitted in AY 2012 or earlier** and who wish to sit for the Internal Recommendation Category are required to contact the Education Affairs Section for Graduate Schools. (mldaig-ad@toyo.jp)
- Current students in correspondence courses:** Since the GPA system has been applied to students admitted in AY 2014 or later, please read the following content by replacing the terms “students admitted in AY 2012 or earlier” and “students admitted in AY 2013 or later” with “students admitted in AY 2013 or earlier” and “students admitted in AY 2014 or later,” respectively.

Desired Graduate School and Course		Period for Confirmation of Grades, etc. *Not required for current students who were admitted in AY 2013 or later	Application Period	Entrance Examination Date	Screening Method	Application Criteria *1, 2	Target Faculty/Department *3	Remarks
Letters	International Culture and Communication Studies	Monday, November 27 to Monday, December 11, 2023 (Office hours only)	Thursday, January 4 to Thursday, January 11, 2024	Saturday, February 17, 2024	Interview	• GPA: 3.30 or higher	Students who are currently in the fourth year of target departments on the separate document “List of Courses Targeted for the Entrance Examinations for the Internal Recommendation Category”	
International Tourism Management	International Tourism Management					• GPA: 3.10 or higher		
Business Administration	Business Administration and Marketing			• GPA: 3.30 or higher • Those planning to submit a graduation thesis		Current students who have submitted a graduation thesis must submit a printed page showing that you have submitted a graduation thesis at the time of application (at the time of submitting a graduation thesis if the submission deadline is on or after the last day of the application period). Please note that applicants who have not met the required GPA standards and fail to submit a printed page showing that you have submitted the graduation thesis will be assigned to another entrance examination category even though they apply for the International Recommendation Category.		
Economics	Public-Private Partnership (Standard Program only)			• GPA: 3.10 or higher • Those planning to submit a graduation thesis or a policy recommendation			Current students must submit a printed page showing that you have submitted a graduation thesis or a policy recommendation at the time of application (at the time of submitting a graduation thesis or a policy recommendation if the submission deadline is on or after the last day of the application period). Please note that applicants who fail to submit a printed page showing that you have submitted a graduation thesis or a policy recommendation will be assigned to another entrance examination category even though they apply for the International Recommendation Category.	
Global and Regional Studies	Global Innovation Studies			• GPA: 3.30 or higher			Students who are currently in the fourth year of target departments on the separate document “List of Courses Targeted for the Entrance Examinations for the Internal Recommendation Category”	
	Regional Development Studies							

*1 Applicants who fail to satisfy the application criteria for the Internal Recommendation Category will be assigned to another entrance examination category even though they apply for the Internal Recommendation Category.

*2 For each applicant, the average of his/her total academic results up to the time of grade confirmation for this application is checked against the application criteria. If you are in a full-year system, your academic records from the first year to the third year will be included for evaluation. If you are in a semester system, your academic records from the first semester to the previous semester (the seventh semester) will be included for evaluation. For students enrolled in correspondence courses, however, their academic results at the time of grade confirmation for this application will be evaluated.

*3 Students in the fourth year of target faculties/departments mean those expected to graduate in March 2024. (Students who are allowed to graduate from the undergraduate program after their third year in the Faculty of Economics mean those in the third year and expected to graduate in March 2024.) If you are enrolled in a faculty/department whose name has been changed, please contact the Education Affairs Section for Graduate Schools in advance to confirm whether it is possible for you to take the Entrance Examination for the Internal Recommendation Category.

Students whose GPA is not mentioned on their grade report due to transferring university or the like are required to calculate it by themselves by using the formula below. Please confirm whether or not the GPA meets the requirement above and submit a grade report issued on October 1 or later during the prescribed period for confirmation of grades, etc.

*When you calculate the GPA, be sure to include the subjects whose credits are required for graduation and not to include certification courses and other subjects that are not regarded as credits required for graduation. For re-taken courses, please use the updated grades only and do not include the grade that you took first in the calculation. Please round down to the second decimal place.

$$\frac{(\text{Total credits of S's} \times 4.3) + (\text{Total credits of A's} \times 4.0) + (\text{Total credits of B's} \times 3.0) + (\text{Total Credits of C's} \times 2.0) + (\text{Total Credits of D's} \times 1.0) + (\text{Total Credits of E's} \times 0.0) + (\text{Total Credits of *'s} \times 0.0)}{\text{Total credits that you have registered}}$$