Research Proposal
for the AY 2024 INOUE ENRYO Memorial Grant (Research Grant)

Eligible applicants: Full-time faculty and staff members of an educational institution established by Toyo University Incorporated Educational Institution excluding full-time faculty members of Toyo University, alumni, graduate students and students who finished the Doctoral Program without a doctoral degree

 Application date: / /

|  |  |
| --- | --- |
| Research title |  |
| Applicant’s name | Furigana |  |
|  | Seal or signature |
| Final academic backgroundNote: Not necessary if you are a faculty or staff member | Name of institution |  | Academic degree |  |
| Graduation year/month |  |   |  |   | Graduation Status | Please select |
| Application eligibility | Status | Please select |
| Research approved for the INOUE ENRYO Memorial Grant | Please select | Please select | Approved research theme(the latest theme only) |
| Note: Research themes cannot be approved for four consecutive years (except for those available if they are not approved for Grants-in-Aid for Scientific Research and those for Publication Grant).Note: Those who were approved for the grant in the past but failed to fulfill the obligation to report on the publication of the research results within a year after the completion of their research cannot apply for the grant. (If results of the research approved in AY 2021 are not published by the end of March 2023, the research is ineligible for application.) If there is a rational reason, however, an application for the research will be accepted by reporting the results obtained during the academic year along with the reason (free format). |
| Application eligibility, affiliation, etc. | Affiliation |  |
| Note: If you are a graduate student or student who finished the Doctoral Program without a doctoral degree, fill in your graduate school and course. If you are an alumnus, fill in the graduate school and course (faculty and department) from which you graduated (completed). If you are a faculty or staff member, fill in the school name, department, etc. |
| Name of academic advisor(if applicable) |  |
| Note: Please fill in only if you are a graduate student, alumnus or student who finished the Doctoral Program without a doctoral degree. |
| Student ID number(if applicable) |  |
| Note: Please fill in only if you are a graduate student. |
| Research expenses | Breakdown (Unit: thousands of yen)Notes: Each expense item must be less than 90% of the total research expenses. An allocation for travel and transportation expenses must be less than 50% of the total research expenses. |
| (1) Devices and equipment | (2) Travel and transportation | (3) Consumables | (4) Tools and instruments | (5) Books and materials | (6) Communications and transport |
|  |  |  |  |  |  |
| (7) Miscellaneous expenses | (8) Daily allowance for part-time staff members | (9) Outsourcing/compensation | (10) Printing and binding | (11) Rental payments |  |
|  |  |  |  |  |
| Total sum from (1) to (11) |  | thousand yen |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Expense details | (1) Devices and equipmentNote: Supporting documents are required. | Name of item | Specification/standards | Manufacturer | Quantity/unit price | Delivery schedule | Sum (thousand yen) |
|  |  |  |  |  |  |
| (2) Travel and transportation | Scheduled time | Place of destination | Purpose | Sum (thousand yen) |
|  |  |  |  |
| (3) Consumables | Name of item | Sum (thousand yen) | (4) Tools and instruments | Name of item | Sum (thousand yen) |
|  |  |  |  |
| (5) Books and materials | Name of item | Sum (thousand yen) | (6) Communications and transport | Purpose | Sum (thousand yen) |
|  |  |  |  |
| (7) Miscellaneous expenses | Purpose | Sum (thousand yen) | (8) Daily allowance for part-time job | Purpose | Sum (thousand yen) |
|  |  |  |  |
| (9) Outsourcing/compensation | Purpose | Sum (thousand yen) | (10) Printing and binding | Purpose | Sum (thousand yen) |
|  |  |  |  |
| (11) Rental payments | Purpose | Sum (thousand yen) |  |
|  |  |

Note; In case of any inconsistency between the English version and the Japanese version, the Japanese version shall prevail.

Note: Devices and equipment expenses (200,000 yen/unit or more), tools and instruments expenses (50,000 yen/unit or more), consumables (less than 50,000 yen/unit)

Note: Regarding devices and equipment, prepare a supporting document that shows the price, attach it to the back of the research proposal (the original and duplicate), and staple them together before submission.

Note: If a figure listed in an item in the breakdown does not agree with one listed in the corresponding item in the expense details, **the lower will be treated as the application amount**.

If the sum of figures listed in each item in the breakdown does not much the total sum, **the lower will be treated as the application amount**.

Note: **The maximum amount will be treated as the application amount** if the total sum of research expenses entered exceeds the maximum amount.

|  |
| --- |
| 1. Research objective: Write your objective clearly and specifically, focusing on the following points. (within one page)(1) Research background (Relation between this research and your past research progress and results, status of preparation for this research)(2) Research objective (What you are going to find out and to what extent)(3) Distinctive and creative points of your research proposal in this research field from an academic viewpoint as well as the anticipated results and their significance(4) Position of this research among related research in Japan and overseas |
|  |

|  |
| --- |
| 2. Research proposal and method (within one page)(1) Describe the details of your research proposal and method for achieving the research objective, including the relation with the research expense items.When filling out (1), please describe the detailed research plan and method.(2) Regarding 1) human gene analysis research and 2) research themes that require other parties’ consent and cooperation or social consensus, as well as those that include a questionnaire survey, write the specific steps and measures that you are taking to provide careful consideration to the protection of human rights and benefits. (Please enter N/A if not applicable)Note: Divide part (1) and (2) by a ruled line for easy differentiation. |
|  |

|  |
| --- |
| 3. Research achievements (academic papers, books, etc.) (within one page)Select important research results from the papers, books, or other publications that you have released at academic conferences and in academic journals, and write their publication years in order starting from the most recent.Underline the titles of the papers, books, or other publications that you have attached to this application.・List the titles of papers and books, authors, name of journals, volume number, first and last page numbers, and year of publication. (As long as the above items are included, the order of the items can be changed. When many authors are listed in a publication, you can cite several primary authors and omit the rest. In this case, indicate the number and order of authors listed in it by ordinal number.) |
|  |

|  |
| --- |
| 4. Research funds you have received and the results (within one page)Describe the research funds you have received so far (including the funds you are currently receiving from Grants-in-Aid for Scientific Research; internal grant programs of Toyo University; and research funds from government ministries and agencies, local governments, research support organizations, private companies or other organizations) and the research results.Note: List, for each research fund, the research category and name of the research program, period (academic year), title of research theme, whether you are a Principal Investigator or a member of a research team, and research expenses (direct expenses).Note: Distinguish Grants-in-Aid for Scientific Research from other research funds. |
|  |

Within one page for both Items 5 and 6

|  |
| --- |
| 5. Relevance and necessity of research expenses, basis for calculationWrite the relevance and necessity of the research expenses and the basis for calculation to elaborate the research expenses and expense details that you have provided.If you plan to carry out your research overseas (business trip), make sure to explain the necessity of the trip. |
|  |
| 6. Method and schedule for publishing research resultsDescribe the schedule and methods for publishing your research results (to ensure that they are published within a year after your research is completed). |
|  |

Note: When you submit a research proposal, staple the upper left corner of both the original and duplicates (single-sided printing).

Note: Submitted reports are sent to review members without any adjustments made by the administrative office.